

Date: March 24, 2022

## REQUEST FOR QUOTATION

**Project Number:**  
**Reference PR No.:** RCEP22-03-107

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email ([mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) / courier - if sealed, addressed to Mr. Kenieth T. Ballenas) not later than **March 29, 2022**.

~~KENIETH T. BALLENA~~  
~~BUYER/CANVASSER~~

**JASMIN. REYES**  
RCFF-PMO Focal Person

## PROCUREMENT TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **Php 299,400.00**
2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (*for goods*) or 5% VAT & 2% EWT (*for services*).
3. All bids in excess of the ABC will be rejected.
4. Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
6. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
7. **NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
8. The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** (all transactions over P500,000.00) and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered, for all transactions over P50,000.00.
9. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

[illegible]

Delivery Period:	<input type="radio"/> 30 calendar days	<input type="radio"/> 15 calendar days	<input type="radio"/> 7 calendar days	<input type="radio"/> Others:
Place of Delivery:	<input type="radio"/> PhilRice AES	<input type="radio"/> ATI-OC	<input type="radio"/> Others:	
Price Validity:	<input type="radio"/> 120 calendar days	<input type="radio"/> 60 calendar days	<input type="radio"/> 30 calendar days	<input type="radio"/> Others:
Warranty:	<input type="radio"/> 1 year	<input type="radio"/> 3 months	<input type="radio"/> Others:	
Payment Term:	<input type="radio"/> 30 calendar days	<input type="radio"/> 15 calendar days	<input type="radio"/> Others:	

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

**PRINTED NAME/ SIGNATURE OF AUTHORIZED  
REPRESENTATIVE**

Designation: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
**PhilGEPS Registration No.:** \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

PRR LREQ Rev 5 Effectivity Date: Oct 29, 2019

**PhilRice Agusan, Basilisa, RTRomualdez, 8611 Agusan del Norte, Philippines**  
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