

## Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte  
Tel: (085) 343-0778 | Fax: (085) 343-0768

Quality Rice. Quality Life.

### NOTICE OF AWARD

November 16, 2021

**MS. CLAUDETTE U. ROA**

Proprietor

Evergreen Enterprises

Asis St., Cabadbaran City

Dear Ms. Roa:

We are pleased to inform you that PhilRice Agusan awarded you the procurement of the following with reference to your quotation for PR Number 21-11-0786:

PARTICULARS	DEPT/ OFFICE	TOTAL AMOUNT
<b>Procurement of Snacks for Monitoring Survey and Data Processing of RiceBIS Phase II and Expansion (WS2021)</b>		
<b>November 22, 23 &amp; 24, 2021</b>		
<b>2 Snacks (AM &amp; PM)- packed @10 pax daily, 30 pax</b>		Php 6,000.00
<b>Snacks for Farmers- packed, 128 pax</b>		12,800.00
<b>November 25, 26 &amp; 29, 2021</b>		
<b>2 Snacks (AM &amp; PM)- packed @10 pax daily, 30 pax</b>	R&D	6,000.00
<b>Snacks for Farmers- packed, 100 pax</b>		10,000.00
<b>December 1, 2 &amp; 3, 2021</b>		
<b>2 Snacks (AM &amp; PM)- packed @10 pax daily, 30 pax</b>		6,000.00
<b>Snacks for Farmers- packed, 100 pax</b>		10,000.00
<b>TOTAL</b>		Php 50,800.00

We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and re-fax or email back to us at [mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) within two (2) days from receipt hereof.

For any queries, please coordinate with the Procurement and Property Management Division at telephone number (085) 343-0768.

Thank you very much.

Very truly yours,

**CHERRYL U. SEVILLE**

R&D Coordinator

Conforme:

SIGNATURE OVER PRINTED NAME

**Evergreen Enterprises**

Date and Time of Receipt: 11/16/21



**PURCHASE ORDER****Philippine Rice Research Institute - Agusan**Basilisa, Remedios T. Romualdez, Agusan del Norte  
Telefax (085) 343-0768, Direct Line (085) 818-4477Supplier **EVERGREEN ENTERPRISES**P.O. No. **21-11-0560**

November 17, 2021

Address **Asis St., Brgy. 1, Cabadbaran City**

Reference: PR No.

**21-11-0786**

Mode of Procurement:

**NP-SVP**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery

**PhilRice AES**

Date of Delivery

**as per given date**Delivery Term: **Delivery**Payment Term: **Payable n/30 CD**

Qty	Unit	Description	Unit Cost	Amount
<b>Procurement of Snacks for Monitoring Survey and Data Processing of RiceBIS Phase II and Expansion (WS2021)</b>				
<b>November 22, 23 &amp; 24, 2021</b>				
30	pax	2 Snacks (AM & PM)- packed @ 10 pax daily	P 200.00	P 6,000.00
128	pax	Snacks for Farmers- packed	100.00	12,800.00
<b>November 25, 26 &amp; 29, 2021</b>				
30	pax	2 Snacks (AM & PM)- packed @ 10 pax daily	200.00	6,000.00
100	pax	Snacks for Farmers- packed	100.00	10,000.00
<b>December 1, 2 &amp; 3, 2021</b>				
30	pax	2 Snacks (AM & PM)- packed @ 10 pax daily	200.00	6,000.00
100	pax	Snacks for Farmers- packed	100.00	10,000.00
<b>***Please see Attached Menu***</b>				
<b>x-x-x-x-x nothing follows x-x-x-x-x</b>				
(Total Amount in Words) <b>FIFTY THOUSAND EIGHT HUNDRED PESOS ONLY</b>				<b>P 50,800.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. In line with the Institute's implementation of Environmental Management System, suppliers of laboratory chemicals and the like are enjoined to collect empty containers from PhilRice once the chemicals are already consumed. A submission of Material Safety Data Sheet (MSDS) is also a must otherwise the delivery will not be accepted by the end-user or the Supply & Property Unit.

As stipulated in Section 3 of Executive Order 398 suppliers shall pay taxes in full and on time, failure to do so will entitle the government to suspend payment for any goods or services delivered.

Conforme:

**EVERGREEN ENTERPRISES**

(Signature over printed name)

Date

Very truly yours,

**CAESAR JOVENTINO M. TADO**

Branch Director

Date

Requisitioning Office/Dept:

**CHERRYLL U. SEVILLE**

Authorized Official

Date

Funds Available:

**JOBELLE O. SARATE**

Accountant II

Date

BUR/ORS No.:

BUR/ORS Date:

Amount

P

**50,800.00**





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Tel: (085) 343-0778 | Fax: (085) 343-0768

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### NOTICE TO PROCEED

November 17, 2021

**MS. CLAUDETTE U. ROA**

Proprietor  
Evergreen Enterprises  
Asis St., Cabadbaran City

Dear Ms. Roa:

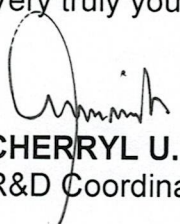
With the approval of the attached Purchase Order (PO) No. 21-11-0560, we are pleased to inform you that contract between PhilRice and Evergreen Enterprises may commence effective upon receipt of this Notice.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Purchase Order.

Please acknowledge receipt of this Notice by signing the space provided below and re-fax or email back to us at [mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) or courier to the Philippine Rice Research Institute, Procurement and Property Management Division.

Thank you very much.

Very truly yours,

  
**CHERRYL U. SEVILLE**  
R&D Coordinator

### ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 11/17/21

Name of the Representative of the Bidder: Claudette U. Roa

Authorized Signature: 