



**Philippine Rice Research Institute**

Bicol Branch Station  
Batang, Ligao City, 4504 Albay

Quality Rice. Quality Life.

## NOTICE TO PROCEED

**CONRADO A. ORIOQUE JR.**

Owner

Infinity Power Computer Shop

Pineda bldg. 1 St. Lapu Lapu Legazpi City

Dear Sir/Madam,

In accordance with our signed Purchase Order/Contract, notice is hereby given to Infinity Power Computer Shop to proceed with the Procurement of 1 unit Laptop under PO # \_\_\_\_\_. We will be expecting delivery of the items indicated in the PO not later than 30 calendar day(s) upon receipt of purchase order.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax ((052)-431-0122), email (bclbac.secretariat@mail.philrice.gov.ph), or courier to the Philippine Rice Research Institute, Bicol Branch Station.

Thank you very much.

Very truly yours,

**Victoria C. Lapitan**

Director

## ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 9-21-22

Name of the Representative of the Bidder: CARLO VOLANTE

Authorized Signature: \_\_\_\_\_

### For Contract Management Use Only

☐ Issued/Served

☐ Conformed

☐ Delivery Confirmed

☐ Database Updated

*A food-secure and resilient Philippines  
with empowered and prosperous farmers and fisherfolk*



DA-PhilRice Bicol Branch Station, Batang, Ligao City, 4504 Albay  
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Page 1 of 1