



**Philippine Rice Research Institute**  
PHILRICE Agusan Experiment Station  
Basilisa, RTRomualdez, 8611 Agusan del Norte

Quality Rice. Quality Life.



**BAC RESOLUTION RECOMMENDING AWARD FOR THE  
PROCUREMENT OF CATERING SERVICES FOR MODULE 2 RICE  
SPECIALISTS' TRAINING COURSE (RSTC) – 2022 BATCH 1**

**PB AES NO. 22-01-06**

**RESOLUTION No. 6  
Series of 2022**

**WHEREAS**, on February 3, 2022, the Philippine Rice Research Institute advertised the call for Public Bidding for the project **Procurement of Catering Services for Module 2 Rice Specialists' Training Course (RSTC) – 2022 Batch 1 under PB AES 22-01-06** with an ABC amounting to **Two Million Two Hundred Seventy-Six Thousand Eight Hundred Pesos and 00/100 (Php2,276,800.00)**;

**WHEREAS**, in response to the aforesaid advertisement, there was only two (2) bidders found in the Document Request List (DRL) of PhilGEPS, viz: Homer Catering Services and Butuan Grand Palace Hotel;

**WHEREAS**, on February 14, 2022, the Bids and Awards Committee (BAC) and TWG – Catering Services convened for the scheduled Pre-Bid Conference;

**WHEREAS**, there were two (2) prospective bidders who purchased the bidding document for the project and subsequently submitted bid proposal for the project, viz: Homer Catering Services and Jelai and Twin Store;

**WHEREAS**, on February 28, 2022, during the opening of bids, Jelai & Twin Store of Poblacion 1, RTRomualdez, Agusan del Norte and Homer Catering Services of Butuan City were rated Passed as per its eligibility and technical components;

**WHEREAS**, the bid proposal of Jelai & Twin Store was read as One Million Seven Hundred Twenty-Six Thousand Sixty Pesos and 00/100 (Php1,726,060.00) while the bid of Homer Catering Services of Butuan City was read as Two Million One Hundred Forty-Nine Thousand Two Hundred Pesos and 00/100 (Php2,149,200.00);

**WHEREAS**, upon careful examination and evaluation of all the documents submitted for the bidding, Jelai & Twin Store was declared as the bidder who has the **LOWEST CALCULATED & RESPONSIVE BID** for the project.

*A food-secure and resilient Philippines  
with empowered and prosperous farmers and fisherfolk*





## Philippine Rice Research Institute

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**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, do hereby **RESOLVE** as it is hereby **RESOLVED**:

1. To **AWARD** the Procurement of Catering Services for Module 2 Rice Specialists' Training Course (RSTC) – 2022 Batch 1 under PB AES 22-01-06 to **Jelai & Twin Store** of Poblacion 1, RTRomualdez, Agusan del Norte in the amount of **One Million Seven Hundred Twenty-Six Thousand Sixty Pesos and 00/100 (PhP1,726,060.00)**; and
2. To **RECOMMEND** for approval by the Branch Director, the foregoing findings.

RESOLVED, this 2<sup>nd</sup> day of March 2022.

**JASMIN J. REYES**

BAC Chairperson

**JEHRU C. MAGAHUD**

Member

**ALONA P. TAPE**

Provisional Member/End-user

**CHERRYL U. SEVILLE**

BAC Vice Chairperson

**KHAREN R. GALVEZ**

Member

**ANNABELLE L. BERJA**

TWG – Catering Services

APPROVED:

**CAESAR JOVENTINO M. TADO**

Branch Director





## Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte  
Tel: (085) 343-0778 | Fax: (085) 343-0768

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### NOTICE OF AWARD

March 03, 2022

#### Ms. GIRLIE T. HIMARANGAN

Proprietor

Jelai & Twin Store

Poblacion 1, RTRomualdez,

Agusan del Norte

Dear Ms. Himarangan:

We are pleased to notify you that PhilRice Agusan awarded you the procurement of the following with reference to your quotation for PB AES 22-01-06:

| PARTICULARS                                                                                                                 | DEPT/<br>OFFICE | TOTAL AMOUNT     |
|-----------------------------------------------------------------------------------------------------------------------------|-----------------|------------------|
| <b>Procurement of Catering Services for Module 2<br/>Rice Specialists' Training Course (RSTC)- 2022<br/>Batch 1 (1 Lot)</b> | RCEF            | Php 1,726,060.00 |
| <b>March 13, 2022</b>                                                                                                       |                 |                  |
| 30 pax Breakfast                                                                                                            |                 |                  |
| 30 pax Lunch                                                                                                                |                 |                  |
| 30 pax Dinner                                                                                                               |                 |                  |
| 30 pax AM Snacks                                                                                                            |                 |                  |
| 30 pax PM Snacks                                                                                                            |                 |                  |
| <b>March 14, 2022- May 20, 2022</b>                                                                                         |                 |                  |
| 2,720 pax (68 days: 40 pax) – Breakfast                                                                                     |                 |                  |
| 2,720 pax (68 days: 40 pax) – Lunch                                                                                         |                 |                  |
| 2,720 pax (68 days: 40 pax) – Dinner                                                                                        |                 |                  |
| 2,720 pax (68 days: 40 pax) – AM Snacks                                                                                     |                 |                  |
| 2,720 pax (68 days: 40 pax) – PM Snacks                                                                                     |                 |                  |
| <b>May 21, 2022</b>                                                                                                         |                 |                  |
| 30 pax Breakfast                                                                                                            |                 |                  |
| 30 pax Lunch                                                                                                                |                 |                  |
| 30 pax Dinner                                                                                                               |                 |                  |
| 30 pax AM Snacks                                                                                                            |                 |                  |
| 30 pax PM Snacks                                                                                                            |                 |                  |
| <b>April 22, 2022</b>                                                                                                       |                 |                  |
| 1 head Lechon (approx.. 30 kg)                                                                                              |                 |                  |
| 1 lot Finger food/ drinks                                                                                                   |                 |                  |
| <b>Farmer's Field School (FFS)</b>                                                                                          |                 |                  |
| <b>Date: March 25, 2022, April 1, 8, 15, 22 &amp; 29, 2022</b>                                                              |                 |                  |
| 720 pax (30 pax: 6 days)- Lunch                                                                                             |                 |                  |
| 720 pax (30 pax: 6 days)- AM Snacks                                                                                         |                 |                  |
| x-x-x-x-x nothing follows x-x-x-x-x-x                                                                                       |                 |                  |

## Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte  
Tel: (085) 343-0778 | Fax: (085) 343-0768

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In this connection, you are hereby required to immediately post a performance bond, the amount of which is in accordance with the provision of RA 9184 which was approved by the President of the Philippines on January 10, 2003 as indicated below:

| Form of Performance Security                                                                                                                                                                                                    | Amount of Performance Security<br>(Equal to the Percentage of the<br>Total Contract Price) |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank                                                                                                                                                   | Five percent (5%)                                                                          |
| b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. |                                                                                            |
| c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security and/or                                                              | Thirty percent (30%)                                                                       |
| d) Any combination of the foregoing.                                                                                                                                                                                            | Proportionate to share of form with respect to total amount of security                    |

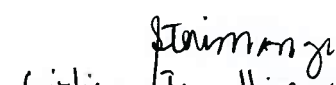
Failure to post the performance bond within ten (10) calendar days upon receipt of this notice would mean a refusal to accept the award. Such is sufficient ground for PhilRice to impose administrative sanctions on your company. The contract/Purchase Order (PO) shall be released upon compliance with the requirement set forth herein. Kindly coordinate with the BAC Secretariat, at telephone number (085) 343-0768 regarding the above mentioned requirement or any inquiries.

Thank you very much.

Very truly yours,

  
**CAESAR JOVENTINO M. TADO**  
Branch Director

Conforme:

  
Girlie J. Himarangan  
SIGNATURE OVER PRINTED NAME

**JELAI & TWIN STORE**

Date and Time of Receipt: 3/7/22

**PURCHASE ORDER****Philippine Rice Research Institute - Agusan**

Basilisa, Remedios T. Romualdez, Agusan del Norte  
 Telefax (085) 343-0768, Direct Line (085) 818-4477

|          |                                            |                      |                |                |
|----------|--------------------------------------------|----------------------|----------------|----------------|
| Supplier | JELAI AND TWIN STORE                       | P.O. No.             | RCEP22-03-28   | March 10, 2022 |
| Address  | Poblacion 1, RTRomualdez, Agusan del Norte | Reference: PR No.    | RCEP22-01-10   |                |
|          |                                            | Mode of Procurement: | Public Bidding |                |

Gentlemen:

Please furnish this office the following articles/items subject to the terms and conditions contained herein:

|                   |                                    |               |                  |
|-------------------|------------------------------------|---------------|------------------|
| Place of Delivery | PhilRice Agusan Experiment Station | Payment Term: | 15 Calendar Days |
| Date of Delivery  | Upon receipt of PO/NTP             |               |                  |

| Qty | Unit | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Lot Cost       | Amount         |
|-----|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|
| 1   | Lot  | <p><b>Procurement of Catering Services for Module 2 Rice Specialists' Training Course (RSTC) – 2022 Batch 1 under PB-AES 22-01-06</b></p> <p><b>March 13, 2022</b><br/>           30 pax Breakfast<br/>           30 pax Lunch<br/>           30 pax Dinner<br/>           30 pax AM Snacks<br/>           30 pax PM Snacks</p> <p><b>March 14-May 20, 2022</b><br/>           2,720 pax (68 days: 40 pax) - Breakfast<br/>           2,720 pax (68 days: 40 pax) - Lunch<br/>           2,720 pax (68 days: 40 pax) - Dinner<br/>           2,720 pax (68 days: 40 pax)- AM Snacks<br/>           2,720 pax (68 days: 40 pax)- PM Snacks</p> <p><b>May 21, 2022</b><br/>           30 pax Breakfast<br/>           30 pax Lunch<br/>           30 pax Dinner<br/>           30 pax AM Snacks<br/>           30 pax PM Snacks</p> <p><b>April 22, 2022</b><br/>           1 head Lechon (approx. 30 kg)<br/>           1 lot Finger food/ drinks</p> <p><b>March 25, April 1, 8, 15, 22&amp; 29, 2022- Farmer's Field School (FFS)</b><br/>           720 pax (30 pax: 6 days) – Lunch<br/>           720 pax (30 pax: 6 days) - AM Snacks</p> <p><i>Note: Please see attached menu</i><br/> <i>x-x-x-x-x nothing follows x-x-x-x-x</i></p> | P 1,726,060.00 | P 1,726,060.00 |

|                         |                                                                                    |                |
|-------------------------|------------------------------------------------------------------------------------|----------------|
| (Total Amount in Words) | <b>ONE MILLION SEVEN HUNDRED TWENTY-SIX THOUSAND SIXTY PESOS &amp; 00/100 ONLY</b> | P 1,726,060.00 |
|-------------------------|------------------------------------------------------------------------------------|----------------|

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. In line with the Institute's implementation of Environmental Management System, suppliers of laboratory chemicals and the like are enjoined to collect empty containers from PhilRice once the chemicals are already consumed. A submission of Material Safety Data Sheet (MSDS) is also a must otherwise the delivery will not be accepted by the end-user or the Supply & Property Unit.

As stipulated in Section 3 of Executive Order 398 suppliers shall pay taxes in full and on time, failure to do so will entitle the government to suspend payment for any goods or services delivered.

Conforme:

JELAI AND TWIN STORE

(Signature over printed name)

3-11-22

Date

Very truly yours,

CAESAR JOVENTINO M. TADO

Branch Director

Date

Requisitioning Office/Dept:

Funds Available:

BUR/ORS No.:



## CONTRACT AGREEMENT

THIS AGREEMENT made the 10<sup>TH</sup> day of March, 2022 between **PHILIPPINE RICE RESEARCH INSTITUTE – AGUSAN** of the Philippines (hereinafter called “the Procuring Entity”) of the one part and **JELAI AND TWIN STORE** of Poblacion 1, RTRomualdez, Agusan del Norte, Philippines (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly the **Procurement of Catering Services for Module 2 Rice Specialists’ Training Course (RSTC) – 2022 Batch 1 under PB AES 22-01-06** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Seven Hundred Twenty-Six Thousand Sixty Pesos and 00/100 (PhP1,726,060.00)** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **One Million Seven Hundred Twenty- Six Thousand Sixty Pesos and 00/100 (PhP1,726,060.00)** or such other sums as may be ascertained, **Jelai And Twin Store** agrees to deliver the **Procurement of Catering Services for Module 2 Rice Specialists' Training Course (RSTC) – 2022 Batch 1** under **PB AES 22-01-06** in accordance with his/her/its Bid.
4. The Philippine Rice Research Institute – Agusan agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.
5. The Procuring Entity reserves the rights to regulate the quantity of the goods & services to be delivered depending on the actual number of training participants.
6. Any dispute arising out of this contract shall exclusively be brought before the 1<sup>st</sup> Municipal Circuit Trial Court (Magallanes-Las Nieves-Remedios T. Romualdez) or the Regional Trial Court of Cabadbaran City, Agusan del Norte.

IN WITNESS WHEREOF, the PARTIES have signed this Agreement this 11<sup>th</sup> of March 2022 at PHILRICE - AGUSAN.

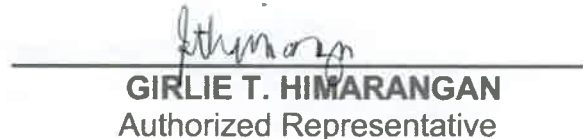
**PHILIPPINE RICE RESEARCH  
INSTITUTE – AGUSAN**

By:

  
**CAESAR JOVENTINO M. TADO**  
Branch Director

**JELAI & TWIN STORE**

By:

  
**GIRLIE T. HIMARANGAN**  
Authorized Representative

SIGNED IN THE PRESENCE OF:

  
**ALONA P. TAPE**  
Witness

  
Supplier's Witness

Certified funds available:

  
**KHAREN R. GALVEZ**  
Administrative Officer II

## ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES )  
BUTUAN CITY CITY ) S.S.

BEFORE ME, a Notary Public, for and in BUTUAN CITY, this 1 day of MAR 2022, personally appeared Dr. Caesar Joventino M. Tado of the Philippine Rice Research Institute – Agusan and Ms. Girlie T. Himarangan of Jelai and Twin Store personally known to me exhibited a competent evidence of identity


| Name of Parties          | ID Presented            |
|--------------------------|-------------------------|
| CAESAR JOVENTINO M. TADO | PhilRice ID No. 97-1005 |
| GIRLIE T. HIMARANGAN     |                         |

and to me known to be the same persons who executed the foregoing instrument which consists of three (3) pages including the page(s) on which the acknowledgement(s) is/are written, and signed on each and every page by the parties executing this instrument and their witnesses, and sealed with my notarial seal and he acknowledged to me that their signature on the instrument was freely and voluntarily affixed by them for purposes stated therein.

The above-mentioned names further declared that they have the authority to sign in behalf of **PHILIPPINE RICE RESEARCH INSTITUTE – AGUSAN and JELAI AND TWIN STORE.**

IN WITNESS WHEREOF, I have hereunto set my hand at the place and date abovementioned.

Doc. No. 51  
Page No. 7  
Book No. 1087  
Series of 2022

  
JESUS MARIA JAMES L. BRINGAS  
Notary Public Roll No. 43439  
IBP Lifetime no. 019106  
PTR No. 2180139 01-04-22  
MCLE V-0007791/March 12, 2018  
Serial No. 06-02-2021 until June 30, 2022  
Pili Drive Ext., Brgy. Dagohoy, Butuan City







## NOTICE TO PROCEED

March 10, 2022

**MS. GIRLIE T. HIMARANGAN**

Proprietor  
Jelai and Twin Store  
Poblacion 1, RTRomualdez, Agusan del Norte

Dear Ms. Himarangan:

With the approval of the attached Purchase Order/Contract Agreement No. RCEP22-03-28, we are pleased to inform you that contract between **PhilRice- Agusan Experiment Station** and **Jelai and Twin Store** may commence effective upon receipt of this Notice.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Contract.

Please acknowledge receipt of this Notice by signing the space provided below. Kindly return a signed copy thru email (mcp.olofernes@philrice.gov.ph) or courier to the Philippine Rice Research Institute – Agusan Branch, Basilisa, Remedios T. Romualdez, Agusan del Norte.

Thank you very much.

Very truly yours,

  
**CAESAR JOVENTINO M. TADO**  
Branch Director

## ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 3-11-22

Name of the Representative of the Bidder: Girlie T. Himarangan

Authorized Signature: 