



INVITATION TO BID

1 LOT – SUPPLY and DELIVERY of LAPTOP and DESKTOP under RCEF GOODS 22-12-17

1. The *Philippine Rice Research Institute RCEF-PMO*, through the **2022 Rice Competitiveness Enhancement Fund (RCEF) Budget** intends to apply the sum of **ONE MILLION FIVE HUNDRED FOUR THOUSAND PESOS ONLY (PhP 1,504,000.00)** being the ABC to payments under the contract for the **1 LOT – SUPPLY and DELIVERY of LAPTOP and DESKTOP UNDER RCEF GOODS 22-12-17**. Bids received in excess of the ABC shall be automatically rejected during bid opening.
2. The **Philippine Rice Research Institute RCEF-PMO** now invites bids for the above Procurement Project. Delivery of the Goods is required within the period specified in the Schedule of Requirements. Bidders should have completed, within **Five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **PhilRice** through telecommunication or video conferencing during office hours and inspect the Bidding Documents at the PhilGeps and PhilRice website. (Kindly refer to the schedule below).
5. A complete set of Bidding Documents may be acquired by interested Bidders during office days/hours from **November 29 to December 20, 2022** from the address and website(s) given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of **One Thousand and Five Hundred Pesos Only (PhP 1,500.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees either by facsimile, or through other electronic means.

We encourage bidders to download the bidding documents through PhilGEPS or to PhilRice website and may also opt to deposit in cash the applicable fee to PhilRice’s Official Bank Account: Landbank of the Philippines (LBP). Please coordinate with the BAC Secretariat through the email address and contact number given below for the bank details and procedure.

6. The **Philippine Rice Research Institute RCEF-PMO** will hold a Pre-Bid Conference through video conferencing or **webcasting via zoom** on the date specified below which shall be open to all prospective bidders. A Personal Meeting ID will be sent through SMS or email for each participant at least one day before the event. Prospective bidders need to signify their intention to participate by sending an email to the address given below.



Philippine Rice Research Institute

Central Experiment Station
Maligaya, Science City of Muñoz, 3119 Nueva Ecija

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7. Bids must be duly received by the BAC Secretariat at the address below one (1) day before the opening of bids. (i) manual submission or through courier at the office address indicated below. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

Bid opening shall be on **December 20, 2022; 09:00AM** at the address given below via **online meeting/Zoom**.

9. The **Philippine Rice Research Institute RCEF-PMO** reserves the right to reject all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. Please refer to the following schedule of activities:

Activity	Date/Time	Remarks
Acceptance of queries through mobile phone/video call with the BAC Secretariat	November 29 – December 19, 2022 (Except holidays & weekends) 08:00 – 05:00PM	Queries on the bidding documents only. Queries on the technical specifications should be in formal writing sent through email, addressed to the BAC Chairperson through BAC Secretariat.
Availability of Bidding documents and acceptance of Payment	November 29 – December 19, 2022 (Except holidays & weekends) 08:00 – 05:00PM	Downloadable through PhilGEPS, PhilRice Website and can be requested through email. Please call the BAC Secretariat for the procedures on online payment
Pre-Bid Conference	December 06, 2022 09:00AM	Interested bidders shall signify intention to bid through email. A Personal Meeting ID will be sent through email to confirmed participants.
Deadline for the submission of bids	On/before December 20, 2022 08:00AM	Through personal delivery or through courier at the BAC Secretariat Office.
Bid Opening	December 20, 2022 Meeting proper – 09:00AM	A Personal Meeting ID will be sent to participants who submitted bid proposals on time.

11. For further information, please refer to:

THE RCEF-PMO BAC SECRETARIAT

RCEF – Program Management Office
Philippine Rice Research Institute
Maligaya, Science City of Muñoz, Nueva Ecija
Telephone no.: (044) 456-0650 local no. 631
Email Address: **philricercep_bac@yahoo.com**
Website: **www.philrice.gov.ph**



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You may visit the following websites:

For downloading of Bidding Documents:

www.philrice.gov.ph and www.philgeps.gov.ph

Date: **November 28, 2022**

ROEL R. SURALTA

Chairperson, RCEF-PMO BAC for Goods and Services

NOTICE/ANNOUNCEMENT

DA-PHILRICE DOES NOT CONDONE ANY FORM OF SOLICITATION ON ANY PROSPECTIVE WINNING AND LOSING BIDDERS BY ANY OF OUR STAFF/EMPLOYEES OR ANY OTHER PARTY. ANY SORT OF THIS KIND SHALL BE REPORTED IMMEDIATELY TO THE OFFICE OF THE SECRETARY OF THE NATIONAL BUREAU OF INVESTIGATION (NBI) FOR ENTRAPMENT AND PROPER INVESTIGATION.