

NOTICE OF AWARD

February 14, 2022

Mr. EDGAR G. CERVANTES

Sales & Marketing Manager

Hideaway Restaurant

Villa Kananga, Butuan City

Dear Mr. Cervantes:

We are pleased to notify you that PhilRice Agusan Experiment Station awarded you the procurement of the following with reference to your quotation for PR No. RCEP22-02-24:

QTY / UNIT	PARTICULARS	AMOUNT
Procurement of Catering Services for PhilRice RCEF-Seed and Extension Programs Annual Review and Workshop on February 16-18, 2022		
	February 16, 2022	
45 pax	Breakfast	Php 24,750.00
45 pax	Lunch	
45 pax	Dinner	
45 pax	AM Snacks	
45 pax	PM Snacks	
	February 17, 2022	
45 pax	Breakfast	24,750.00
45 pax	Lunch	
45 pax	Dinner	
45 pax	AM Snacks	
45 pax	PM Snacks	
	February 18, 2022	
45 pax	Breakfast	24,750.00
45 pax	Lunch	
45 pax	Dinner	
45 pax	AM Snacks	
45 pax	PM Snacks	
	**** nothing follows ****	
TOTAL AMOUNT		PhP 74,250.00

We shall send an approved Contract/Purchase Order (PO) for the said project at the soonest possible time.

Please acknowledged receipt of this Notice by signing the conforme portion in the space provided below and email back to us at mcp.olofernes@philrice.gov.ph within two (2) days from receipt hereof.

For any inquiries, please coordinate with Procurement Unit at _____.

Thank you very much.

Very truly yours,

CHERRY U. SEVILLE

Assistant Branch Director

Conforme: **EDGAR G. CERVANTES**
 Sales & Marketing Manager
 Hideaway Restaurant

SIGNATURE OVER PRINTED NAME

HIDEAWAY RESTAURANT

Date Receipt: 02/14/2022

PURCHASE ORDER

Philippine Rice Research Institute - Agusan

Basilisa, Remedios T. Romualdez, Agusan del Norte
Telefax (085) 343-0768, Direct Line (085) 818-4477

Supplier HIDEAWAY RESTAURANT

Address Villa Kananga, Butuan City

P.O. No. RCEP22-02-13

February 15, 2022

Reference: PR No.

RCEP22-02-24

Mode of Procurement:

NP-SVP

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery

FOB Shipping Point

Date of Delivery

as per given schedule

Delivery Term:

Payment Term:

Payable n/30 CD

Qty	Unit	Description	Payment Term: Payable n/30 CD	
			Unit Cost	Amount
		Procurement of Catering Services for PhilRice RCEF-Seed and Extension Programs Annual Review and Workshop on February 16-18, 2022		
		February 16, 2022		
45	pax	Breakfast		
45	pax	Lunch		
45	pax	Dinner		
45	pax	AM Snacks	P 550.00	P 24,750.00
45	pax	PM Snacks		
		February 17, 2022		
45	pax	Breakfast		
45	pax	Lunch		
45	pax	Dinner		
45	pax	AM Snacks	P 550.00	24,750.00
45	pax	PM Snacks		
		February 18, 2022		
45	pax	Breakfast		
45	pax	Lunch		
45	pax	Dinner		
45	pax	AM Snacks	P 550.00	24,750.00
45	pax	PM Snacks		
		*** Please see Attached Menu*** x-x-x-x-x nothing follows x-x-x-x-x		

(Total Amount in Words)

SEVENTY-FOUR THOUSAND TWO HUNDRED FIFTY PESOS ONLY

P

74,250.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. In line with the Institute's implementation of Environmental Management System, suppliers of laboratory chemicals and the like are enjoined to collect empty containers from PhilRice once the chemicals are already consumed. A submission of Material Safety Data Sheet (MSDS) is also a must otherwise the delivery will not be accepted by the end-user or the Supply & Property Unit. As stipulated in Section 3 of Executive Order 398 suppliers shall pay taxes in full and on time, failure to do so will entitle the government to suspend payment for any goods or services delivered.

Conforme:

EDGAR G. CERVANTES
Sales & Marketing Manager
HIDEAWAY RESTAURANT

(Signature over printed name)

Date

Very truly yours,

CAESAR JOVENTINO M. TADO

Branch Director

Date

Requisitioning Office/Dept:

JASMIN J. REYES

Authorized Official

Date

Funds Available:

KHAREN R. GALVEZ

Administrative Officer II

Date

BUR/ORS No.:

BUR/ORS Date:

Amount

P

74,250.00

DONO



Philippine Rice Research Institute
PHILRICE Agusan Experiment Station
Basilisa, RTRomualdez, 8611 Agusan del Norte

Quality Rice. Quality Life.

NOTICE TO PROCEED

February 15, 2022

Mr. EDGAR G. CERVANTES

Sales & Marketing Manager
Hideaway Restaurant
Villa Kananga, Butuan City

Dear Mr. Cervantes:

With the approval of the attached Purchase Order/Contract No. RCEP22-02-13, we are pleased to inform you that contract between **PhilRice-Agusan Experiment Station** and **Hideaway Restaurant** may commence in accordance with the schedule stipulated in NOA & PO.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Purchase Order/Contract.

Please acknowledge receipt of this Notice by signing the space provided below. Kindly return a signed copy thru email (mcp.olofernes@philrice.gov.ph) or courier to the Philippine Rice Research Institute – Agusan Branch, Basilisa, Remedios T. Romualdez, Agusan del Norte.

Thank you very much.

Very truly yours,

CHERRYL U. SEVILLE
Assistant Branch Director

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: _____

Name of the Representative of the Bidder: _____

Authorized Signature: _____

2/15/2022

EDGAR G. CERVANTES
Sales & Marketing Manager
Hideaway Restaurant

*A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk*

