

CONTRACT OF CONSULTANCY**KNOW ALL MEN BY THESE PRESENTS:**

This contract made and entered into by and between the:

PHILIPPINE RICE RESEARCH INSTITUTE, a chartered government corporate entity under the Department of Agriculture (DA), with office address at Maligaya, Science City of Muñoz, Nueva Ecija, herein represented by **JOHN C. DE LEON**, Executive Director, hereinafter referred to as "PhilRice";

-and-

JULIAN A. LAPITAN, of legal age, Filipino, and with residence 4128 Tagpuan St. Barangay Bayog, Los Banos, Laguna, hereinafter referred to as "**Expert**";

-WITNESSETH-

Whereas, **PhilRice** needs the services of an expert on Rice R&D specifically on community relations that cannot be provided by the regular personnel of **PhilRice**;

Whereas, the **Expert** possesses the requisite education, experience, training, and skills, and is ready, willing, and able to efficiently provide the services as prescribed, and attests that he is not related within the third degree of consanguinity or affinity to the Executive Director of **PhilRice**, the signatories to this contract, the requisitioner, or the immediate supervisor; and has not been previously dismissed from the government service;

Now, therefore, for and in consideration of the foregoing premises, **PhilRice** and the **Expert** agree to the following terms and conditions of the contract:

1. The **Expert** shall render the following services for the period **July 1 to December 31 2022**:

- a. Review and propose improvements to strengthen PhilRice current stakeholders' partnerships and related activities (e.g., Community Relations, general development work)
 - **Output/Deliverable:** Insights, advisories, and recommendations to strengthen PhilRice stakeholder partnership and related activities especially under the Development sector;
- b. Help improve the collaborative partnership between PhilRice and IRRI
 - **Output/Deliverable:** Advisories and actions on the implementation of recommendations to improve the collaborative partnership between PhilRice and IRRI;
- c. Assist PhilRice and DA in implementing special projects and Task Forces assigned by the Secretary of Agriculture
 - **Output/Deliverable:** Participate in the following DA groups and events
 - a) Technical Advisory Group (TAG) handling rice research and rice program implementation;
 - b) Regular MANCOM meetings, noting current DA programs and proposed initiatives for future references on advisories and technical assistance
 - **Output/Deliverable:** Participation in the Technical Working Group on Province-led Agriculture and Fisheries Extension Systems (PAFES);
- d. Actively participate in all PhilRice R4D reviews and conferences
 - **Output/Deliverable:** Insights and recommendations on PhilRice R4D reviews and Conferences (PhilRice Branch Station reviews; R&D Sectoral reviews (mid-year, annual); RCEF Reviews; other reviews as needed);
- e. Participate in other DA/PhilRice activities as needed
 - **Output/Deliverable:** Trainings (Serve as resource person on rice related training programs and develop relevant training material for these courses); Technical Working Groups and Task Forces (TWG/TF); and

f. Help facilitate and catalyze the implementation of the recommendations of the review on the Philippines-IRRI Partnership in Rice R4D (PIPRR4D).

- **Output/Deliverable:** Advisories on the implementation of recommendations on the PIPRR4D and attendance of workshops/ meetings of the DA-IRRI Task Force.

2. The **Expert** shall comply with the PhilRice Intellectual Property Policy and its implementing guidelines, and specifically, to: Disclose promptly to PhilRice any intellectual property or any information thereto which he may solely or jointly with other discover, generate or create in the performance of this contract, or with use of PhilRice funds, facilities, or services: to do all things necessary to assist PhilRice in protecting and commercializing the intellectual property: use any proprietary information on any intellectual property of PhilRice only in the performance of this contract and employ all reasonable precautions to assure that they are not disclosed to unauthorized persons or used in an unauthorized manner, both during this contract or affiliation: and for a period of five (5) years after this contract.
3. In consideration of services actually rendered by the **Expert** as certified by the Executive Director, in accordance with the time and schedule to be imposed, **PhilRice** shall pay the **Expert** the amount of **TWENTY THOUSAND PESOS (P20,000.00)** per month, payable by check and to be collected from the PhilRice Cashier once a month.
4. The **Expert** shall be entitled to per diem whenever required to travel, subject to existing rules and regulations. The **Expert** shall also be entitled to support for the conduct of approved Training and Technology Transfer work.
5. This contract does not create an employer-employee relationship between **PhilRice** and the **Expert**; the services rendered not considered as Government service; and that the **Expert** is not entitled to benefits enjoyed by the regular personnel of **PhilRice**. **PhilRice**, however, is not precluded from granting incentives due to excellent organizational performance from time to time, provided, the grant of such incentives shall not be construed as to have established an employer-employee relationship between **PhilRice** and the **Expert**; subject to availability of funds, and the existing auditing rules and regulations.

IN WITNESS WHEREOF, both parties have hereunto set their hands this ____ day of _____ at Maligaya, Science City of Muñoz, Nueva Ecija.



JOHN C. DE LEON
PhilRice



JULIAN A. LAPITAN
Expert

Signed in the presence of:



KAREN ELOISA T. BARROGA
Witness



JOSELITO A. KALAW
Witness

Certified Funds Available



MARY GRACE D. CORPUZ
Head, Finance Division


ACKNOWLEDGMENT

Republic of the Philippines)
 Province of Nueva Ecija) S.S.
 Science City of Muñoz)

BEFORE ME, this _____th day of JUL 06 2022 personally appeared

Name	ID No	Place Issued
JOHN C. DE LEON	90-0501	PhilRice
JULIAN A. LAPITAN	10-0312	Los Baños, Laguna

known to me to be the same persons who executed the foregoing instrument consisting of three (3) pages duly signed by them and their instrumental witnesses on each and every page, and who acknowledged the same to be their own free voluntary act and deed.


 RODOLFO T. TOBIAS
 Notary Public
 Until December 31, 2022
 Notarial Commission No. SD2020-008
 PTR No. 0042400 01-03-2022
 Science City of Muñoz Nueva Ecija
 Roll No. 39824
 MCLE Compliance No. VII-0000147

Doc. No. 348 ;
 Page No. 26 ;
 Book No. 344 ;
 Series of 2022