Philippine Rice Research Institute
DA-PhilRice Agusan Branch Station
Basilisa, RTRomualdez,8611 Agusan del Norte

Date: 2026-04-21

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than **April 27, 2026** to **bacsecretariat.philriceagusan@gmail.com** or send via fax or drop at PMU box at Procurement Management Unit (PMU), Basilisa, RTRomualdez, 8611 Agusan del Norte. For any clarification you may call/send through fax to **090888808976 or PMU no. 09122565744**.

Rocky Y. Pagaduan
BUYER/CANVASSER

Ma. Claire P. Olofernes
AA II

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Please do not leave any blank items. Indicate "0" if the item being offered is for free and "NO BID" if no offer.
3. Do not alter the contents of this form in any way.
4. All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach a brochure.
5. Failure to follow these instructions will disqualify your quotation.
6. NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number, and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected to validation.
7. Award of items in this RFQ will be: [ ] per item [✓] per lot.
8. For awarding per lot, supplier shall provide quotation for all the items, otherwise the quote will be disregarded.
9. Awarding per item accepts partial bids.

Procurement Project Title: Procurement of various construction supplies for repair of R & D floor tiles, roof & ceiling.
Procurement Project No.: SVP-035B **PR No.:** 2026-04-0074, 2026-04-0075
Approved Budget of the Contract: 102,672.00

Item No.	Quantity	ABC	Unit	Item and Description		Unit Price	Total Amount
				Per Request	Offer		
1	1	24,157.00	lot	Repairs and Maintenance, Buildings Ceiling and Roof Repair 18.4linear meter Color Roof 4.6 @380.00/lm 2pc Capping 24 @770.00/pc 5pc Valley Gutter 24 @770.00/pc 5pc Gutter Wide 48 @1,485.00/pc 10pack Water-based Sealant @385.00/pack 100pc Tekscrew @5.00/pc			
2	1	78,515.00	lot	Repairs and Maintenance, Buildings Tile Repair 190pc 60cm x 60cm Glossy Ceramic Tiles @327.79/pc 20bags Cement @286.00/bag 12sack Tile Adhesive 25kg sack @583.00/sack 7pack Tile Grout @104.50/pack 8pc Cutting disk (Diamond) @247.50/pc 3pc Trowel @184.80/pc 1pc Level Bar @253.00/pc			

TERMS AND CONDITIONS

Delivery Period: 30 calendar days
Price Validity: 30 CD [ ] 45 CD [ ] 60 CD [✓] 90 CD [ ] 120 CD [ ] Others [ ] _____

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Place of Delivery:
- ○ ATI Building, Elliptical Road, Diliman, Quezon City
- ● Others: Basilisa, RTRomualdez, 8611 Agusan del Norte
- ① Philippine Rice Research Institute (Field Office), Brgy. Malinao, Science City of Muñoz, Nueva Ecija

Payment Term: 30 calendar days

1. Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
2. Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
3. Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and other terms and conditions stated herein
4. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PhilRice shall adopt and employ "draw lots" or "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Conformed Purchase Order or Contract.
7. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
8. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed. PhilRice shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of contract, without prejudice to other courses of actions and remedies open to it.
9. The Bidder warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
10. The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB before the award of the goods delivered/services rendered.
11. Payment shall be made within (30) days after 100% completion of delivery subject to submission and/or completion of supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's/Supplier's account.

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____
Company Name: _____
Business Address: _____
PhilGEPS Registration No.: _____
Telephone Number: _____
Email Address: _____