



Date: March 21, 2022

REQUEST FOR QUOTATION

Project Number: _____
Reference PR No.: BDU22-03-37

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email (mco.olofermes@philrice.gov.ph / courier - if sealed, addressed to Ms. Ma. Claire Olofermes) not later than **March 25, 2022**.

ROCEY Y. PAGADUAN
BUYER/CANVASSER

JESSE D. ODOJAN
Warehouseman I

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 73,000.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
- Partial bid is Accepted.**

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
Procurement of Souvenir Items for BDU's Merchandise Inventory (1st and 2nd Quarter)					
1	1	Lot	Procurement of Souvenir Items (Lanyard & Mugs) ABC: P15,000.00		
			100 piece Lanyard w/ plastic detach buckle belt, with customized layout/print		
			50 piece Mugs, with customized layout/print		
2	1	Lot	Procurement of Souvenir Items (Cotton T-Shirt & DriFit) ABC: P58,000.00		
			160 piece T-Shirt: Cotton, with customized layout/print, White (XS=5, S=10, M=30, L=25, XL=10) Blue (XS=5, S=10, M=30, L=25, XL=10)		
			100 piece T-Shirt: Dri Fit, with customized layout/print, White (S=5, M=15, L=10, XL=5) Blue (S=5, M=15, L=10, XL=5) Gray (S=5, M=15, L=5, XL=5)		
			*** Please see attached design/lay-out***		
			*** nothing follows***		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: _____

Place of Delivery: ☐ PhilRice AES ☐ ATI-OC ☐ Others: _____

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: _____

Warranty: ☐ 1 year ☐ 3 months ☐ Others: _____

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: _____

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/ SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____
Company Name: _____
Business Address: _____
PhilGEPS Registration No.: _____
Telephone Number: _____
Email Address: _____

PRRI REQ. Rev.5 Effectivity Date: Oct.29, 2019



1 Lot (Lanyard and Mug)

LANYARD



MUG



1 Lot (TShirt Cotton and TShirt Drifit)

TSHIRT COTTON



TSHIRT DRIFIT

