



# Philippine Rice Research Institute

BICOL STATION



## REQUEST FOR QUOTATION

Date: 11/11/22

Project Number: Project 18.1

Reference PR Number: PR-RCP22-11-0002

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (bclbac.secretariat@mail.philrice.gov.ph - if sealed, addressed to Mr. Ian Stallone G. Palima) not later than November 21, 2022.

MARY JOY A. MASAYDA

Canvasser

IAN STALLONE G. PALIMA

AO II

## PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 104,000.00**.
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not
- Complete technical specifications, brand, and model** must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be
- All bids in excess of the ABC will be rejected.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
- NEW** suppliers or those without updated file of the required documents are required to submit a photocopy of **valid Mayor's Business Permit** and **valid PhilGEPS Registration Number PRIOR to the opening/evaluation of offer/s**. A supplier who already submitted an updated copy of these documents is no longer required to
- The winning Bidder is required to submit a photocopy of **Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
			<b>Supply and Delivery of Semi-Expendable Furniture and Fixtures</b>		
1	50	box	Storage box (155L) (ABC: Php 1,000.00/box)		
2	20	box	Storage box (20L) (ABC: Php 300.00/box)		
3	2	box	Storage box (18L) (ABC: Php 200.00/box)		
4	2	piece	Office Chair, Executive mesh back chair, with arm rest, light duty, swivel with gas lift (ABC: Php 5,000.00/piece)		
5	5	unit	Mobile Pedestal, 3-Drawer, Material: Steel, Dimension (Height: 65 cm x Depth: 56 cm x Width: 40 cm), Gauge 20, Handle Color: White, with central locking system, Inclusions: Pencil Tray and File Divider (ABC: Php 5,000.00/unit)		
6	1	unit	Portable Pressure washer, Voltage: 220-240 V, Maximum Pressure: 100 bar, 1x High Pressure Washer; 1 x Quick Release; 1 x Suction Hose; 1 x Pressure Hose; 1 x Stick Gun; 1 x User Manual (ABC: Php 5,000.00/unit)		
7	2	piece	Office desk drawer organizer, 5-drawer, Material: Plastic (ABC: Php 3,000.00/piece)		
8	2	piece	Office desk drawer organizer, 4-tier, Material: Metal iron (ABC: Php 800.00/piece)		
			<b>***nothing follows***</b>		
			<b>TOTAL</b>		

Delivery Period: ☐ 30 calendar days ☒ 15 calendar days ☐ 7 calendar days ☐ Others:

Warranty: ☒ 1 year ☐ 3 months ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☒ 30 calendar days ☐ Others:

Delivery Term: ☒ DA-PhilRice Bicol ☐ Others:

Payment Term: ☒ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted your Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

Email Address: \_\_\_\_\_

Company TIN: \_\_\_\_\_

Please Check ☒

VAT ☐

Non-VAT ☐

PRINTED NAME/SIGNATURE

Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

Telephone Number: \_\_\_\_\_