



Date: May 16, 2022

## REQUEST FOR QUOTATION

Project Number: \_\_\_\_\_  
Reference PR No.: RF22-02-136

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email ([mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) / courier - if sealed, addressed to Ms. Ma. Claire Olofernes) not later than **May 20, 2022**.

**ROCKY Y. PAGADUAN**  
BUYER/CANVASSEER

**CHERRYLL U. SEVILLE**  
Asst. Branch Director

### PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 300,000.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
<b>Supply &amp; Delivery of 5 units Desktop Computers</b>					
1	5	unit	<b>Desktop Computer</b>		
			Specifications:  <b>Processor:</b> Brand Tower(min) i3 10th gen or later or equivalent, 4 cores/8 threads, 3.7 GHz base frequency to 4.4 GHz turbo frequency, 6 MB cache, 12nm <b>Motherboard:</b> 4 USB ports with 2 USB3(min), PCIE port, 4 SATA ports (min), Gigabit Ethernet port, 2 memory banks(min) DDR4 support, M.2 port <b>Memory:</b> 1 pc DDR4 2666 memory 8GB (min) <b>Hard Drive:</b> 512 GB M.2 SSD Drive <b>Optical Drive:</b> Optional <b>Video:</b> Build in, VGA port, DVI port, HDMI (optional) <b>Monitor:</b> 22" (min) LED, VGA, DVI (optional) <b>Input:</b> USB Keyboard and USB Mouse <b>Operating system:</b> Licensed Professional, latest 64 bit with NTFS file system, for network domain environment <b>Office Productivity Software:</b> Licensed, Latest 32 - 64 bit, including word processor, spreadsheet, presentation FOR BUSINESS <b>UPS:</b> 650 VA(min), line interactive, with surge protection		
*** nothing follows***					

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others:

Place of Delivery: ☐ PhilRice AES ☐ ATI-OC ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Warranty: ☐ 1 year ☐ 3 months ☐ Others:

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/ SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

PRRI REQ Rev 5 Effectivity Date: Oct 29, 2019

