

## PURCHASE ORDER

|   |   |                                 |            |             |               |
|---|---|---------------------------------|------------|-------------|---------------|
| <b>Supplier Address</b><br>Arjelon Enterprises and Trading Corporation<br>Unit A EC Building Demarces Subd., Batong Malake, Los Banos, Laguna |   | <b>PO No.</b><br>2022-08-0455 T |            |             |               |
|   |   | <b>Date</b><br>8/1/22           |            |             |               |
| <b>TIN</b><br>010-359-381   | <b>Mode of Procurement</b><br>Negotiated Procurement - Small Value Procurement (Sec 53.9) |                                 |            |             |               |
| <b>Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:</b>                     |   |                                 |            |             |               |
| <b>Place of Delivery</b><br>PhilRice Warehouse, Maligaya, Science City of Muñoz,<br>3119 Nueva Ecija  | <b>Delivery Term</b>  | FOB Destination                 |            |             |               |
| <b>Date of Delivery</b><br>within 30 calendar day(s) upon receipt of purchase order   | <b>Payment Term</b>   | Payable n/30                    |            |             |               |
| <b>Item Code</b>  | <b>Item Description</b>   | <b>Unit</b>                     | <b>Qty</b> | <b>Cost</b> | <b>Amount</b> |
| 104040100001-033-49   | Paper, Certificate paper<br>50 sheets per pack Size: A4<br>generic                        | pack                            | 5          | 150.00      | 750.00        |
| 104040100001-022-14   | Folder, Pressboard, expanding, A3<br>generic  | piece                           | 50         | 15.50       | 775.00        |
| 104040100001-028-09   | Marker, Permanent marker, twin tip (broad and fine)<br>Black<br>flex office               | piece                           | 3          | 28.50       | 85.50         |
| 104040100001-031-30   | Office tools, Ruler, 30cm (12")<br>ordinary   | piece                           | 25         | 8.50        | 212.50        |
| 104040100001-003-33   | Battery, Battery, Dry Cell, AA, 4pcs/blister pack<br>fujitsu                              | pack                            | 3          | 91.50       | 274.50        |
| 104040100001-033-29   | Paper, Construction paper<br>multi-colored pack of 10<br>generic                          | pack                            | 10         | 23.00       | 230.00        |
| 104040100001-043-06   | Tape, Binding tape, 2", black, 48mm x 50m.<br>black, 48mm x 50m.<br>generic               | roll                            | 32         | 64.50       | 2,064.00      |
| 104040100001-043-07   | Tape, Binding tape, 2", blue<br>Blue<br>generic   | roll                            | 2          | 64.50       | 129.00        |
| 104040100001-043-22   | Tape, Magic tape, 1", 24 mm x 50m.  | roll                            | 2          | 75.00       | 150.00        |
| 104040100001-028-01   | Marker, Permanent marker, Broad, black, chisel tip<br>Broad, black, chisel tip<br>HBW     | piece                           | 100        | 15.00       | 1,500.00      |
| 104040100001-003-16   | Battery, Alkaline, AAA, 4pcs/pack<br>Fujitsu  | pack                            | 50         | 79.00       | 3,950.00      |
| 104040100001-028-10   | Marker, Permanent marker, Broad, Blue, chisel tip<br>Broad, Blue, chisel tip<br>HBW       | piece                           | 30         | 15.00       | 450.00        |
| 104040100001-017-07   | Envelope, Documentary, A4 size<br>A4 size   | piece                           | 40         | 2.00        | 80.00         |
| 104040100001-009-03   | Clip, Backfold, 50mm (2"width), 12 pcs/box<br>(2"width), 12 pcs/box                       | box                             | 67         | 50.50       | 3,383.50      |
| 104040100001-003-02   | Battery, Dry cell, AA, 2 pcs/blister pack   | pack                            | 100        | 45.50       | 4,550.00      |
| 104040100001-028-03   | Marker, Permanent marker, Bullet type, blue<br>Bullet type, blue<br>HBW                   | piece                           | 20         | 15.00       | 300.00        |
| 104040100001-043-15   | Tape, Packaging tape, 2" (48mm x 50m)<br>generic  | roll                            | 120        | 30.00       | 3,600.00      |
| 104040100001-043-17   | Tape, Transparent tape, width: 2" (48mm x 50m) (±1mm)<br>generic                          | roll                            | 10         | 30.00       | 300.00        |
| 104040100001-040-03   | Sign pen, Red, liquid/gel ink, 0.5 mm needle tip<br>G388                                  | piece                           | 50         | 9.00        | 450.00        |
| 104040100001-031-06   | Office tools, Staple remover, plier type  | box                             | 10         | 50.00       | 500.00        |
| 104040100001-035-01   | Pencil, Pencil lead, w/ eraser, wood cased, hardness: HB<br>Teen art                      | box                             | 3          | 46.00       | 138.00        |
| 104040100001-043-21   | Tape, Binding tape, 1", Black (25mm x 25m)<br>Generic                                     | roll                            | 2          | 58.00       | 116.00        |
| 104040100001-043-27   | Tape, Binding tape, 2-1/2" Blue<br>Generic  | roll                            | 2          | 65.00       | 130.00        |

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|                         |  |                            | <b>Date</b>   | 8/1/22         |
| <b>TIN</b>              | 010-359-381  | <b>Mode of Procurement</b> | Negotiated Procurement - Small Value Procurement (Sec 53.9) |                |

**Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:**

|                          |  |                      |                 |
|--------------------------|--|----------------------|-----------------|
| <b>Place of Delivery</b> | PhilRice Warehouse, Maligaya, Science City of Muñoz,<br>3119 Nueva Ecija | <b>Delivery Term</b> | FOB Destination |
| <b>Date of Delivery</b>  | within 30 calendar day(s) upon receipt of purchase order                 | <b>Payment Term</b>  | Payable n/30    |

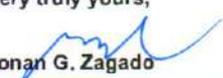
| Item Code              | Item Description   | Unit  | Qty | Cost     | Amount    |
|------------------------|--|-------|-----|----------|-----------|
| 104040100001-040-01    | Sign pen, Black, liquid/gel ink, 0.5 mm needle tip G388  | piece | 130 | 9.00     | 1,170.00  |
| 104040100001-043-09    | Tape, Binding tape, 2", light brown  | roll  | 2   | 65.00    | 130.00    |
| 104040100001-031-04    | Office tools, Ruler, wood, 1M  | piece | 1   | 50.00    | 50.00     |
| 104040100001-024-02    | Highlighter, Fluorescent highlighter, assorted colors artistic   | piece | 10  | 22.00    | 220.00    |
| 104040100001-033-20    | Paper, Photo paper, A4, 20 pcs/pack  | pack  | 13  | 72.00    | 936.00    |
| 104040100001-040-02    | Sign pen, Blue, liquid/gel ink, 0.5 mm needle tip G388   | piece | 56  | 9.00     | 504.00    |
| 104040100001-030-01    | Notepad, Stick on, 2 x 3 "   | pad   | 27  | 18.00    | 486.00    |
| 104040100001-043-25    | Tape, Double adhesive tape without foam 1";  | roll  | 5   | 22.00    | 110.00    |
| 104040100001-043-25    | Tape, Double adhesive tape without foam 2";  | roll  | 60  | 46.00    | 2,760.00  |
| 502032100002-004-00    | Semi-Expendable Office Equipment, Paper Shredder Shred Capacity 7 pcs Legal Cutting type: Particle cut/Strip Cutting Iwata | unit  | 1   | 7,145.00 | 7,145.00  |
| 502032100002-003-00    | Semi-Expendable Office Equipment, Laminating Machine Heavy duty laminator 13"; quaff                                       | unit  | 1   | 4,285.00 | 4,285.00  |
| <b>Amount in Words</b> | Forty One Thousand Nine Hundred Fourteen Pesos And Zero Centavos   |       |     |          | 41,914.00 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

  
**Ampy Paulo Roxas**  
 Signature over Printed Name of Supplier  
**August 03, 2022**  
 \_\_\_\_\_  
 Date

Very truly yours,

  
**Ronan G. Zagado**  
 Authorized Official  
 \_\_\_\_\_  
 Date

|  |   |   |
|--|---|---|
| Funds Available: <i>valid until 12/31/22</i><br><br><br><b>Mary Grace DG. Corpuz</b><br>Chief Accountant<br><b>JUL 28 2022</b><br>_____<br>Date | <b>ORS No.</b><br>2022-07-003292<br><br><b>ORS Date</b><br>2022-07-26<br><br><b>AMOUNT</b><br>41,914.00 | 2022-07-003292<br><br>2022-07-26<br><br>41,914.00 |
|--|---|---|