



**Philippine Rice Research Institute**

Central Experiment Station

Maligaya, Science City of Muñoz, 3119 Nueva Ecija

Quality Rice. Quality Life.

## NOTICE TO PROCEED

July 19, 2022

**MR. NICOLAI ROMERO**

Sales Executive

**WII TRADING CORPORATION**

Unit IV Midway Court Bldg. 241 EDSA, Mandaluyong City, Metro Manila, NCR, Philippines

Dear Sir/Madam,

In accordance with our signed Purchase Order/Contract, notice is hereby given to WII TRADING CORPORATION to proceed with the Supply and Delivery of Office Chairs under PO # 2022-07-0462. We will be expecting delivery of the items indicated in the PO not later than 20 calendar days upon receipt of purchase order.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax (044-456-0650), email (pmd-pom@mail.philrice.gov.ph), or courier to the Philippine Rice Research Institute, Financial Management Division.

Thank you very much.

Very truly yours,


  
**Mary Grace DG. Corpuz**

Division Head, FMD

## ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: July 20, 2022

Name of the Representative of the Bidder: Nicolai Romero

Authorized Signature: 

### For Contract Management Use Only

☐ Issued/Served

☐ Conformed

☐ Delivery Confirmed

☐ Database Updated

