



Philippine Rice Research Institute
Bicol Branch Station
Brgy. Batang, Ligao City, 4504, Albay

Quality Rice. Quality Life.


**BAC RESOLUTION RECOMMENDING THE METHODS OF PROCUREMENT
FOR VARIOUS PROCUREMENT TRANSACTIONS OF DA-PHILRICE BICOL AS REFLECTED
IN THE 2022 ANNUAL PROCUREMENT PLAN**

**BAC RESOLUTION No. 01
Series of 2022**

WHEREAS, with the aim to streamline the process and the documentary requirements, this BAC Resolution shall cover all procurement transactions of DA-PhilRice Bicol as reflected in the 2022 Annual Procurement Plan, the following are the recommend methods of procurement:

1. **Section 10. Competitive or Public Bidding** for all transactions above One Million Pesos (Php 1,000,000.00) including the procurement of Security Services for DA-PhilRice Bicol and DA-PhilRice Samar Satellite Station;
2. **Section 50. Direct Contracting** for the procurement of public of the services (water, electricity, internet & postpaid plan), purchase of supplies or consumables which are exclusively carried by a specific supplier, no alternative can be obtained and thus procuring the same brand shall maintain the performance, functionality and useful life of the equipment;
3. **Section 52.1 (a) shopping** when there is an unforeseen contingency requiring immediate purchase not exceeding Two Hundred Thousand Pesos (Php 200,000.00)
4. **Section 52.1 (b) Shopping** for the procurement of regular office supplies and equipment, including regular items that are deemed necessary in the day-to-day transactions/operations of DA-PhilRice Bicol and not available in the DBM-PS for purchases not to exceed One Million Pesos (Php 1,000,000.00)
5. **Section 53.5 Agency to Agency** for the procurement of goods and services from another government agency, procurement of supplies, materials and equipment from DBM-PS; analytical services where the service provider is another government agency, procurement of accountable forms, payment of taxes and insurance premiums from GSIS and bureau of Treasury, postage and stamps and other postal services, LTO registration and the like;
6. **Section 53.9 Small Value Procurement** for a) goods not covered by shopping under Section, and b) infrastructure projects not covered by Section 53.7 but not exceeding One Million Pesos (Php 1,000,000.00);
7. **Section 53.10 Lease of Real Property and Venue.** Lease of Real property and venue for official use, subject to Annex "H" of IRR.
8. **Section 53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets** for the direct retail purchase of (i) petroleum fuel, oil and lubricant (POL) products; and (ii) airline tickets may be made by end-users delegated to procure the same from identified direct suppliers or service providers.

CERTIFIED COPY for
PR-RCP22-02-0001


IAN STALLONE G. PALIMA
BAC Secretariat, DA-PhilRice Bicol

WHEREAS, in all instances and in the various proposed methods of procurement, the most advantageous price for the government must always be obtained;

*A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk*



PhilRice Bicol, Batang, Ligao City, 4504 Albay, Philippines

Email: prbicol@philrice.gov.ph, bicolstation@philrice.gov.ph • Call: 0918-9467439/09178230741 • PhilRice Text Center: 0917-1117423
Website: www.philrice.gov.ph | www.philrice.gov.ph • Liaison Office: 3rd Flr, ATI Bldg, Elliptical Road, Diliman, Quezon City • Tel: (02) 920-5129





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WHEREAS, the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue is being delegated to the Procurement Management Unit, end-user unit may be allowed to assist in cases where urgent action is needed;

WHEREAS, the delegation for the procurement under Section 53.14 is hereby given to Procurement Management Unit (POL) and End-User Unit (for airline tickets);

WHEREAS, all procurement must be in accordance with RA 9184 and the 2016 Revised Implementing Rules and Regulations;

WHEREAS, all other methods or procurement not mentioned in this resolution shall be required to have a separate BAC Resolution and approval of the Branch Director;

NOW THEREFORE, We the Members of the Bids and Awards Committee do hereby **RESOLVES** as it is hereby **RESOLVED**:

- To **RECOMMEND** the **METHODS OF PROCUREMENT** that the BAC and the Procurement Management Unit shall use for the procurement transaction of DA-PhilRice;
- To **DELEGATE** the **AUTHORITY** to the **Procurement Management Unit** to conduct procurement using Alternative Methods of Procurement;
- To make sure that **ALL PROCUREMENT** is in accordance RA 9184 and the 2016 Revised IRR;
- That the **MOST RESPONSIVE; ADVANTAGEOUS** and **COMPLIANT OFFER** must be obtained at all times;
- To **RECOMMEND** for approval by the Branch Director this foregoing resolution.

RESOLVED this 18th day of January 2022

RONA T. DOLLETTAS
Chairperson

MELANIE AILEEN C. DE PERALTA
Vice Chairperson

GIAN CARLO C. ENOIT
Member

NIEL P. DE LA TORRE
Member

JEAN ROCHELLE F. MIRANDILLA
Member

APPROVED:

VICTORIA C. LAPITAN
Director I, DA-PhilRice Bicol

CERTIFIED COPY for
PR-RCP22-02-0001.

IAN STALLONE G. PALIMA
BAC Secretariat, DA-PhilRice Bicol

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Website: www.philrice.gov.ph | www.danilo.com Liaison Office: 3rd Flr, ATI Bldg., Elliptical Road, Diliman, Quezon City Tel: (02) 920-5129





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NOTICE OF AWARD

February 14, 2022

MR. CONRADO ABUNDA ORIOQUE JR

Proprietor

INFINITY POWER COMPUTER SHOP

G/F. Door 1, Pineda Bldg., Rizal St., Lapu-Lapu, Legazpi City

Dear Mr. Orioque:

We are pleased to inform you that your quotation for RFQ with Reference Number 8408529, **Laptop Rental of DA-PhilRice Bicol for 5 months** with corresponding bid price of **Two Hundred Eighteen Thousand Pesos and 00/100 (Php 218,000.00)** has been determined to be the lowest calculated and responsive quotation.

We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and refax or email back to us. For any queries, please coordinate with DA-PhilRice Bicol Procurement Management Unit (PMU) at telephone number **0999-456-9548** or Email at bclbac.secretariat@mail.philrice.gov.ph

Thank you very much.

Very truly yours,

VICTORIA C. LAPITAN

Director I, DA-PhilRice Bicol

Conforme:

SIGNATURE OVER PRINTED NAME

INFINITY POWER COMPUTER SHOP

2-14-22

Date and Time of Receipt

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NOTICE TO PROCEED

February 15, 2022

MR. CONRADO ABUNDA ORIOQUE JR

Proprietor

INFINITY POWER COMPUTER SHOP

G/F. Door 1, Pineda Bldg., Rizal St., Lapu-Lapu, Legazpi City

Dear Mr. Orioque:

The attached **PO-RCP22-02-0005** having been approved, notice is hereby given to **INFINITY POWER COMPUTER SHOP**, that contract may commence immediately after receipt of this Notice.

In relation thereto, you are hereby responsible for supplying and completing delivery of the items under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep a copy and return a signed copy thru fax, email or courier to the DA-PhilRice Bicol Procurement Management Unit (PMU) at telephone number **0999-456-9548** or Email at bclbac.secretariat@mail.philrice.gov.ph

Thank you very much.

Very truly yours,

VICTORIA C. LAPITAN

Director I, DA-PhilRice Bicol

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on:

CO 2-15-22

Name of the Representative of the Bidder:

CONRADO A. ORIOQUE JR

Authorized Signature:

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Philippine Rice Research Institute - Bicol
Brgy. Batang, Ligao City
Telefax (044) 456-0415 to 0426 Loc 208, Phone: (044) 456-0403

PURCHASE ORDER

Supplier	INFINITY POWER COMPUTER SHOP	PO No	PO-RCP22-02-0005
Address	G/F. Door 1, Pineda Bldg, Rizal St., Lapu-Lapu, Legazpi City	Date	02/15/22
TIN	Non-Vat: 255-425-104-000	Mode of Procurement	Small Value Procurement

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery	DA PhilRice-Bicol	Delivery Term	N/A
Date of Delivery	N/A	Payment Term	Check, Monthly

Item Code	Item Description	Unit	Qty	Cost	Amount
	Laptop Rental of DA-PhilRice Bicol for 5 months	lot	1	218,000.00	218,000.00
	Laptop: INTEL CORE I7- 10510U (4CT / 8T, 1.8 / 4.9GHZ, 8MB), 8GB DDR4 Memory Module (Memory), 512GB SSD M.2 2280 PCIe 3.0 X 4 NVMeD Hard Disk Drive, Display: 13.3- IN FHD IPS. With MS-Windows 10 Pro and MS-Office 2019 (Licensed), With Mouse, Model: Asus 14.0" Screen	unit	4	43,600.00	
	nothing follows				

Amount in Words	Two Hundred Eighteen Thousand Pesos and 00/100	218,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

VICTORIA C. LAPITAN

Authorized Official

Date

Funds Available:

LOVELY P. ESPIRITU

Accountant II

Date

ORS NO.

ORS DATE

AMOUNT

