Philippine Rice Research Institute
DA-PhilRice Bicol Branch Station
Batang, Ligao City, 4504 Albay

Date: 2026-05-28

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than **June 04, 2026** to **bclbac.secretariat@mail.philrice.gov.ph** or send via fax or drop at PMU box at Procurement Management Unit (PMU), Batang, Ligao City, 4504 Albay. For any clarification you may call/send through fax to **(052)-431-0122 or PMU no. 0999-456-9548**.

Robin M. Olliorsa
BUYER/CANVASSER

Ian Stallone G. Palima
AO II

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Please do not leave any blank items. Indicate "0" if the item being offered is for free and "NO BID" if no offer.
3. Do not alter the contents of this form in any way.
4. All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach a brochure.
5. Failure to follow these instructions will disqualify your quotation.
6. NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number, and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected to validation.
7. Award of items in this RFQ will be: [✓] per item [ ] per lot.
8. For awarding per lot, supplier shall provide quotation for all the items, otherwise the quote will be disregarded.
9. Awarding per item accepts partial bids.

Procurement Project Title: Procurement of Fertilizers and plant nutrients and herbicides needed by DA-PhilRice Samar Satellite Station
Procurement Project No.: BCL26-RCEF-10 **PR No.:** 2026-05-0083, 2026-05-0081, 2026-05-0086,

Approved Budget of the Contract: 347,036.00

Item No.	Quantity	ABC	Unit	Item and Description		Unit Price	Total Amount
				Per Request	Offer		
1	30	990.00	pack	Fungicide, Funguran, 1 kg per pack			
2	50	228.72	kilogram	Fertilizer, Zinc Sulphate Zinc Sulfate, 1kg per pack			
3	80	3,500.00	bag	Fertilizer, Fertilizer, 46-0-0 with Zinc Urea with zinc, 50kg per sack			
4	80	200.00	box	Herbicide, Metsulfuron Methyl + Chlorimuron Herbicide, 30g per box (3g per sachet)			
5	1	3,300.00	bag	Fertilizer, Complete (14-14-14), 50 kg per bag Fertilizer, Complete (14-14-14), 50 kg per bag			
6	1	3,300.00	bag	Fertilizer, Urea (46-0-0), 50 kg per bag Fertilizer, Urea (46-0-0), 50 kg per bag			
7	1	3,300.00	bag	Fertilizer, Muriate of Potash (0-0-60), 50 kg per bag Fertilizer, Muriate of Potash (0-0-60), 50 kg per bag			

TERMS AND CONDITIONS

Delivery Period: 60 calendar days
Price Validity: 30 CD [✓] 45 CD [ ] 60 CD [ ] 90 CD [ ] 120 CD [ ] Others [ ] _____

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Philippine Rice Research Institute
DA-PhilRice Bicol Branch Station
Batang, Ligao City, 4504 Albay

Place of Delivery:	○ Philippine Rice Research Institute-CES, Brgy. Maligaya, Science City of Munoz, Nueva Ecija ○ ATI Building, Elliptical Road, Diliman, Quezon City ● Others: Batang, Ligao City, 4504 Albay
Warranty:	1 year (non-consumable supplies/Equipment) and 3 months(consumable supplies)
Payment Term:	30 calendar days

1. Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
2. Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
3. Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and other terms and conditions stated herein
4. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PhilRice shall adopt and employ "draw lots" or "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Conformed Purchase Order or Contract.
7. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
8. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed. PhilRice shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of contract, without prejudice to other courses of actions and remedies open to it.
9. The Bidder warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
10. The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB before the award of the goods delivered/services rendered.
11. Payment shall be made within (30) days after 100% completion of delivery subject to submission and/or completion of supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's/Supplier's account.

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

Email Address: _____