

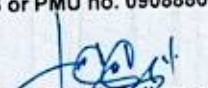


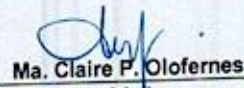
Date: 2023-03-15

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than **March 21, 2023** to mcp.olofernes@Philrice.gov.ph or send via fax or drop at PMU box at Procurement Management Unit (PMU), Basilisa, RTRomualdez, 8611 Agusan del Norte. For any clarification you may call/send through fax to 09088808976 or PMU no. 09088808976.


Kenith T. Bakenas
BUYER/CANVASSER


Ma. Claire P. Olofernes
AA II

INSTRUCTIONS:

- Accomplish this RFQ correctly and accurately.
- Please do not leave any blank items. Indicate "0" if item being offered is for free and "NO BID" if no offer.
- Do not alter the contents of this form in any way.
- All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach brochure.
- Failure to follow these instructions will disqualify your quotation.
- NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected for validation.

Procurement Project Title:
Procurement Project No.:

Supply and Delivery of IT Supplies used for PhilRice Staff
S-005R

PR No.:

2023-02-0042, 2023-02-0040,
2023-02-0034, 2023-02-0035,

Approved Budget of the
Contract:

59,188.36

Item No.	Quantity	Unit	Item and Description		Unit Price	Total Amount
			Per Request	Offer		
1	4	unit	Semi-Expendable Office Equipment, Camera Computer camera, high definition			
2	3	unit	Semi-Expendable ICT Equipment, Power Supply UPS, APS 650			
3	6	piece	Toner cartridge, Toner cartridge, HP CE285A HP CE285A			
4	3	piece	Toner cartridge, Toner cartridge, HP Laserjet Toner 17A			
5	2	piece	Toner cartridge, Toner cartridge, HP Lasejet Toner 107A			

TERMS AND CONDITIONS

Delivery Period:

30 calendar days

Place of Delivery:

- ☐ Philippine Rice Research Institute-CES, Brgy. Maligaya, Science City of Munoz, Nueva Ecija
☐ ATI Building, Elliptical Road, Diliman, Quezon City
☒ Others: Basilisa, RTRomualdez, 8611 Agusan del Norte

Warranty:

1 year (non-consumable supplies/Equipment) and 3 months(consumable supplies)

Payment Term:

30 calendar days

- Price Quotations must be valid for a period of 45 calendar days from the deadline of submission.
- Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and other terms and conditions stated herein
- In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation,

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

DA-PhilRice Agusan, Basilisa, RTRomualdez, 8611 Agusan del Norte
Telefax: (85) 806-0463; Email: agusan.station@mail.philrice.gov.ph
DA-PhilRice Field Office, CMU Campus, Sayre Highway, Musuan, Maramag, 8714 Bukidnor
Mobile: 0909-822-9813; Email: philricefocmu.2019@gmail.com