

**PHILIPPINE RICE RESEARCH INSTITUTE (PhilRice) - MIDSAYAP BRANCH STATION**

**ANNUAL PROCUREMENT PLAN FOR FY 2027**

INDICATIVE   
  FINAL   
  UPDATED [Version No. \_\_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
<b>CORPORATE FUND</b>											
Supply and delivery of fuel, oil and lubricants for PhilRice Midsayap for CY 2027	ADMIN & R4D	Purchase of fuel products and other lubricants used for the operation of vehicles in the conduct of various official travels and requirement for equipment (farm machineries, generator, brush cutter & etc)	Competitive Bidding	Yes	Lowest Calculated Responsive Bid (LCRB)	11/2026	12/2026	Corporate Operating Budget	642,100.00	Framework Agreement	For 1 year requirement
Food and catering services	ADMIN & R4D	Supply and delivery foods and catering services for various trainings, seminars, meetings, and other related activities of the office	Competitive Bidding	Yes	Lowest Calculated Responsive Bid (LCRB)	11/2026	12/2026	Corporate Operating Budget	878,850.00	Framework Agreement	For 1 year requirement
Streamers/stickers/tarpaulins	ADMIN & R4D	Printing of signages, billboards and advertisements	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	108,640.00		Aligned with the approved PPMP
Cellcards	ADMIN & R4D	Purchase of cellcards for official calls	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	134,880.00		Aligned with the approved PPMP
Postage and Courier Services	ADMIN & R4D	Delivery of urgent official communications and documents	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	3,000.00	Regular and recurring services	Aligned with the approved PPMP
Irrigation fees	ADMIN & R4D	Contract for the period January -December 2026	Direct Contracting	No	-	01/2027	12/2027	Corporate Operating Budget	8,000.00	Regular and recurring services	Aligned with the approved PPMP
Water Services	ADMIN & R4D	Contract for the period January -December 2026	Direct Contracting	No	-	01/2027	12/2027	Corporate Operating Budget	324,000.00	Regular and recurring services	Aligned with the approved PPMP
Repairs and Maintenance - Buildings and Infrastructures	ADMIN & R4D	To include labor, materials and delivery of various unforeseen repair and maintenance works under Corporate Fund	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	72,000.00		Aligned with the approved PPMP
Repairs and Maintenance - Machinery and Equipment	ADMIN & R4D	Supply and delivery of parts and services in the conduct of repair and maintenance services of various machinery and equipment	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	57,711.90		Aligned with the approved PPMP
Repairs and Maintenance - Motor Vehicle/Transportation	ADMIN & R4D	Supply and delivery of parts and services in the conduct of repair and maintenance services of various motor vehicle	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	208,200.00		Aligned with the approved PPMP
Repairs and Maintenance - Office and IT Equipment	ADMIN & R4D	Supply and delivery of parts and services in the conduct of repair and maintenance services of various office equipment (ICT equipment & etc)	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	35,000.00		Aligned with the approved PPMP
Airline Tickets	ADMIN & R4D	Purchase of airfare tickets of PhilRice officials and employees during official travels	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	637,127.10		Aligned with the approved PPMP
Procurement of Tokens/Awards	ADMIN & R4D	Purchase of various tokens/awards for the conduct of various trainings, seminars, meetings, and other related activities of the office	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	194,200.00		Aligned with the approved PPMP
Semi-Expendable Office, Technical and Scientific Equipment and IT Supplies	ADMIN & R4D	Supply and delivery of various office, technical & scientific equipment and IT supplies needed for office operations or project implementation (e.g IT equipment, Laptops, printers and etc.	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	06/2027	12/2027	Corporate Operating Budget	284,095.00		Aligned with the approved PPMP
Janitorial Supplies & Equipment	ADMIN & R4D	Supply and delivery of various janitorial supplies needed in offices	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	06/2027	12/2027	Corporate Operating Budget	201,061.00		Aligned with the approved PPMP
Office Supplies	ADMIN & R4D	Supply and delivery of various office supplies needed for office operations and project implementation	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	06/2027	12/2027	Corporate Operating Budget	40,695.60		Aligned with the approved PPMP
Semi Expandable Furniture and Fixtures and Hardware and Kitchen Supplies	ADMIN & R4D	Purchase of Semi Expandable Furniture and Fixtures; Hardware and Kitchen Supplies for office operations and project implementation	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	06/2027	12/2027	Corporate Operating Budget	76,270.00		Aligned with the approved PPMP
Subscription (Internet & Software)	ADMIN & R4D	Internet and software subscription for office operations and project implementation	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	06/2027	12/2027	Corporate Operating Budget	136,000.00		Aligned with the approved PPMP

Semi-Expandable Other Machinery Equipment and Agricultural Supplies	ADMIN & R4D	Purchase of Semi Expandable Other Machinery Equipment and agricultural supplies for office operations and project implementation	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	06/2027	12/2027	Corporate Operating Budget	254,413.00		Aligned with the approved PPMP
Laboratory, Medical Equipment and Supplies	ADMIN & R4D	Supply and delivery of various laboratory, medical equipment and supplies for office operations and project implementation	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	06/2027	12/2027	Corporate Operating Budget	193,980.30		Aligned with the approved PPMP
Training Expenses ( Internal & External) with provision of venue and accomodation	ADMIN & R4D	Lease of venue and room accommodation with catering services for various trainings, seminars, meetings and other related activities of the office)	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	340,128.60		Aligned with the approved PPMP
Vehicle Rental	ADMIN & R4D	Rental of vehicle for various official travels	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Corporate Operating Budget	41,000.00		Aligned with the approved PPMP
<b>SUB-TOTAL CORPORATE FUND</b>									<b>4,871,352.50</b>		
<b>BUSINESS DEVELOPMENT FUND</b>											
Cellcards	BDD	Purchase of prepaid load for BDD staff for official use	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	14,400.00		Aligned with the approved+ PPMP
Postage and Courier Services Fees	BDD	Delivery of documents to and from Zamboanga Satellite Station and USM Kabacan Seed Production Areas	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	42,000.00		Aligned with the approved+ PPMP
Internet Expenses	BDD	Internet expenses for USM Kabacan and Zamboanga Satellite Station for January - December 2027	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	156,000.00		Aligned with the approved+ PPMP
Supply and delivery of Meals and Snacks for CY 2027	BDD	Supply and delivery food and catering services for various trainings, seminars, meetings, and other related activities of the office	Competitive Bidding	Yes	Lowest Calculated Responsive Bid (LCRB)	11/2026	12/2026	Internally Generated Income	180,000.00	Framework Agreement	For 1 year requirement
Streamers/stickers/tarpaulins	BDD	Printing of tarpaulin, placards and billboards for the seed production sites	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	63,000.00		Aligned with the approved PPMP
Land Rental of PhilRice USM and Zamboanga for CY 2027	BDD	Land Rental for the period January - December 2027	Agency to Agency	No	-	01/2027	12/2027	Internally Generated Income	3,371,600.00	MOA	Aligned with the approved PPMP
Field Works (Land Preparation) Midsayap	BDD	Labor cost for land preparation under PhilRice MES Seed Production (64ha) for DS2027 & WS2027 cropping seasons	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	1,907,640.00	Pakyaw	Dry Season 2027 & Wet Season 2027
Field Works (Land Preparation) Kabacan & Zamboanga	BDD	Labor cost for land preparation under Satellite Station, USM Kabacan (50ha), Zamboanga (3.88ha) Seed Production Area for DS2027 & WS2027 Cropping Seasons	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	1,230,960.00	Pakyaw	Dry Season 2027 & Wet Season 2027
Field Works (Transplanting) Midsayap	BDD	Labor cost for transplanting under PhilRice MES Seed Production (64ha) for DS2027 & WS2027 cropping seasons	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	1,534,290.00	Pakyaw	Dry Season 2027 & Wet Season 2027
Field Works (Transplanting) Kabacan & Zamboanga	BDD	Labor cost for transplanting under Satellite Station, USM Kabacan (50ha), Zamboanga (3.88ha) Seed Production Area for DS2027 & WS2027 Cropping Seasons	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	1,016,880.00	Pakyaw	Dry Season 2027 & Wet Season 2027
Field Works (Threshing and Harvesting) Midsayap	BDD	Labor cost for threshing & harvesting under PhilRice MES (BS-FS) Seed Production (64ha) for DS2027 & WS2027 Cropping Seasons	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	247,360.00	Pakyaw	Dry Season 2027 & Wet Season 2027
Field Works (Threshing and Harvesting) Midsayap	BDD	Labor cost for threshing & harvesting under PhilRice MES (FS-RS) Seed Production (64ha) for DS2027 & WS2027 Cropping Seasons	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	1,993,530.00	Pakyaw	Dry Season 2027 & Wet Season 2027
Field Works (Threshing and Harvesting) Kabacan & Zamboanga	BDD	Labor cost for threshing and transplanting under Satellite Stations, USM Kabacan (50ha) and Zamboanga (3.88ha) Seed Production Area for DS2027 & WS2027 Cropping Seasons	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	1,012,640.00	Pakyaw	Dry Season 2027 & Wet Season 2027
Irrigation Fee	BDD	Contract for the period January - December 2027	Direct Contracting	No	-	01/2027	12/2027	Internally Generated Income	900,000.00	Regular and recurring servies	Aligned with the approved PPMP
Repairs and Maintenance - Machinery and Equipment	BDD	Supply and delivery of parts and services in the conduct of repair and maintenance services of various machinery and equipment	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	550,000.00		Aligned with the approved PPMP
Repairs and Maintenance - Land Improvement	BDD	To include labor, materials and delivery of various unforeseen repair and maintenance works in seed production sites	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	300,000.00		Aligned with the approved PPMP
Repairs and Maintenance - Buildings and Infrastructures	BDD	To include labor, materials and delivery of various unforeseen repair and maintenance works under of BDD buildings and warehouse	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	100,000.00		Aligned with the approved PPMP

Repairs and Maintenance - Other structures	BDD	To include labor, materials and delivery of various unforeseen repair and maintenance works of various structures under BDD	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	200,000.00	Aligned with the approved PPMP
Agricultural and field supplies for seed production	BDD	Supply and delivery of various agricultural and field supplies used for operations and project implementation	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	818,400.00	Aligned with the approved PPMP
Supply and delivery of Agricultural Inputs for 1st Semester	BDD	Procurement of various fertilizers and chemicals for 1st semester of 2027	Competitive Bidding	Yes	Lowest Calculated Responsive Bid (LCRB)	11/2026	12/2026	Internally Generated Income	8,326,050.00	Warehousing and Inventory Activities For 1st Semester requirement
Supply and delivery of Agricultural Inputs for 2nd Semester	BDD	Procurement of various fertilizers and chemicals for 2nd semester of 2027	Competitive Bidding	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	8,326,050.00	Warehousing and Inventory Activities Aligned with the approved PPMP
Supply and delivery of fuel, oil and lubricants for PhilRice Midsayap & USM	BDD	Purchase of fuel products and other lubricants used for the operation of vehicles in the conduct of various official travels and requirement for equipment (reversible dryer, farm machineries & etc)	Competitive Bidding	Yes	Lowest Calculated Responsive Bid (LCRB)	11/2026	12/2026	Internally Generated Income	5,320,000.00	Framework Agreement For 1 year requirement (Midsayap & Kabacan)
Supply and delivery of fuel, oil and lubricants for PhilRice Zamboanga Satellite Station	BDD	Purchase of fuel products and other lubricants used for the operation of vehicles in the conduct of various official travels and requirement for equipment (reversible dryer, farm machineries & etc)	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	142,000.00	Framework Agreement For 1 year requirement (Zamboanga)
Electricity Expenses	BDD	Contract for the period January - December 2027	Direct Contracting	No	-	01/2027	12/2027	Internally Generated Income	178,500.00	Regular and recurring services Aligned with the approved PPMP
Water Expenses	BDD	Contract for the period January - December 2027	Direct Contracting	No		01/2027	12/2027	Internally Generated Income	9,000.00	Regular and recurring services Aligned with the approved PPMP
Airline Tickets	BDD	Purchase of airfare tickets of PhilRice officials and employees during official travels	Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	01/2027	12/2027	Internally Generated Income	200,000.00	Aligned with the approved PPMP
<b>SUB-TOTAL CORPORATE FUND</b>									<b>38,140,300.00</b>	
<b>TOTAL GENERAL REQUIREMENTS</b>									<b>43,011,652.50</b>	
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>										
<b>CORPORATE FUND</b>										
Contingency Procurement	ADMIN & R4D	Provision that would address various procurement that may arise	Direct Acquisition	No		01/2027	12/2027	Corporate Operating Budget	129,600.00	Aligned with the approved PPMP
<b>BUSINESS DEVELOPMENT</b>										
Contingency Procurement	BDD	Provision that would address various procurement that may arise	Direct Acquisition	No		01/2027	12/2027	Internally Generated Income	10,500.00	Aligned with the approved PPMP
<b>TOTAL MISCELLANEOUS ITEMS</b>									<b>140,100.00</b>	
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>										
<b>CORPORATE FUND</b>										
Common Used Supplies and Equipment-available at PS	ADMIN & R4D	Common used office items available in the PS -DBM	Agency to Agency	No		01/2027	12/2027	Corporate Operating Budget	4,217.80	Aligned with the approved PPMP
<b>TOTAL COMMON USE SUPPLIES AND EQUIPMENT</b>									<b>4,217.80</b>	

Note: Insert additional rows as necessary

**Total Amount of Estimated Budget for EPA Projects:** 15,347,000.00  
**Total Amount of CSEs to be purchased from PS-DBM:** 4,217.80  
**Total Amount of Estimated Budget:** 43,155,970.30

Prepared by:

Recommended by:  
By the Authority of the Bids and Awards Comr

Approved by:

  
**RIZALINA F. GALVEZ**

Signature over Printed Name  
Admin Officer III

Bids and Awards Committee Secretariat  
Date : April 23, 2026

  
**GINA D BALLERAS**

Signature over Printed Name  
Position/Designation

*Bids and Awards Committee Chairperson*  
Date : April 23, 2026

  
**SALLILA E. ABDULA**

Signature over Printed Name  
Position/Designation

*Head of the Procuring Entity*  
Date :April 23, 2026