



Philippine Rice Research Institute

DA-PhilRice Agusan Branch Station

Basilisa, RTRomualdez, 8611 Agusan del Norte

INVITATION TO BID FOR THE ONE (1) LOT PROCUREMENT OF FUELS, OILS, AND LUBRICANTS FOR THE YEAR 2026 OF PHILRICE CMU PB GOODS AES 2026-01-03

- 1) The **DA-Philippine Rice Research Institute Agusan Branch Station (DA-PhilRice Agusan)** through the **Proposed 2026 Regular Trust Fund Budget of PhilRice CMU Field Office** intends to apply the sum of **One Million Nine Hundred Ninety-Two Thousand Eight Hundred Pesos and 00/100 (P1,992,800.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the One (1) Lot Procurement of Fuels, Oils, and Lubricants for the year 2026 of PhilRice CMU under PB Goods AES 26-01-03. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.
- 2) The **DA-PhilRice Agusan** as part of the EARLY PROCUREMENT ACTIVITY now invites bids for the One (1) Lot Procurement of Fuels, Oils, And Lubricants for the year 2026 of PhilRice CMU. Bidders should have completed, at least **two (2) years** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the IRR of RA No. 12009.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

- 4) Interested Bidders may obtain further information from **DA-PhilRice Agusan and DA-PhilRice CMU Field Office** and inspect the Bidding Documents at the address given below during Mondays to Fridays, except holidays from 8:00 A.M. to 5:00 P.M.
- 5) A complete set of Bidding Documents may be acquired by interested Bidders on **20 November 2025 to 15 December 2025** from the address and website(s) given below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Two Thousand Pesos (P2,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- 6) The **DA-PhilRice Agusan** will hold a Pre-Bid Conference through face-to-face and/or video conferencing on **03 December 2025 at 01:00PM** at PhilRice Agusan, Basilisa, RTRomualdez, Agusan del Norte, which shall be open to prospective bidders.

⁴ Approved Budget for the Contract (ABC) refers to the budget for the contract duly approved by the Head of the Procuring Entity (HoPE), within the authorized amount in the General Appropriations Act (GAA), continuing, and automatic appropriations, or other authorized source of funds, in the case of National Government Agencies (NGAs); the corporate operating budget approved by the governing Boards, pursuant to Executive Order (EO) No. 518, s. 1979, entitled “Establishing a Procedure for the Preparation and Approval of the Operating Budgets of Government Owned or Controlled Corporations, in the case of GOCCs, GFIs, and RA No. 8292, or the “Higher Education Modernization Act of 1997”, in the case of SUCs; and the budget for the contract approved by the Sanggunian through an appropriation ordinance in the case of LGUs. For multi-year contracts, for which a Multi-Year Contractual Authority (MYCA) or an equivalent document is required, the ABC shall be the total project cost reflected in the MYCA or equivalent document (Section 5(a), RA No. 12009);

⁵ Brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential Bidders to decide whether or not to respond to the invitation.

Better Rice Communities

Telefax: (85) 806-0433 Email: philrice@philrice.gov.ph

DA-PhilRice Field Office, CMU Campus, Sayre Highway, Musuan, Maramag, 8714 Bukidnon

Mobile: 0909-822-9813

Email: philricefocmu.2019@gmail.com

Websites: www.philrice.gov.ph, www.pinoyrice.com

Social Media: [web.facebook.com/philrice.aes](https://www.facebook.com/philrice.aes)





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- 7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through: (i) manual submission at the office address indicated below or on before **15 December 2025 until 12:00 NN**. Late bids shall not be accepted.
- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 9) Bid opening shall be on **15 December 2025 at 01:00PM at PhilRice Agusan, Basilisa, RTRomualdez, Agusan del Norte and/or through video conferencing**. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.
- 10) Refer to the following bidding activities:

Advertisement/Posting of Bidding Document/Invitation to Bid	20 November 2025 to 15 December 2025
Issuance and Availability of Bidding Document	20 November 2025 to 15 December 2025 (except weekends and holidays)
Pre-Bid Conference	03 December 2025, 01:00PM (<i>through face-to-face and/or video conferencing</i>)
Last Day of Submission of Written Clarification	05 December 2025 until 5:00PM
Last Day of Issuance of Bid Bulletin	08 December 2025
Deadline for Submission and Receipt of Bids	On or before 15 December 2025 until 12:00NN
Opening of Bids	15 December 2025 at 01:00 PM (<i>through face-to-face and/or video conferencing</i>)

- 11) The **DA-PhilRice Agusan** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.
- 12) For further information, please refer to:

THE BAC SECRETARIAT

Procurement Management Unit

Philippine Rice Research Institute Agusan

Basilisa, RTRomualdez, Agusan del Norte


Mobile No. 09122565744

Website: www.philrice.gov.ph

Email address: maclaire.potenciando.olofernes@gmail.com

- 13) You may visit the following websites:
For downloading of Bidding Documents: www.philrice.gov.ph/www.philgeps.gov.ph

20 November 2025


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PhilRice Agusan

Better Rice Communities.

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Social Media: web.facebook.com/philrice.aes

