



Philippine Rice Research Institute
Bicol Branch Station
Brgy. Batang, Ligao City, 4504, Albay

Quality Rice. Quality Life.

**BAC RESOLUTION RECOMMENDING THE METHODS OF PROCUREMENT
FOR VARIOUS PROCUREMENT TRANSACTIONS OF DA-PHILRICE BICOL AS REFLECTED
IN THE 2022 ANNUAL PROCUREMENT PLAN**

**BAC RESOLUTION No. 01
Series of 2022**

WHEREAS, with the aim to streamline the process and the documentary requirements, this BAC Resolution shall cover all procurement transactions of DA-PhilRice Bicol as reflected in the 2022 Annual Procurement Plan, the following are the recommend methods of procurement:

1. **Section 10. Competitive or Public Bidding** for all transactions above One Million Pesos (Php 1,000,000.00) including the procurement of Security Services for DA-PhilRice Bicol and DA-PhilRice Samar Satellite Station;
2. **Section 50. Direct Contracting** for the procurement of public of the services (water, electricity, internet & postpaid plan), purchase of supplies or consumables which are exclusively carried by a specific supplier, no alternative can be obtained and thus procuring the same brand shall maintain the performance, functionality and useful life of the equipment;
3. **Section 52.1 (a) shopping** when there is an unforeseen contingency requiring immediate purchase not exceeding Two Hundred Thousand Pesos (Php 200,000.00)
4. **Section 52.1 (b) Shopping** for the procurement of regular office supplies and equipment, including regular items that are deemed necessary in the day-to-day transactions/operations of DA-PhilRice Bicol and not available in the DBM-PS for purchases not to exceed One Million Pesos (Php 1,000,000.00)
5. **Section 53.5 Agency to Agency** for the procurement of goods and services from another government agency, procurement of supplies, materials and equipment from DBM-PS; analytical services where the service provider is another government agency, procurement of accountable forms, payment of taxes and insurance premiums from GSIS and bureau of Treasury, postage and stamps and other postal services, LTO registration and the like;
6. **Section 53.9 Small Value Procurement** for a) goods not covered by shopping under Section, and b) infrastructure projects not covered by Section 53.7 but not exceeding One Million Pesos (Php 1,000,000.00);
7. **Section 53.10 Lease of Real Property and Venue.** Lease of Real property and venue for official use, subject to Annex "H" of IRR.
8. **Section 53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets** for the direct retail purchase of (i) petroleum fuel, oil and lubricant (POL) products; and (ii) airline tickets may be made by end-users delegated to procure the same from identified direct suppliers or service providers.

CERTIFIED COPY for
PR-RCP22-03-0005

WHEREAS, in all instances and in the various proposed methods of procurement, the most advantageous price for the government must always be obtained;

IAN STALLONE G. PALIMA
BAC Secretariat, DA-PhilRice Bicol

*A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk*





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WHEREAS, the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue is being delegated to the Procurement Management Unit, end-user unit may be allowed to assist in cases where urgent action is needed;

WHEREAS, the delegation for the procurement under Section 53.14 is hereby given to Procurement Management Unit (POL) and End-User Unit (for airline tickets);


WHEREAS, all procurement must be in accordance with RA 9184 and the 2016 Revised Implementing Rules and Regulations;


WHEREAS, all other methods or procurement not mentioned in this resolution shall be required to have a separate BAC Resolution and approval of the Branch Director;

NOW THEREFORE, We the Members of the Bids and Awards Committee do hereby **RESOLVES** as it is hereby **RESOLVED**:

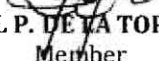
- To **RECOMMEND** the **METHODS OF PROCUREMENT** that the BAC and the Procurement Management Unit shall use for the procurement transaction of DA-PhilRice;
- To **DELEGATE** the **AUTHORITY** to the **Procurement Management Unit** to conduct procurement using Alternative Methods of Procurement;
- To make sure that **ALL PROCUREMENT** is in accordance RA 9184 and the 2016 Revised IRR;
- That the **MOST RESPONSIVE; ADVANTAGEOUS** and **COMPLIANT OFFER** must be obtained at all times;
- To **RECOMMEND** for approval by the Branch Director this foregoing resolution.

RESOLVED this 18th day of January 2022


RONA T. DOLENTAS
Chairperson



MELANIE AILEEN C. DE PERALTA
Vice Chairperson


GIAN CARLO C. ENOTT
Member


NIEL P. DE LA TORRE
Member


JEAN ROCHELLE F. MIRANDILLA
Member

APPROVED:


VICTORIA C. LAPITAN
Director I, DA-PhilRice Bicol

CERTIFIED COPY for
PR-RCP22-03-0005


IAN STALLONE G. PALIMA
BAC Secretariat, DA-PhilRice Bicol

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PhilRice Bicol, Batang, Ligao City, 4504 Albay, Philippines

Email: prbicol@philrice.gov.ph, bicol.station@philrice.gov.ph Cell: 0918-9467439/09176230741 PhilRice Text Center: 0917-1117423
Website: www.philrice.gov.ph | www.binovrice.com Liaison Office: 3rd Flr, ATI Bldg., Elliptical Road, Diliman, Quezon City Tel: (02) 920-5129





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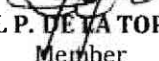
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JEAN ROCHELLE F. MIRANDILLA
Member

APPROVED:


VICTORIA C. LAPITAN
Director I, DA-PhilRice Bicol

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IAN STALLONE G. PALIMA
BAC Secretariat, DA-PhilRice Bicol

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NOTICE OF AWARD

25 March 2022

LYDIA B. ALCAZAR

Proprietress

Wellness Plus Healthcare Products Trading

No.558 Brgy.18, Purok 6 Cabangan West, Rizal St., Legazpi City

Dear Ms. Alcazar:

We are pleased to inform you that your quotation for PhilGEPS RFQ Reference Number 8518848, **Supply and Delivery of Various Medical Supplies** with corresponding bid price of **ONE THOUSAND FIVE HUNDRED PESOS AND 00/100 (Php 1,500.00)** has been determined to be the lowest calculated and most responsive bid.

MAY 02 2022

We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and refax or email back to us. For any queries please coordinate with the Supply and Property Office at telephone number 0999-456-9548.

Thank you very much.

Very truly yours,

VICTORIA C. LAPITAN

Director, PhilRice Bicol

Conforme:

LYDIA B. ALCAZAR
Proprietress

09213127364/09153807844
wellnessplustrading@gmail.com

SIGNATURE OVER PRINTED NAME

Wellness Plus Healthcare Products Trading

3/25/22
Date and Time of Receipt

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PhilRice Bicol, Batang, Ligao City, 4504 Albay, Philippines

Email: prri.email@philrice.gov.ph, bicol.station@philrice.gov.ph Cell: 0918-9467439/09176230741 PhilRice Text Center: 0917-1117423
Website: www.philrice.gov.ph | www.pinoyrice.com Liaison Office: 3rd Flr, ATI Bldg., Elliptical Road, Diliman, Quezon City Tel: (02) 920-5129





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NOTICE OF AWARD

25 March 2022

PRINCESS E. GALVAN

Proprietor

Emergency Disaster & Crisis (EDC) Solution

Mabini St., Tinago, Ligao City, Albay

Dear Ms. Galvan:

We are pleased to inform you that your quotation for PhilGEPS RFQ Reference Number 8518848, **Supply and Delivery of Various Medical Supplies** with corresponding bid price of **FORTY THOUSAND SEVEN HUNDRED SEVENTY PESOS AND 00/100 (Php 40,770.00)** has been determined to be the lowest calculated and most responsive bid.

We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and refax or email back to us. For any queries please coordinate with the Supply and Property Office at telephone number 0999-456-9548.



Thank you very much.

Very truly yours,

VICTORIA C. LAPITAN

Director, PhilRice Bicol

Conforme:

[Handwritten signature]

SIGNATURE OVER PRINTED NAME

Emergency Disaster & Crisis (EDC) Solution

3-25-22

Date and Time of Receipt

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PhilRice Bicol, Batang, Ligao City, 4504 Albay, Philippines

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NOTICE TO PROCEED

1 April 2022

LYDIA B. ALCAZAR

Proprietress

Wellness Plus Healthcare Products Trading

No.558 Brgy.18, Purok 6 Cabangan West, Rizal St., Legazpi City

Dear Ms. Alcazar:

The attached Purchase Order (PO) number **PO-RCP22-04-0002** having been approved, notice is hereby given to Wellness Plus Healthcare Products Trading, that contract may commence upon receipt of this Notice.

In relation thereto, you are hereby responsible for supplying and completing delivery of the items under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep a copy and return a signed copy thru fax, email or courier to the Philippine Rice Research Institute, Supply and Property Office with Tel. number 0999-456-9548 or email at belbac.secretariat@mail.philrice.gov.ph.

Thank you very much.

Very truly yours,

VICTORIA C. LAPITAN

Director, PhilRice Bicol

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: April 11, 2022

Name of the Representative of the Bidder:

Authorized Signature: _____

Lydia B. Alcazar
LYDIA B. ALCAZAR
Proprietress

09213127364/09163607944
wellnessplustrading@gmail.com

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Philippine Rice Research Institute

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NOTICE TO PROCEED

1 April 2022

PRINCESS E. GALVAN

Proprietor

Emergency Disaster & Crisis (EDC) Solution

Mabini St., Tinago, Ligao City, Albay

Dear Ms. Galvan:

The attached Purchase Order (PO) number **PO-RCP22-04-0001** having been approved, notice is hereby given to Emergency Disaster & Crisis (EDC) Solution, that contract may commence upon receipt of this Notice.

In relation thereto, you are hereby responsible for supplying and completing delivery of the items under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep a copy and return a signed copy thru fax, email or courier to the Philippine Rice Research Institute, Supply and Property Office with Tel. number 0999-456-9548 or email at bclbac.secretariat@mail.philrice.gov.ph.

Thank you very much.

Very truly yours,

VICTORIA C. LAPITAN

Director, PhilRice Bicol

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 4-1-22

Name of the Representative of the Bidder:

PRINCESS E. GALVAN

Authorized Signature: [Signature]

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PhilRice Bicol, Batang, Ligao City, 4504 Albay, Philippines

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Philippine Rice Research Institute - Bicol
Brgy. Batang, Ligao City
Telefax (044) 456-0415 to 0426 Loc 208, Phone: (044) 456-0403

PURCHASE ORDER

Supplier	WELLNESS PLUS HEALTHCARE PRODUCTS TRADING	PO No	PO-RCP22-04-0002
Address	No.558 Brgy.18, Purok 6, Cabangan, Legazpi City	Date	04/01/22
TIN	Non-VAT Reg. TIN: 149-929-995-000	Mode of Procurement	Small Value Procurement

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery	DA-PhilRice Bicol	Delivery Term	N/A
Date of Delivery	Within 7 Days upon receipt of PO	Payment Term	Check, 7 Days

Item Code	Item Description	Unit	Qty	Cost	Amount
	Thermogun: Fast non-contact forehead temperature measurement for all ages, 3-in-1 measurement: Forehead temperature, room temperature and surface temperature, 1 second fast measurement, Silent mode, 25 MEM memories, Celsius and Fahrenheit switchable, Ergonomic design (easy to hold), (Bohui)	piece	1	1,500.00	1,500.00
	nothing follows				

Amount in Words	One Thousand Five Hundred Pesos and 00/100	1,500.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

LYDIA B. ALCARZAR
Proprietress
09213127364/09153507844
wellnessplustrading@gmail.com

Signature over Printed Name of Supplier

APRIL 1, 2022
Date

Very truly yours,

VICTORIA C. LAPITAN
Authorized Official

Date

Funds Available:	ORS NO.	
 LOVELY P. ESPIRITU Accountant II <u>4/1/2022</u> Date	ORS DATE	
	AMOUNT	





Philippine Rice Research Institute - Bicol
Brgy. Batang, Ligao City
Telefax (044) 456-0415 to 0426 Loc 208, Phone: (044) 456-0403

PURCHASE ORDER

Supplier	EMERGENCY DISASTER AND CRISIS (EDC) SOLUTION		PO No	PO-RCP22-04-0001
Address	Mabini, St., Subd. I, Tinago, Ligao City, Albay		Date	04/01/22
TIN	Non-VAT Reg. TIN: 315-865-050-000	Mode of Procurement	Small Value Procurement	

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery	DA-PhilRice Bicol	Delivery Term	N/A
Date of Delivery	Within 15 Days upon receipt of PO	Payment Term	Check, 15-30 Days

Item Code	Item Description	Unit	Qty	Cost	Amount
	Disposable Facemask, (Brand: Wjif)	piece	1000	1.50	1,500.00
	Disposable Facemask, 50pcs/box, (Brand: Wjif)	box	23	75.00	1,725.00
	Alcohol, isoprophyl, 68%-72%, 500ml (-5ml), (Brand: Buckler)	bottle	125	79.50	9,937.50
	Alcohol, isoprophyl, 68%-72%, scented, 3.785 liters, (Brand: Sofia)	gallon	24	298.75	7,170.00
	Alcohol, ethyl, 68%-72%, 1 gallon, (Brand: Sofia)	gallon	50	298.75	14,937.50
	Alcohol, 70%, 50ml, (Brand: Green Cross)	bottle	200	27.50	5,500.00
	nothing follows				

Amount in Words	Forty Thousand Seven Hundred Seventy Pesos and 00/100	40,772.50	40,770.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

VICTORIA C. LAPITAN
Authorized Official

Date

Date

Funds Available:

LOVELY P. ESPRITU

Accountant II

4/1/2022
Date

ORS NO.

ORS DATE

AMOUNT

