



Philippine Rice Research Institute

BICOL STATION

REQUEST FOR QUOTATION

Date: 04/07/22

Project Number: Project 27.10

Reference PR Number: PR-RCP22-03-0069

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at bclbac.secretariat@mail.philrice.gov.ph - if sealed, addressed to Mr. Ian Stallone G. Palima) not later than April 12, 2022.

IAN STALLONE G. PALIMA

Canvasser

JULIAN C. MACADAMIA

RCEF Coordinator

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 427,500.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the specifications.
- Complete technical specifications, brand, and model** must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- All bids in excess of the ABC will be rejected.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
- NEW** suppliers or those without updated file of the required documents are required to submit a photocopy of **valid Mayor's Business Permit** and **valid PhilGEPS Registration Number PRIOR to the opening/evaluation of offer/s**. A supplier who already submitted an updated copy of these documents is no longer required to submit.
- The winning Bidder is required to submit a photocopy of **Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	1	lot	Procurement of Meals and Snacks for the conduct of RCEF Training of Trainers (TOT) on the Production of High-Quality Inbred Rice and Seeds and Farm Mechanization in Albay on April 17-29, 2022		
			Date and Quantity:		
			April 17, 2022: Dinner for 45 pax		
			April 18-28, 2022: Breakfast, AM Snack, Lunch, PM Snack, Dinner for 45 pax/day		
			April 29, 2022: Breakfast, AM Snack, Lunch for 45 pax/day		
			Menu:		
			Meal: 1 natural juice drink/coffee, 1 water, 1 dessert/fruit, 1 rice, 1 soup, 2 meat or seafood dishes, 1 vegetable, 1 salad		
			Snacks: 1 natural juice drink/coffee, 1 water, 1 bread/noodle or pasta dish/native cakes/others, 1 fruit dessert		
			NOTE:		
			*Provide table of menu corresponding to the quoted price from which the end-user may select meals/snacks for each day. Availability of Halal Food. Strictly no softdrinks		
			*Sight inspection will be scheduled prior to the evaluation of the quotation		
			*Free skirting and use of seat covers and linen (as needed)		

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
			*Provision of Monoblock tables and chairs (as needed) and free-flowing coffee and water		
			*Additional Requirement: Company's Profile and Sanitary and Health Permit		
			*Must have a standby attendant/waiter during the event		
			*Catering Service Style/s: Managed Buffet		
			*Caterer with Lowest Calculated Quotation shall agree to provide a taste test of chosen Menu for the BAC Members and TWG with approximately 5-7 persons		
			Place of Delivery: DA-PhilRice Bicol, Brgy. Batang, Ligao City		
			nothing follows		
			TOTAL		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: _____
 Warranty: ☐ 1 year ☐ 3 months ☐ Others: _____
 Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: _____
 Delivery Term: ☐ DA-PhilRice Bicol ☐ Others: _____
 Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: _____

After having carefully read and accepted your Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

Email Address: _____

Company TIN: _____

Please Check ☒

VAT ☐

Non-VAT ☐

PRINTED NAME/SIGNATURE _____

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

