



# Philippine Rice Research Institute

Bicol Branch Station  
Batang, Ligao City, 4504 Albay

Quality Rice. Quality Life.

Date: 2022-11-10

## REQUEST FOR QUOTATION

Sir/Madam:

Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than **November 16, 2022** to [bclbac.secretariat@mail.philrice.gov.ph](mailto:bclbac.secretariat@mail.philrice.gov.ph) or send via fax or drop at PMU box at Procurement Management Unit (PMU), Batang, Ligao City, 4504 Albay. For any clarification you may call/send through fax to **(052)-431-0122** or PMU no. **0999-456-9548**.

Mary Joy A. Masayda  
BUYER/CANVASSER

Jan Stallone G. Palima  
AO II

### INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Please do not leave any blank items. Indicate "0" if item being offered is for free and "NO BID" if no offer.
3. Do not alter the contents of this form in any way.
4. All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach brochure.
5. Failure to follow these instructions will disqualify your quotation.
6. NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected for validation.

Procurement Project Title:

Supply of Labor and Materials for the Repairs and maintenance of Buildings

Procurement Project No.:

Project 32.7

PR No.:

2022-11-0099,

Approved Budget of the

60,000.00

Contract:

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
			<b>Per Request</b>	<b>Offer</b>	
1	1	lot	Repairs and Maintenance, Buildings Straight contract for the supply of labor and materials for maintenance of Generator Sets (2-Diesel Type) Parts: 1. Brand new radiator with coolant 2. Engine Stop Solenoid 3. Oil Pressure Sensor 4. Voltage Regulator 5. Battery Terminal 6. Carbon Brush 7. 14V DC Alternator AVR		

### TERMS AND CONDITIONS

Delivery Period:

15 calendar days

Place of Delivery:

- ☐ Philippine Rice Research Institute-CES, Brgy. Maligaya, Science City of Munoz, Nueva Ecija  
☐ ATI Building, Elliptical Road, Diliman, Quezon City  
☒ Others: Batang, Ligao City, 4504 Albay

Warranty:

1 year (non-consumable supplies/Equipment) and 3 months(consumable supplies)

Payment Term:

30 calendar days

1. Price Quotations must be valid for a period of 45 calendar days from the deadline of submission.
2. Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
3. Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and other terms and conditions stated herein
5. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PhilRice shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

A food-secure and resilient Philippines  
with empowered and prosperous farmers and fisherfolk



PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE



DA-PhilRice Bicol Branch Station, Batang, Ligao City, 4504 Albay  
Tel.: (052) 284-4860; Mobile: 0918-946-7439 Email: [bicol.station@philrice.gov.ph](mailto:bicol.station@philrice.gov.ph)

RFQ Control No.: 2022-11-0054 (C)

Page 1 of 2