



INVITATION TO BID

1 LOT – COMMERCIAL PRINTING AND DELIVERY OF KNOWLEDGE PRODUCTS (BROCHURES AND TECHNO GUIDE) under RCEF Goods 23-09-14

1. The *Philippine Rice Research Institute RCEF-PMO*, through the **2023 Rice Competitiveness Enhancement Fund (RCEF) Budget** intends to apply the sum of **FIVE MILLION SEVEN HUNDRED FORTY-SEVEN THOUSAND FOUR HUNDRED TWELVE AND 0/100 PESOS ONLY (Php 5,747,412.00)** being the ABC to payments under the contract for the **1 LOT – COMMERCIAL PRINTING AND DELIVERY OF KNOWLEDGE PRODUCTS (BROCHURES AND TECHNO GUIDE) under RCEF Goods 23-09-14**. Bids received in excess of the ABC shall be automatically rejected during bid opening.

Item No.	Description	Delivery Point	No. of Copies
1	Printing and Delivery of Nutrient Management Brochure	PhilRice CES	100,000
2	Printing and Delivery of DSR Brochure	PhilRice CES	5,000
3	Printing and Delivery of DSR Techno Guide	PhilRice CES	101,317
		PhilRice Los Baños	
		PhilRice Negros	
		PhilRice Midsayap	

2. The *Philippine Rice Research Institute RCEF-PMO* now invites bids for the above Procurement Project. Delivery of the Goods is required within the period specified in the Schedule of Requirements. Bidders should have completed, within **Five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non- discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *PhilRice* through telecommunication or video conferencing during office hours and inspect the Bidding Documents at the PhilGeps and PhilRice website, kindly refer to the schedule below.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of **Five Thousand and Seven Hundred Pesos Only (5,700.00)**. The Procuring Entity shall allow



bidder to present its proof of payment for the fees either by facsimile, or through other electronic means.

We encourage bidders to download the bidding documents through PhilGEPS or the PhilRice website and **pay through bank deposit**. Please coordinate with the BAC Secretariat through the email address and contact number given below for the bank details and procedure.

- 6. The **Philippine Rice Research Institute RCEF-PMO** will hold a Pre-Bid Conference through video conferencing or **webcasting via zoom** on the date specified below which shall be open to all prospective bidders. A Personal Meeting ID will be sent through SMS or email for each participant at least one day before the event. Prospective bidders need to signify their intention to participate by sending an email to the address given below.
- 7. Bids must be duly received by the BAC Secretariat at the address given specified the date of submission day before the opening of bids. (i) manual submission or through courier at the office address indicated below. Late bids shall not be accepted.
- 8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
- 9. Bid opening shall be on **September 29, 2023** at the address given below via **Zoom**.

The **Philippine Rice Research Institute RCEF-PMO** reserves the right to reject all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

- 10. **DA-PHILRICE DOES NOT CONDONE ANY FORM OF SOLICITATION ON ANY PROSPECTIVE WINNING AND LOSING BIDDERS BY ANY OF OUR STAFF/EMPLOYEES OR ANY OTHER PARTY. ANY SORT OF THIS KIND SHALL BE REPORTED IMMEDIATELY TO THE OFFICE OF THE SECRETARY OF THE NATIONAL BUREAU OF INVESTIGATION (NBI) FOR ENTRAPMENT AND PROPER INVESTIGATION.**
- 11. Please refer to the following schedule of activities:

Activity	Date/Time	Remarks
Acceptance of queries through telephone or video call with the BAC Secretariat	September 7 - 21, 2023 (Except Holidays and Weekends)	Queries on the bidding documents only.
	8:00AM - 12:00noon 01:00PM - 05:00PM	Queries on the technical specifications should be in formal writing sent through email or fax, addressed to the BAC Chairperson through the BAC Secretariat.
Availability of Bidding documents and acceptance of Payment	September 7 – 28, 2023 (Except Holidays and Weekends)	Downloadable through PhilGEPS, PhilRice Website and can be requested through email. Please call the BAC Secretariat for the procedures on online payment
	08:00AM – 12:00noon 01:00PM – 05:00PM	
Pre-Bid Conference	September 14, 2023	Interested bidders shall signify intention to bid through email.





Philippine Rice Research Institute

Central Experiment Station
Maligaya, Science City of Muñoz, 3119 Nueva Ecija

	Roll Call: 09:00AM	Personal Meeting ID will be sent through email to confirmed participants.
Deadline for the submission of bids	On or before September 28, 2023 05:00PM	Through personal delivery or through courier at the BAC Secretariat Office.
Bid Opening	September 29, 2023 Meeting Proper: 09:00AM	A Personal Meeting ID will be sent to participants who submitted bid proposals on time.

12. For further information, please refer to:

THE RCEF-PMO BAC SECRETARIAT

RCEF – Program Management Office
Philippine Rice Research Institute
Maligaya, Science City of Munoz, Nueva Ecija
Telephone number: 044-4560650 Loc. 631
Email Address: philricercep_bac@yahoo.com

You may visit the following websites:

For downloading of Bidding Documents:
www.philrice.gov.ph and www.philgeps.gov.ph
Date: September 6, 2023

ROEL R. SURALTA, Ph.D.
Chairperson, RCEF-PMO BAC for Goods and Services

