



Philippine Rice Research Institute
Central Experiment Station
Maligaya, Science City of Muñoz, 3119 Nueva Ecija

Quality Rice. Quality Life.

NOTICE TO PROCEED

July 13, 2022

MS. LIZZ C. YAP

Marketing Department

Gio Trading

Block 03 lot 76 ks 15 lancaster, Gen Trias, Cavite

Dear Sir/Madam,

In accordance with our signed Purchase Order/Contract, notice is hereby given to Gio Trading to proceed with the Supply and Delivery of Ink Toner and Cartridges under PO # 2022-07-0454C. We will be expecting delivery of the items indicated in the PO not later than 15 calendar day(s) upon receipt of purchase order.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax ((044) 456-0650), email (pmd-pom@mail.philrice.gov.ph), or courier to the Philippine Rice Research Institute, Information Systems Division.

Thank you very much.

Very truly yours,

Luis Alejandro I. Tamani

Division Head, ISD

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 07/20/22

Name of the Representative of the Bidder: Dierel O. Gojredo

Authorized Signature: Dierel O. Gojredo

For Contract Management Use Only

☐ Issued/Served

☐ Conformed

☐ Delivery Confirmed

☐ Database Updated