



Philippine Rice Research Institute

BICOL STATION

REQUEST FOR QUOTATION

Date: 12/23/22

Project Number: RCEP-BIC-27

Reference PR Number: 2022-12-0160 to 164

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (bclbac.secretariat@mail.philrice.gov.ph - if sealed, addressed to Mr. Ian Stallone G. Palima) not later than December 28, 2022.


JERIC M. GNILLO
Canvasser


IAN STALLONE G. PALIMA
AO II

PROCUREMENT TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **Php 630,000.00**
2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (*for goods*) or 5% VAT & 2% EWT (*for services*).
3. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the specifications.
4. **Complete technical specifications, brand, and model** must be indicated in the price quotation for evaluation purposes.
5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
6. All bids in excess of the ABC will be rejected.
7. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
8. **NEW** suppliers or those without updated file of the required documents are required to submit a photocopy of **valid Mayor's Business Permit** and **valid PhilGEPS Registration Number PRIOR to the opening/evaluation of offer/s**. A supplier who already submitted an updated copy of these documents is no longer required to submit.
9. The winning Bidder is required to submit a photocopy of **Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	1	lot	Food Ordering of DA PhilRice Bicol for various Meeting, Seminars and Workshop of RCEF unit from January to June 2023.		
	796	pax	Special Meals @ Php200/pax -1 natural juice drink/coffee, 1 water, 1dessert/fruit, 1 rice, 1 soup, 2 meat or seafood dishes, 1 vegetable, 1 salad		
	1252	pax	Regular Meals @ Php150/pax -1 natural juice drink/coffee/1 water, 1 rice, 1 meat or seafood dishes, 1 vegetable, 1dessert/fruit,		
	1580	pax	Special Snacks @ Php100/pax -1 natural juice/coffee, 1 water, 1 bread/noodle or pasta dish/native cakes/others, 1 fruit/dessert		
	2500	pax	Regular Snacks @ Php50/pax -1 natural juice/coffee/water, 1 bread/noodle or pasta dish/native cakes/others		
			NOTE:		
			*Provide table of menu corresponding to the quoted price from which the end-user may select meals/snacks for each activity. Availability of Halal Food. Strictly no soft drinks.		
			*Date, Menu, Quantity and Catering Service Style/s to be identified by end-user at least 2 days before the event.		
			*Sight inspection will be scheduled prior to the evaluation of the quotation		

			*Provision of Monoblock tables and chairs (as needed) and free-flowing coffee and water for 20 (at most) participants in one activity.		
			*Additional Requirement: Company's Profile and Sanitary and Health Permit		
			*The agreement shall be terminated (1) when the specified total estimated quantity has been exhausted (2) when the specified duration of the Agreement has expired		
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			*Payment shall be made to the supplier on a monthly billing basis. (Based on actual number of delivered Meals/Snacks)		
			*Caterer with Lowest Calculated Quotation shall agree to provide a taste test of chosen Menu for the BAC Members and TWG with approximately 5-7 persons.		
			nothing follows		
				TOTAL	

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: _____
 Place of Delivery: ☐ PhilRice Bicol ☐ Others: _____
 Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: _____
 Warranty: ☐ 1 year ☐ 3 months ☐ Others: _____
 Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: _____

After having carefully read and accepted your Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

Email Address: _____

Company TIN: _____

Please Check ☒

VAT ☐

Non-VAT ☐

PRINTED NAME/SIGNATURE _____

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

