



**Philippine Rice Research Institute**

DA-PhilRice Bicol Branch Station  
Batang, Ligao City, 4504 Albay

Date: 2026-03-03

**REQUEST FOR QUOTATION**

Sir/Madam:

Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than **March 10, 2026** to [bclbac.secretariat@mail.philrice.gov.ph](mailto:bclbac.secretariat@mail.philrice.gov.ph) or send via fax or drop at PMU box at Procurement Management Unit (PMU), Batang, Ligao City, 4504 Albay. For any clarification you may call/send through fax to **(052)-431-0122** or **PMU no. 0999-456-9548**.

*[Signature]*  
**Darlah Charmaine M. Zaragoza**  
BUYER/CANVASSER

*[Signature]*  
**Ian Stallone G. Palima**  
AO II

**INSTRUCTIONS:**

1. Accomplish this RFQ correctly and accurately.
2. Please do not leave any blank items. Indicate "0" if the item being offered is for free and "NO BID" if no offer.
3. Do not alter the contents of this form in any way.
4. All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach a brochure.
5. Failure to follow these instructions will disqualify your quotation.
6. NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number, and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected to validation.
7. Award of items in this RFQ will be: [ ] per item [  ] per lot.
8. For awarding per lot, supplier shall provide quotation for all the items, otherwise the quote will be disregarded.
9. Awarding per item accepts partial bids.

**Procurement Project Title:** Procurement of Catering Services for the Conduct of the Training of Trainers on Rice Production for Salt-Affected Rice Environments at the Farmer's Auditorium, AFB Ville, Cabangan, Camalig, Albay on March 16-20, 2026

**Procurement Project No.:** BCL26-TRUST-27 **PR No.:** 2026-02-0017

**Approved Budget of the Contract:** 208,500.00

Item No.	Quantity	ABC	Unit	Item and Description		Unit Price	Total Amount
				Per Request	Offer		
1	1	208,500.00	lot	Meals and snacks Meals and snack for the Training of Trainers (ToT) on Rice Production for Salt-Affected Rice Environment at Farmer's Auditorium, AFB Ville, Cabangan, Camalig, Albay on March 16-20, 2026  March 16-20, 2026 Breakfast, AM Snack, Lunch and PM Snack for 50 pax/day @ PHP 690.00/pax /day  March 16-19, 2026 Dinner for 30 pax/day @ PHP 300.00 /pax/ day  Menu: Breakfast: 1 natural juice drink/coffee/water, 1 dessert/fruit, 1 rice, 1 soup, 1 meat or seafood dishes, 1 vegetable			

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

**Better Rice Communities.**

Tel: (52) 431-0122; 742-0690; 742-0684; Email: [bicol.station@mail.philrice.gov.ph](mailto:bicol.station@mail.philrice.gov.ph)  
Samar Satellite Station, UEP Campus, Catarman, 6400 Northern Samar  
Email: [jasienes@exchange.philrice.gov.ph](mailto:jasienes@exchange.philrice.gov.ph)  
Websites: [www.philrice.gov.ph](http://www.philrice.gov.ph), [www.pinoyrice.com](http://www.pinoyrice.com)  
Social Media: [web.facebook.com/bicol.philrice](http://web.facebook.com/bicol.philrice)  
RFQ Control No.: 2026-02-0015 (T)







## Philippine Rice Research Institute

DA-PhilRice Bicol Branch Station  
Batang, Ligao City, 4504 Albay

Business Address: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Better Rice Communities.

**Tel:** (52) 431-0122; 742-0690; 742-0684; **Email:** bicol.station@mail.philrice.gov.ph

**Samar Satellite Station,** UEP Campus, Catarman, 6400 Northern Samar

**Email:** jasienes@exchange.philrice.gov.ph

**Websites:** www.philrice.gov.ph, www.pinoyrice.com

**Social Media:** web.facebook.com/bicol.philrice

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