

## PURCHASE ORDER

Page 1 of 2

<b>Supplier Address</b>	Brainfreeze Multimedia Services Talavera, Nueva Ecija			<b>PO No.</b>	2022-04-0180 T	
				<b>Date</b>	4/8/22	
<b>TIN</b>	439-404-192-000	<b>Mode of Procurement</b>	Negotiated Procurement - Small Value Procurement (Sec 53.9)			
<b>Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:</b>						
<b>Place of Delivery</b>	PhilRice Warehouse, Maligaya, Science City of Muñoz, 3119 Nueva Ecija		<b>Delivery Term</b>	FOB Destination		
<b>Date of Delivery</b>	within 20 calendar day(s) upon receipt of purchase order		<b>Payment Term</b>	Payable n/30		
<b>Item Code</b>	<b>Item Description</b>	<b>Unit</b>	<b>Qty</b>	<b>Cost</b>	<b>Amount</b>	
502119900000-001-01	Other Professional Services Procurement of Service for the Production of 35 Lecture Videos on PalayCheck and other Topics Other Professional Services Expected Outputs/Deliverables 1)Video recording of the lecture of the resource person (RP) a.Shoot the presentation/lecture of the RP (depending on the topic, one lecture runs from 45min to 1&1/2hr) with varying angles. Include another recording of the lecturer while reading slides to guide and facilitate editing. b. Set up the mini-studio (space/room and standard background to be provided by PhilRice) c.Edit with sub-titles of key points, provide background music as appropriate and convert to an mp4 file with 1080P resolution d.Provide short & simple graphics/animation on five (5) selected topics. e.Take a photo of the RP to be included in the standard intro slide showing profile 2)Submit raw clips a.Submit the raw clips to the training team b.First edited draft to be submitted within a week after the shoot. 2nd and 3rd drafts may be required. c.Final lecture videos accepted by end-user as to timeliness and quality specifications.d.Submit final and approved videos within the agreed time frame. 3)Provision of equipment a.Must have 1-2 similar video cameras (DSLR/mirrorless) with wide and zoom lenses and tripods b.Boom/Lapel microphone to record high-quality audio c.Lighting and reflector d.Green screen background	lot	1	310,000.00	310,000.00	
<b>Amount in Words</b>	Three Hundred And Ten Thousand Pesos And Zero Centavos					310,000.00



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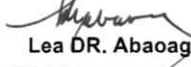
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

  
DIANA S. ANDAYA  
Signature over Printed Name of Supplier  
APR 12, 2022  
Date

Very truly yours,

  
Lea DR. Abaoag  
Authorized Official  
Date

<b>Funds Available:</b> valid until 8/31/22 Mary Grace DG. Corpuz Chief Accountant APR 05 2022 Date	<b>ORS No.</b> 2022- <b>ORS Date</b> 1900-01-01 <b>AMOUNT</b> 310,000.00
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