



Philippine Rice Research Institute
Central Experiment Station
Maligaya, Science City of Muñoz, 3119 Nueva Ecija

Quality Rice. Quality Life.

NOTICE TO PROCEED

January 13, 2023

MR. ARJAY Y. DE JESUS

Sales Executive
Freeway Motor Sales of Cabanatuan Corp.
Km. 115 Maharlika Highway, Cabanatuan City

Dear Sir/Madam,

In accordance with our signed Purchase Order/Contract, notice is hereby given to Freeway Motor Sales of Cabanatuan Corp. to proceed with the Supply and Delivery of One (1) Unit Motor Vehicle for PhilRice CMU Satellite Station (PB 22-04-25) under PO # 2023-01-0007 C. We will be expecting delivery of the items indicated in the PO not later than within 30 calendar days upon receipt of Purchase Order.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax ((044) 456-0650), email (frederickcapinpin22@gmail.com), or courier to the Philippine Rice Research Institute, Office of the Deputy Executive Director for Administrative Services and Finance.

Thank you very much.

Very truly yours,


John C. De Leon
Executive Director

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on:

JAN. 13, 2023

Name of the Representative of the Bidder:

ARJAY Y. DE JESUS

Authorized Signature: 

For Contract Management Use Only

☐ Issued/Served

☐ Conformed

☐ Delivery Confirmed

☐ Database Updated