

**PHILIPPINE RICE RESEARCH INSTITUTE- LOS BAÑOS STATION**

**ANNUAL PROCUREMENT PLAN FOR FY 2027**

INDICATIVE   
  FINAL   
  UPDATED [Version No. \_\_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
Courier and delivery services	GASS Research and Development	Courier and delivery services for the official documents and parcel of station-Goods	Small Value Procurement	No	LCRB	01-09-2027	23-01-2027	Corporate Operating Budget	2,000.00		as the need arises
Grocery items	GASS Research and Development	Procurement of Grocery item for the 1st semester-Goods	Small Value Procurement	No	LCRB	01-09-2027	23-01-2027	Corporate Operating Budget	30,900.00		For station operation 1st semester
Food supplies expenses, meals and snacks for meeting and activities	GASS Research and Development	Food supplies expenses, meals and snacks for meeting and activities-Goods	Small Value Procurement	No	LCRB	15-12-2026	01-12-2027	Corporate Operating Budget	382,480.16		as the need arises
Procurement of Tokens	GASS Research and Development	Procurement of Tokens-Goods	Small Value Procurement	No	LCRB	01-09-2027	23-01-2027	Corporate Operating Budget	50,273.80		as the need arises
Rental of vehicles	GASS Research and Development	Rental of vehicles-Goods	Small Value Procurement	No	LCRB	01-09-2027	23-01-2027	Corporate Operating Budget	170,897.10		as the need arises
Procurement of distilled and drinking water for the 1st semester	GASS Research and Development	Procurement of drinking water of PhilRice staff and guest-Goods	Small Value Procurement	No	LCRB	15-12-2026	01-12-2027	Corporate Operating Budget	11,300.00		as the need arises and quarterly
Venue and Accomodation	GASS Research and Development	Venue and accommodation for trainings and events-Goods	Small Value Procurement	No	LCRB	01-09-2027	23-01-2027	Corporate Operating Budget	42,136.00		as the need arises
Printing and Publication	GASS Research and Development	Tarpauling printing to be used for events-Goods	Small Value Procurement	No	LCRB	01-09-2027	23-01-2027	Corporate Operating Budget	45,072.00		as the need arises
Repairs and Maintenance-Office and ICT equipment	GASS Research and Development	Repair of ICT and office equipment-Goods	Small Value Procurement	No	LCRB	01-09-2027	23-01-2027	Corporate Operating Budget	40,000.00		as the need arises
Purchase of fuels, oil and lubricant for generator and other machinery for the 1st semester	GASS Research and Development	Fuel, oil and lubricant for generator and other machinery of station-Goods	Direct Retail Purchase of POL and Airline Tickets	No	LCRB	15-12-2026	01-12-2027	Corporate Operating Budget	31,360.00	Renewal of Regular and Recurring Services -	For station operation 1st semester
Supply and delivery of fuels (diesel) for vehicle fleet card	GASS Research and Development	Fuel to be used of PhilRice Vehicle-Goods	Public Bidding	Yes	LCRB	14-11-2026	01-05-2027	Corporate Operating Budget	422,000.00	Renewal of Regular and Recurring Services -	as the need arises
Procurement of janitorial supplies for the 1st semester	GASS Research and Development	Procurement of janitorial sme's for the 1st semester-Goods	Small Value Procurement	No	LCRB	15-12-2026	01-12-2027	Corporate Operating Budget	17,217.76		For station operation 1st semester
Procurement of office supplies for the 1st semester	GASS Research and Development	Procurement of office sme's for the 1st semester-Goods	Small Value Procurement	No	LCRB	15-12-2026	01-12-2027	Corporate Operating Budget	66,012.52		For station operation 1st semester
Plane Fare	GASS Research and Development	Plane fare of staff for official business travel -Goods	Direct Retail Purchase of POL and Airline Ticketst	No	LCRB	01-09-2027	23-01-2027	Corporate Operating Budget	100,000.00		as the need arises
Supply and delivery of agricultural fertilizer and pesticides, dry season cropping	BDD	Procurement of agricultural fertilizer and pesticides, dry season cropping-Goods	Small Value Procurement	No	LCRB	15-12-2026	12-01-2027	Internally Generated Income	266,200.00		Station supplies for the 1st semester

Supply and delivery of agricultural fertilizer and pesticides, wet season cropping	BDD	Procurement of agricultural fertilizer and pesticides, wet season cropping-Goods	Small Value Procurement	No	LCRB	14-06-2027	30-06-2027	Internally Generated Income	771,020.00		Station supplies for the 2nd semester
Plane Fare	BDD	Plane fare of staff for official business travel -Goods	Direct Retail Purchase of POL and Airline Ticketst	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	100,000.00		as the need arises
Courier and delivery services	BDD	Courier and delivery services for the official documents and parcel of station-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	19,200.00		as the need arises
Subscription services	BDD	Subscription services-Goods	Direct Contracting (Sec. 50)	No	LCRB	19-01-2027	23-01-2027	Internally Generated Income	20,000.00		as the need arises
Procurement of distilled and drinking water for the 1st semester	BDD	Procurement of drinking water of PhilRice staff and guest-Goods	Small Value Procurement	No	LCRB	15-12-2026	12-01-2027	Internally Generated Income	1,600.00		Station supplies for the 1st semester
Purchase of field supplies	BDD	Procurement of field supplies-Goods	Small Value Procurement	No	LCRB	15-12-2026	12-01-2027	Internally Generated Income	414,336.00		Station supplies for the 1st semester
Supply and delivery of fuels (diesel) for vehicle fleet card	BDD	Fuel to be used of PhilRice Vehicle-Goods	Public Bidding	Yes	LCRB	14-11-2026	05-01-2027	Internally Generated Income	300,000.00	Renewal of Regular and Recurring Services -	as the need arises
Purchase of fuels, oil and lubricant for generator and other machinery for the 1st semester	BDD	Fuel, oil and lubricant for generator and other machinery of station-Goods	Direct Retail Purchase of POL and Airline Tickets	No	LCRB	15-12-2026	12-01-2027	Internally Generated Income	825,750.00	Renewal of Regular and Recurring Services -	as the need arises
Purchase of fuels, oil and lubricant for generator and other machinery for the 2nd semester	BDD	Fuel, oil and lubricant for generator and other machinery of station-Goods	Direct Retail Purchase of POL and Airline Ticketst	No	LCRB	14-06-2027	30-06-2027	Internally Generated Income	738,650.00	Renewal of Regular and Recurring Services -	as the need arises
Procurement of Office furniture and fixture	BDD	Purchase of Office furniture and fixture-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	6,100.00		Station supplies for the 1st semester
Grocery items	BDD	Grocery items to be served during meetings and events-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	2,400.00		Station supplies for the 1st semester
Procurement of janitorial supplies for the 1st semester	BDD	Procurement of janitorial sme's for the 1st semester-Goods	Small Value Procurement	No	LCRB	15-12-2026	12-01-2027	Internally Generated Income	26,300.00		Station supplies for the 1st semester
Food supplies expenses, meals and snacks for meeting and activities	BDD	Food supplies expenses, meals and snacks for meeting and activities-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	220,000.00		as the need arises
Procurement of office supplies	BDD	Procurement of office sme's for the 1st semester-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	52,100.00		Station supplies for the 1st semester
Repair and maintenance, other structure/buildings	BDD	Repair of other structure/building-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	100,000.00		as the need arises
Repair and maintenance, other property, and other Machinery and equipment	BDD	Repair of other machinery and equipment-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	160,000.00		as the need arises
Repair and maintenance, Transportation/Motor Vehicles	BDD	Repair of PhilRice Vehicle-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	95,000.00		as the need arises
Calibration Services	BDD	Calibration services of equipment-Goods	Agency to Agency (Sec. 53.5)	No	LCRB	19-01-2027	23-01-2027	Internally Generated Income	20,000.00		as the need arises
Rental of vehicles	BDD	Rental of vehicles-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	200,000.00		as the need arises
Seed testing and anlysis	BDD	Seed testing and analysis of seeds-Goods	Agency to Agency (Sec. 53.5)	No	LCRB	19-01-2027	23-01-2027	Internally Generated Income	78,000.00		as the need arises
Printing and Publication	BDD	Tarpauling printing to be used for events-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	12,000.00		as the need arises

Procurement of Tokens	BDD	Procurement of Tokens-Goods	Small Value Procurement	No	LCRB	09-01-2027	23-01-2027	Internally Generated Income	600,000.00		as the need arises
Reloading of Toll Fee/EC Tag	BDD	Reloading of toll fees-Goods	Direct Contracting (Sec. 50)	No	LCRB	19-01-2027	23-01-2027	Internally Generated Income	50,000.00		as the need arises
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>											
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>											
Common-use supplies and equipment at DBM-PS	GASS Research and Development	Common-use supplies and equipment at DBM-PS for the 1st semester-Goods	Agency to Agency (Sec. 53.5)	No	LCRB	06-01-2027	01-12-2027	Corporate Operating Budget	90,551.87		For station operation 1st semester

Note: Insert additional rows as necessary

**Total Amount of Estimated Budget for EPA Projects:** 722,000.00  
**Total Amount of CSEs to be purchased from PS-DBM:** 90,551.87  
**Total Amount of Estimated Budget:** 6,580,857.21

Prepared by:

  
**KRISTOFFERSON C. DE GUZMAN**  
 Signature over Printed Name  
 Position/Designation  
*Bids and Awards Committee Secretariat*

Date : \_\_\_\_\_

Recommended by:  
 By the Authority of the Bids and Awards Committee:

  
**MICHELLE C. QUIMBO**  
 Signature over Printed Name  
 Position/Designation  
*Bids and Awards Committee Chairperson*

Date : \_\_\_\_\_

Approved by:

  
**RHEMILYN Z. RELADO-SEVILLA**  
 Signature over Printed Name  
 Position/Designation  
*Head of the Procuring Entity*

Date : \_\_\_\_\_