



INVITATION TO BID

SUPPLY and DELIVERY of AGRICULTURAL SUPPLIES (FERTILIZERS and PESTICIDES) for BUSINESS DEVELOPMENT UNIT under PHILRICE-ISA-PB BDU-2023-001

1. The **Philippine Rice Research Institute, Isabela Branch**, through the **2023 Business Development Fund Budget** intends to apply the sum of **One Million Three Hundred Twenty Thousand One Hundred Twenty Pesos Only (Php 1,320,120.00)** being the ABC to payments under the contract for the **SUPPLY and DELIVERY of AGRICULTURAL SUPPLIES (FERTILIZERS and PESTICIDES for BUSINESS DEVELOPMENT UNIT under PHILRICE-ISA-PB BDU-2023-001**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Philippine Rice Research Institute, Isabela Branch**, now invites bids for the *above Procurement Project. Delivery of the Goods is required within the period in the Schedule of Requirements.* Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *Philippine Rice Research Institute Isabela Branch (PhilRice Isabela)* through telecommunication or video conferencing during office hours and inspect the Bidding Documents at the PhilGeps and PhilRice website, kindly refer to the schedule below.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents*, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Four Hundred Pesos Only (Php 1,400.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees either *by presented in person, by facsimile, or through other electronic means*.

We encourage bidders to download the bidding documents through PhilGEPS or the PhilRice website and **pay through bank deposit**. Please coordinate



with the BAC Secretariat through the email address and contact number given below for the bank details and procedure.

6. The ***Philippine Rice Research Institute, Isabela Branch***, will hold a Pre-Bid Conference through video conferencing or webcasting via zoom and at PhilRice Isabela, Malasin, San Mateo, Isabela on the date specified below which shall be open to all prospective bidders. A personal Meeting ID will be sent through SMS or email for each participant at least one day before the event. Prospective bidders need to signify their intention to participate by sending an email to the address given below.
7. Bids must be duly received by the BAC Secretariat at the address given specified the date of submission day before the opening of bids.(i)*manual submission* or through courier at the office address indicated below. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **May 22, 2023, 10:00am** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

The ***Philippine Rice Research Institute Isabela Branch (PhilRice Isabela)*** reserves the right to reject all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10.DA PHILRICE DOES NOT CONDONE ANY FORM OF SOLICITATION ON ANY PROSPECTIVE WINNING AND LOSING BIDDERS BY ANY OF OUR STAFF/EMPLOYEES OR ANY OTHER PARTY. ANY SORT OF THIS KIND SHALL BE REPORTED IMMEDIATELY TO THE OFFICE OF THE SECRETARY OR THE NATIONAL BUREAU OF INVESTIGATION (NBI) FOR ENTRAPMENT AND PROPER INVESTIGATION

11. Please refer to the following schedule of activities:

Activity	Date/Time	Remarks
Acceptance of queries through telephone or video call with the BAC Secretariat	April 28 – May12, 2023 (Except Holidays and Weekends) 8:00AM to 5:00PM	Queries on the bidding documents only. Queries on the technical specifications should be in formal writing sent through email or fax, addressed to the BAC Chairperson through the BAC Secretariat.



Availability of Bidding documents and acceptance of Payment	April 28 – May 19, 2023 (Except Holidays and Weekends) 8:00AM to 5:00PM	Downloadable through PhilGEPS, PhilRice Website and can be requested through email. Please call the BAC Secretariat for the procedures on online payment
Pre-Bid Conference	May 8, 2023 Roll Call : 9:00 AM	Interested bidders shall signify intention to bid through email. A Personal Meeting ID will be sent through email to confirmed participants. / Face to face at PhilRice, Malasin, San Mateo, Isabela
Deadline for the submission of bids	May 22, 2023 9:00 AM	Through personal delivery or through courier at the BAC Secretariat Office.
Bid Opening	May 22, 2023 Meeting Proper: 10:00 AM	A Personal Meeting ID will be sent through email to confirmed participants. / Face to face at PhilRice, Malasin, San Mateo, Isabela.

12. For further information, please refer to:

ROUELLA S. MELEGRITO
*Bids and Awards Committee Secretariat
Procurement and Property Management Unit
Malasin, San Mateo, Isabela
Email address: rouellasantiago@gmail.com
CP No: 09771043069*

You may visit the following websites:

For downloading of Bidding Documents:
www.philrice.gov.ph and www.philgeps.gov.ph
Date : April 28, 2023
w/ Ref No. PHILRICE-ISA-PB BDU-2023-001

FERNANDO D. GARCIA
BAC Chairperson

