



Philippine Rice Research Institute

Bicol Branch Station
Batang, Ligao City, 4504 Albay

Quality Rice. Quality Life.

NOTICE TO PROCEED

Mr. RENZO N. GONZAGA

Co-Owner

RNG Trading

Tuburan, Ligao City

Dear Sir/Madam,

In accordance with our signed Purchase Order/Contract, notice is hereby given to RNG Trading to proceed with the Procurement of Agricultural Fertilizers and Chemicals under PO # 0000-02-0017. We will be expecting delivery of the items indicated in the PO not later than Within 30 calendar days upon receipt of Purchase Order.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax ((052)-431-0122), email (bclbac.secretariat@mail.philrice.gov.ph), or courier to the Philippine Rice Research Institute, Business Development Division.

Thank you very much.

Very truly yours,

Victoria C. Lapitan

Director I

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 2 | 21 | 23

Name of the Representative of the Bidder: RENZO N. GONZAGA

Authorized Signature: [Signature]

For Contract Management Use Only

☐ Issued/Served

☐ Conformed

☐ Delivery Confirmed

☐ Database Updated