



**Philippine Rice Research Institute**  
Central Experiment Station  
Maligaya, Science City of Muñoz, 3119 Nueva Ecija

Quality Rice. Quality Life.

Date: 2022-03-25

## REQUEST FOR QUOTATION

Sir/Madam:

Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than April 01, 2022 to casarenocareen2495@gmail.com or send via fax or drop at PPMU box at Procurement Management Division (PMD) Office, Maligaya, Science City of Muñoz, Nueva Ecija. For any clarification you may call/send through fax to n/a or PPMU no. 09435623878/ 09150816864.

**Careen C. Bautista**  
BUYER/CANVASSER

**Lea DR. Abaog**  
Chief SRS

### INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Please do not leave any blank items. Indicate "0" if item being offered is for free and "NO BID" if no offer.
3. Do not alter the contents of this form in any way.
4. All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer; you may specify the brand and model if applicable. Use additional sheet if needed or attach brochure.
5. Failure to follow these instructions will disqualify your quotation.
6. NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected for validation.

Procurement Project Title:

Procurement Project No.:

Approved Budget of the Contract:

Procurement of customized t-shirt  
OMO-08 ALT22-01-010C PR No.:  
121,600.00

2022-03-1015

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
			Per Request	Offer	
1	1	lot	Token, Token Supply and Delivery of Customized shirt to be given to FFS participants during FFS Graduation on May 18, 2022 Technical Specifications: Quantity: 280 pcs @400.00 each Material: Pique Polo Shirt with knitted stripe collar and sleeves Polyester Color: Dark Blue Sizes: XXL-5, XL- 80, L- 120, M- 60, S- 15 total 280 pcs (Unisex) Design: Logos and letters are embroidered, to be attached to PR (please see attached design) Must submit a sample of t-shirt upon submission of quotation for comparison purposes.  Must submit a prototype within 3 calendar days after receipt of PO/NTP for approval of end-user before mass production.  Delivery Schedule: Must be delivered strictly before May 11, 2022		
2	1	lot	Token, Token Supply and Delivery of Customized Bags to be given to FFS participants during FFS Graduation on May 18, 2022  Technical Specifications:		

A food-secure and resilient Philippines  
with empowered and prosperous farmers and fisherfolk



PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

PhilRice Central Experiment Station, Maligaya, Science City of Muñoz, 3119 Nueva Ecija, Philippines  
Email: pri.mail@philrice.gov.ph Trunkline: (044) 456-0277 Telefax: (044) 456-0354, -0648 Text Center: (+63) 917-111-7423  
Websites: www.philrice.gov.ph www.pinoynrice.com Liaison Office: 3rd Flr., ATI Bldg., Elliptical Road, Diliman, Quezon City Tel.: (02) 8920-5129







			<p>No of Bags: 240 pcs @40.00 each Dimension: 14 in x24 in x6 in Material: non-woven fabric Color: White Design: to be attached to PR, with PhilRice logo (Screen Printed)</p> <p>Must submit a prototype within 3 calendar days after receipt of PO/NTP for approval of end-user before mass production.</p> <p>Delivery Schedule: Must be delivered on or before May 11, 2022</p>			
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#### TERMS AND CONDITIONS

Delivery Period:	calendar days
Place of Delivery:	<input type="radio"/> Philippine Rice Research Institute-CES, Brgy. Maligaya, Science City of Munoz, Nueva Ecija <input type="radio"/> ATI Building, Elliptical Road, Diliman, Quezon City <input type="radio"/> Others:
Warranty:	1 year (non-consumable supplies/Equipment) and 3 months(consumable supplies)
Payment Term:	30 calendar days

- Price Quotations must be valid for a period of 45 calendar days from the deadline of submission.
  - Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
  - Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
  - Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein
  - In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PhilRice shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
  - Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
  - The item/s shall be delivered according to the requirements specified in the Conformed Purchase Order or Contract.
  - Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
  - Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed. PhilRice shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of contract, without prejudice to other courses of actions and remedies open to it.
  - The Bidder warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
  - The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB PRIOR TO PAYMENT of the goods delivered/services rendered.
  - Payment shall be made within (30) days after 100% completion of delivery subject to submission and/or completion of supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's/Supplier's account.
- After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

#### PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

