BIDDING DOCUMENT

FOR THE

SUPPLY AND DELIVERY OF ICT EQUIPMENT

FOR THE UPGRADING OF RICELYTICS PLATFORM

OF PHILRICE CES
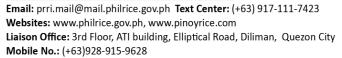
PB 23-04-20

Better PhilRice. Better Rice Communities.

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Websites: www.philrice.gov.ph, www.pinoyrice.com
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Mobile No.: (+63)928-915-9628

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Section I. Invitation to Bid

INVITATION TO BID FOR THE
SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UPGRADING OF
RICELYTICS PLATFORM OF PHILRICE CES
PB 23-04-20

1. The **Philippine Rice Research Institute-Central Experiment Station**, through the **2023 Trust Fund Budget** intends to apply the sum of **THREE MILLION EIGHT HUNDRED THIRTY SEVEN THOUSAND TWO HUNDRED THIRTY FOUR PESOS ONLY (PhP 3,837,234.00)** being the ABC to payments under the contract or the **SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UPGRADING OF RICELYTICS PLATFORM OF PHILRICE CES** under **PB 23-04-20**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Philippine Rice Research Institute-Central Experiment Station** now invites bids for the above Procurement Project. Delivery of the Goods is required within the period specified in the Schedule of Requirements. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non- discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

   a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from PhilRice-CES through telecommunication or video conferencing during office hours and inspect the Bidding Documents at the PhilGEPS and PhilRice websites. (Kindly refer to the schedule below).

5. A complete set of Bidding Documents may be acquired by interested Bidders from the address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of **Four Thousand Pesos Only (₱4,000.00).** The Procuring Entity shall allow the bidder to present its proof of payment for the fees either by facsimile, or through other electronic means.

   We encourage bidders to download the bidding documents through PhilGEPS or the PhilRice website and pay through bank. Please coordinate with the BAC Secretariat through the email address and contact number given below for the bank details and procedure.

6. The **Philippine Rice Research Institute-Central Experiment Station** will hold a Pre-Bid Conference through video conferencing or webcasting via zoom on the date specified below which shall be open to all prospective bidders. Prospective bidders need to signify their intention to participate by sending an email to the address given below. A Personal Meeting ID will be sent through SMS or email for each participant at least one day before the event.

7. Bids must be duly received by the BAC Secretariat at the address below one (1) day before the opening of bids. (i) manual submission or through courier at the office address indicated below. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **December 19, 2023 at 02:00 PM** at the address given below via zoom. Bids will be opened in the presence of the bidder's representatives who choose to attend the activity.

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10. The **Philippine Rice Research Institute-Central Experiment Station** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. Please refer to the following schedule of activities:

Activity	Date/Time	Remarks
Acceptance of queries through telephone or video call with the BAC Secretariat	November 30 to December 19, 2023 (except Saturdays, Sundays and Holidays) 8:00AM to 05:00PM	Queries on the bidding documents only. Queries on the technical specifications should be in formal writing sent through email or fax, addressed to the BAC Chairperson through the BAC Secretariat.
Availability of Bidding documents and acceptance of Payment	November 30 to December 19, 2023 (except Saturdays, Sundays and Holidays) 8:00AM to 05:00PM	Downloadable through PhilGEPS, PhilRice Website and can be requested through email. Please call the BAC Secretariat for the procedures on online payment
Pre-Bid Conference	December 07, 2023; 09:00 AM (Please log-in 30 minutes ahead of time)	Interested bidders shall signify intention to bid through email. A Personal Meeting ID will be sent through email to confirmed participants.
Deadline for the submission of bids	on or before December 19, 2023 until 11:00 AM	Through personal delivery or through courier at the BAC Secretariat Office.
Bid Opening	December 19, 2023 02:00 PM (Please log-in 30 minutes ahead of time)	A Personal Meeting ID will be sent to participants who submitted bid proposals on time.

12. For further information, please refer to:

THE BAC SECRETARIAT
Procurement Management Division
Philippine Rice Research Institute
Maligaya, Science City of Munoz, Nueva Ecija
Telefax: (044) 456-0285 (661)
Mobile No. 0999-2248705
e-mail: bacsecretariat2@philrice.gov.ph

You may visit the following websites:
For downloading of Bidding Documents:
www.philrice.gov.ph and *www.philgeps.gov.ph*
Date: 29 November 2023

LUIS ALEJANDRE I. TAMANI
Chairperson, BAC for Goods and Services

NOTICE/ANNOUNCEMENT

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BAGONG PILIPINAS

Section II. Instruction to Bidders

1. **Scope of Bid**

   The Procuring Entity, **Philippine Rice Research Institute-Central Experiment Station** wishes to receive Bids for the **SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UPGRADING OF RICELYTICS PLATFORM OF PHILRICE CES** with identification number **PB 23-04-20.**

   The Procurement Project (referred to herein as "Project") is composed of *nine (9) items*, the details of which are described in Section VII (Technical Specifications).

2. **Funding Information**
   2.1.   The GOP through the source of funding as indicated below for **2023 Trust Fund Budget** in the amount of **THREE MILLION EIGHT HUNDRED THIRTY SEVEN THOUSAND TWO HUNDRED THIRTY FOUR PESOS ONLY (PhP 3,837,234.00).**

   2.2.   The source of funding is:

   a.   2023 Regular Trust Fund (RTF-022-363)

3. **Bidding Requirements**

   The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

   Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

   The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. **Corrupt, Fraudulent, Collusive, and Coercive Practices**

   The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. **Eligible Bidders**

   5.1.   Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

   5.2.

   a.   Foreign ownership exceeding those allowed under the rules may participate pursuant to:
   i.   When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;

   ii.   Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;

iii. When the Goods sought to be procured are not available from local suppliers; or

iv. When there is a need to prevent situations that defeat competition or restrain trade.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

a. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to **at least fifty percent (50%) of the ABC.**

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

a. Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address (**see the Schedule of activities above)** and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB.**

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed **within two (2) years prior to the deadline for the submission and receipt of bids**.

10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to

the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.

11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

    a.   For Goods offered from within the Procuring Entity's country:

        i.   The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);

        ii.   The cost of all customs duties and sales and other taxes already paid or payable;

        iii.   The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and

        iv.   The price of other (incidental) services, if any, listed in e.

    b.   For Goods offered from abroad:

        i.   Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

        ii.   The price of other (incidental) services, if any, as listed in

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

    a.   Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid **for 120 calendar days from the date of opening of bids**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

Bidders shall enclose their original eligibility and technical documents in one sealed envelope marked "ORIGINAL - TECHNICAL COMPONENT", and the original of their financial component in another sealed envelope marked "ORIGINAL - FINANCIAL COMPONENT", sealing them all in an outer envelope marked "ORIGINAL BID".

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB.**

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference
18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids
19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case

maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as follows:

Option 3 - One Project having several items, which shall be awarded as separate contracts per item.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III.
Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: a. **SUPPLY AND DELIVERY OF VARIOUS ICT EQUIPMENT** b. Completed within **two (2) years** prior to the deadline for the submission and receipt of bids, equivalent to at least fifty percent (50%) of the ABC.
12	The price of the Goods shall be quoted DDP and deliver to **Philippine Rice Research Institute – Central Experiment Station**, **Brgy. Maligaya, Science City of Munoz, Nueva Ecija** or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a The amount of not less than **Seventy Six Thousand Seven Hundred Forty Four Pesos and 68/100 Only (PhP 76,744.68)** (*which is the amount equivalent to two percent (2%) of the ABC*, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b The amount of not less than **One Hundred Ninety One Thousand Eight Hundred Sixty One Pesos and 70/100 Only (PhP 191,861.70)** *(which is the amount equivalent to five percent (5%) of ABC]* if bid security is in Surety Bond.
19.3	The name of the Contract is **SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UPGRADING OF RICELYTICS PLATFORM OF PHILRICE CES** The identification number of the Contract is **PB 23-04-20.** **1 Set Computer Server** 640,000.00 **1 Set Computer Server** 511,000.00 **7 Set Desktop Computer** 773,500.00 **4 Unit Laptop Computer** 300,000.00 **5 Unit Laptop Computer** 375,000.00 **4 Unit Laptop Computer** 632,000.00 **4 Unit Smart phone** 336,844.00 **3 Unit Smart phone** 139,290.00 **3 Unit Smart phone** 129,600.00
20.1	Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) for the last six months a) VAT Returns (Form 2550Q) or Percentage Tax Return (2551Q) with proof of payment b) Annual (Form 1701/A) and Quarterly Income Tax Return (Form 1701Q) with proof of payment *c)* Audited Financial Statement
21.2	No additional requirement.

Section IV.
General Conditions of Contract

1. **Scope of Contract**

   This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

   This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

   Additional requirements for the completion of this Contract shall be provided in the Special Conditions of Contract **(**SCC).

2. **Advance Payment and Terms of Payment**

   2.1.   Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.

   2.2.   The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. **Performance Security**

   Within **ten (10) calendar** days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. **Inspection and Tests**

   The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC**, **Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

   All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. **Warranty**

   5.1   In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

   5.2   The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V.
Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	**Delivery and Documents –** For purposes of the Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows: "The delivery terms applicable to this Contract are delivered to **Philippine Rice Research Institute- Central Experiment Station, Science City of Munoz, Nueva Ecija**. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination." Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements). For purposes of this Clause the Procuring Entity's representative at the project site is the **Head of Socio-Economic Division, Dr. Jesusa C. Beltran** or her authorized representatives. **Incidental Services –** The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services. **Spare Parts –** Not applicable.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

Name of the Procuring Entity
Name of the Supplier
Contract Description
Final Destination
Gross weight
Any special lifting instructions Any
special handling instructions
Any relevant HAZCHEM classifications

A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.

Transportation –

Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.

Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.

Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.

The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.

	Intellectual Property Rights – Not applicable.
2.2	Partial payment is not allowed.

4	The inspections and tests that will be conducted are:
	
	  a. If applicable, the inspections and tests may be conducted on the premises of the Supplier at point of delivery, and/or at the goods' final destination. If conducted on the premises of the Supplier all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Entity. The Supplier shall provide the Procuring Entity with results of such inspections and tests.
	
	  b. The Procuring Entity or its designated representative shall be entitled to attend the tests and/or inspections referred to in this Clause provided that the Procuring Entity shall bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
	
	  c. The Procuring Entity may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Procuring Entity, and shall repeat the test and/or inspection, at no cost to the Procuring Entity.
	
	  d. The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Procuring Entity or its representative, shall release the Supplier from any warranties or other obligations under this Contract.

Section VI. Schedule of Requirements

SECTION VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item no.	Description	Unit	Qty	Total ABC	Division	Delivery Period
1.	Computer Server	Set	1	640,000.00	SED	30 days upon receipt of PO & NTP
2.	Computer Server	Set	1	511,000.00		
3.	Desktop Computer	Set	7	773,500.00		
4.	Laptop Computer	Unit	4	300,000.00		
5.	Laptop Computer	Unit	5	375,000.00		
6.	Laptop Computer	Unit	4	632,000.00		
7	Smart phone	Unit	4	336,844.00		
8.	Smart phone	Unit	3	139,290.00		
9.	Smart phone	Unit	3	129,600.00		

TOTAL ABC = 3,837,234.00

Section VII. Technical Specifications

SECTION VII. Technical Specifications

Item	Specification	Statement of Compliance
		Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.
1	One (1) Unit Branded/Brand New Computer Server Processor: 2Ghz, 20Core/40Threads, 38M Cache, HT (165W) Memory: 32GB DDR4 Memory Storage: 2x 960GB, 2.5 SATA SSD Raid Controller: 12Gb/s SAS per lane 6Gb/s SATA per lane Network Controller: 4Port 1GB Ethernet Adapter, 2Port SFP+ 10GB Fiber Port Form Factor: 1U GPU: 16GB GDDR6, 200GB/s bandwidth, PCIe Gen4x8, 1 Slot, 4.5 TF Peak FP32 Power Supply: 800W Hot Plug Redundant Accessories: Rackmount Rail Kit Cable Management Arm Security Bezel Cover With Key	
2	One (1) Unit Branded/Brand new Computer Server Processor: 2Ghz, 20Core/40Threads, 38M Cache, HT (165W) Memory: 32GB DDR4 Memory Storage: 4x 960GB, 2.5 SATA SSD Raid Controller: 12Gb/s SAS per lane 6Gb/s SATA per lane Network Controller: 4Port 1GB Ethernet Adapter, 2Port SFP+ 10GB Fiber Port Form Factor: 1U Power Supply: 700W Hot Plug Redundant Accessories: Rackmount Rail Kit Cable Management Arm Security Bezel Cover	

	With Key	
3	Seven (7) sets Branded/Brand New Desktop Computer Processor: 6 cores / 12 threads, Up to 4.4GHz frequency, 19MB, 7nm Motherboard: 1x RJ45 Gigabit Ethernet, 1x HDMI 1.4, 1x VGA Port, 1x DVID, 4 x Audio jacks, 6x USB 3.2 Gen 1 Type-A, 2x USB 3.2 Gen 2 Type-A, 1x 3.5mm combo audio jack Memory: 32 GB DDR4 2666MHz memory (total) Hard Drive: 256 GB M.2 SSD, 1TB Hard Drive Video: 8 GB GDDR6 dedicated with the at least 2020 released GPU, up to 1.76 GHz Monitor: 27 inch Full HD (1920 x 1080), IPS, 144Hz, 1ms MPRT Software OS: Licensed Professional, latest 64-bit with NTFS file system, for network domain environment Software Productivity: Licensed, latest 32-64bit, including word processor, spreadsheet, presentation, database management for business Form Factor: Tower, Pre-Built Keyboard and Mouse included UPS Specs: Input Voltage 230 Vac Nominal Frequency 47-63 Hz Brownout Transfers 155 Vac Typical Over-voltage Transfer 290 Vac Typical, Output UPS Capacity (3 battery backup outlets) 625 VA, 325 W Total Amperage (all outlets) 7 A (including UPS output) Voltage - On Battery 230 Vac ± 8% Frequency - On Battery 50 or 60 Hz + 1 (auto-sensing) Transfer Time 6 ms Typical, 10 ms maximum	
4	Four (4) Units Branded/Brand new Laptop Computer Processor: (min) 8 cores with 4 performance cores and 4 efficiency cores, 3.2 GHz base frequency, 5 nm Motherboard: 2x USB Type-C 3.1 (min), 3 (min), Audio Jack Memory: 8 GB LPDDR4X 4266 MHz Hard Drive: 512 GB M.2 SSD Video: GPU (8-core) Form Factor: Laptop, 13.3-inch (diagonal) display, 2560x1600 native resolution, 227 ppi Software Operating System: Licensed, Productivity: Licensed, including word processor, spreadsheet, presentation, database management for business for Unix-based OS compatible with APFS file System	
5	Five (5) Units Branded/Brand New Laptop Computer Processor: 12 cores / 16 threads, 3.3Ghz base frequency to 4.5Ghz turbo frequency, 18MB cache, 10nm	

	Motherboard: 1x USB Type-C 5Gbps, 3x USB Type-A 5Gbps USB Type-A, 1 RJ-45; 1 headphone/microphone combo; 1 AC smart pin; 1 HDMI 2.1, Wi-Fi 6E Memory: 16 GB DDR5 4800MHz memory (total) Hard Drive: 1 TB M.2 SSD Video: 6 GB GDDR6 dedicated with the latest GPU Form Factor: Laptop, 16-inch (diagonal) display, 1920x1080, IPS, 144hz Software OS: Licensed Professional, latest 64-bit with NTFS file system, for network domain environment Software Productivity: Licensed, latest 32-64bit, including word processor, spreadsheet, presentation, database management for business	
6	Four (4) Units Branded/Brand New Laptop Computer 14 core/20 threads (36 MB Smart Cache, 2.2 GHz Performance-core 3.0 up to 5.4 GHz, overclock capable) 32GB of DDR5 5600Mhz system memory 1TB PCIe Gen4, 16 Gb/s, NVMe 16" with IPS (In-Plane Switching) technology, WQXGA 2560 x 1600, high-brightness (500 nits) LED-backlit TFT LCD with 8GB of dedicated GDDR6 VRAM Wireless Wi-Fi 6E+ Bluetooth 5.2 Office Productivity software: Licensed, including word processor, spreadsheet, presentation, database management for business	
7	Four (4) Units Smartphone Size: 6.5 to 6.7 inches diagonal Display: 2796 x 1290 pixels, OLED, 120Hz refresh rate Processor: 6-core CPU, 5-core GPU RAM: 6GB Storage: 128GB storage (min) Rear Cameras: 48MP main; 12MP telephoto; 12 MP ultra wide Front Camera: 12 MP wide front camera SIM Card: Single-SIM Network Connectivity: 5G, 4G, LTE, WiFi 802.11 a/b/g/n/ac/6 dual-band, Bluetooth 5.3 Sensors: GPS, A-GPS, Glonass, Galileo, BeiDou, QZSS Emergency SOS: via satellite (SMS sending/receiving) Battery: 4,200 to 4,400mAh Li-on battery to support more than 29 hours operation Charging: Wired and Wireless	
8	Three (3) Units Smartphone Size: 5.2 to 5.5 inches diagonal Display: 2340 x 1080 pixels, OLED Processor: 6-core CPU, 4-core GPU RAM: 6GB Storage: 256GB storage (min) Rear Cameras: 12MP main; 12MP ultra	

	wide Front Camera: 12 MP front camera SIM Card: Single-SIM Network Connectivity: 5G, 4G LTE, WiFi 802.11 a/b/g/n/ac/6 dual-band, Bluetooth 5.3 Sensors: GPS, GLONASS, GALILEO, BDS, QZSS Battery: 3,200 to 3,400mAh Li-on battery, fast charging	
9	Three (3) Units Smartphone Size: 6.0 to 6.3 inches diagonal Display: 1080 x 2340, Dynamic AMOLED, 120Hz Refresh Rate Processor: 8-core CPU RAM: 8GB Storage: 128GB storage (min) Rear Cameras: 50MP wide, 12MP ultra wide; 10MP telephoto Front Camera: 10MP wide front camera SIM Card: Single-SIM Network Connectivity: 5G, Wi-Fi, Bluetooth Sensors: GPS, GLONASS, BDS, GALILEO Battery: 3,600 to 3,800mAh Li-on battery, fast charging	

I hereby verify to comply with all the above requirements.

_____
Signature over the printed name of the authorized representative

_____
Company name
_____
Date

Section VIII.
Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents
☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR**;

Technical Documents
☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
☐ (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**
☐ (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
☐ (f) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents
☐ (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) **OR** a Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

☐ (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE
☐ (i) Original of duly signed and accomplished Financial Bid Form; **and**
☐ (j) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)
☐ (k) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
☐ (l) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.