



NOTICE TO PROCEED

March 23, 2022

MR. RODEL L. RAZON

Institutional Sales Specialist

Sanitary Care Products Asia, Inc.

Sitio America, Bonuan Binloc, Dagupan City, Pangasinan

Dear Sir/Madam,

In accordance with our signed Purchase Order/Contract, notice is hereby given to Sanitary Care Products Asia, Inc. to proceed with the Supply and Delivery of Common Janitorial Supplies (OC 22-01-07) under PO # 2022-03-0174. We will be expecting delivery of the items indicated in the PO not later than 4 calendar day(s) upon receipt of purchase order.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax ((044) 456-0650), email (pmd-pom@mail.philrice.gov.ph), or courier to the Philippine Rice Research Institute, Procurement Management Division.

Thank you very much.

Very truly yours,

Glenda DC. Ravelo
Glenda DC. Ravelo

Division Head, PMD

ACKNOWLEDGEMENT

April 12, 2022

I acknowledge receipt of this Notice on: _____

RODEL L RAZON

Name of the Representative of the Bidder: _____

Authorized Signature: _____

For Contract Management Use Only

☐ Issued/Served

☐ Conformed

☐ Delivery Confirmed

☐ Database Updated

