



Philippine Rice Research Institute
Central Experiment Station
Maligaya, Science City of Muñoz, 3119 Nueva Ecija

Quality Rice. Quality Life.

NOTICE TO PROCEED

December 28, 2021

DONALD C. GARGANZA

Sales Person

Monark Equipment Corp.

150 E. Rodriguez Jr. Avenue, Libis, Quezon City

Dear Sir/Madam,

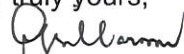
In accordance with our signed Purchase Order/Contract, notice is hereby given to Monark Equipment Corp. to proceed with the Preventive Maintenance of Caterpillar GenSet under PO # 2021-12-0920. We will be expecting delivery of the items indicated in the PO not later than 5 calendar days upon receipt of purchase order.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax (044-456-0650), email (pmd-pom@mail.philrice.gov.ph), or courier to the Philippine Rice Research Institute, Physical Plant Division.

Thank you very much.


Very truly yours,


Grace S. Villaroman
Asst. DH, PMD

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: December 29, 2021

Name of the Representative of the Bidder: Donald Garganza

Authorized Signature: 

For Contract Management Use Only

☐ Issued/Served

☐ Conformed

☐ Delivery Confirmed

☐ Database Updated

*A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk*



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