

## NOTICE TO PROCEED

September 01, 2021

**JESSICA B. LOPEZ**  
Administrative/Finance Officer  
Clusterasia Corp  
Unit 1007, 10th F., Rufino Plaza 6784, Ayala Ave., Makati City

Dear Sir/Madam,

In accordance with our signed Purchase Order/Contract, notice is hereby given to Clusterasia Corp to proceed with the Supply and Delivery of Laboratory PPE under PO # 2021-09-0090. We will be expecting delivery of the items indicated in the PO not later than September 15, 2021.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax ((044) 456-0650), email (romameigarcia2@gmail.com), or courier to the Philippine Rice Research Institute, Procurement Management Division.

Thank you very much.

Very truly yours,

  
**Glenda DC. Ravelo**  
Division Head, PMD

## ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: September 7, 2021

Name of the Representative of the Bidder: JESICA B. LOPEZ

Authorized Signature: 

For Contract Management Use only

☐ Issued/Served

☒ Confirmed

☐ Delivery Confirmed

☐ Database Updated