



Philippine Rice Research Institute

BICOL STATION

REQUEST FOR QUOTATION

Date: 02/21/22

Project Number: Project 3

Reference PR Number: PR-RCP22-02-0015, PR-RCP22-02-0016

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (bclbac.secretariat@mail.philrice.gov.ph - if sealed, addressed to Mr. Ian Stallone G. Palima) not later than February 24, 2022.

IAN STALLONE G. PALIMA

Canvasser

JULIAN C. MACADAMIA

RCEF Coordinator

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **PHP 76,400.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the
- Complete technical specifications, brand, and model** must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered
- All bids in excess of the ABC will be rejected.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain
- NEW** suppliers or those without updated file of the required documents are required to submit a photocopy of **valid Mayor's Business Permit** and **valid PhilGEPS Registration Number PRIOR to the opening/evaluation of offer/s**. A supplier who already submitted an updated copy of
- The winning Bidder is required to submit a photocopy of **Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
			Supply and Delivery of Various Office Supplies and Equipment for DA-PhilRice Bicol Station (RCEP)		
1	100	ream	Paper, Size: 297 x 420 mm (A3), Thickness: 80 GSM Multi-Purpose Copy (ABC: Php500.00/ream)		
2	70	roll	Tape, Type: Double-Sided, Length =13.7m, Width = 19 mm, Thickness=1.6 mm (ABC: Php70.00/roll)		
3	20	pack	Sticker Paper, Glossy, Size: 210mm x 297mm (A4), 10 sheets/pack (ABC: Php50.00/pack)		
4	50	pack	Paper, Specialty, Thickness: 185 GSM, Color: Cream, Size: 8 1/4" x 11 3/4" (A4), Sheet Quantity: 10 sheets/pack (ABC: Php50.00/pack)		
5	3	unit	Laminating Machine, 125-250 microns up to A3 size, 220V (ABC: Php4,000.00/unit)		
6	100	piece	Manila Paper (ABC: Php10.00/piece)		
7	5	pack	Laminating Film, Thickness: 125 microns, Size: 216 mm x 303mm (for A4 documents), 100 sheets/pack (ABC: Php1,000.00/pack)		
			nothing follows		
			TOTAL		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ calendar days ☐ Others:

Warranty: ☐ 1 year ☐ 3 months ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Delivery Term: ☒ DA-PhilRice Bicol ☐ Others:

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted your Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

Email Address: _____

Company TIN: _____

Please Check ☒

VAT ☐

Non-VAT ☐

PRINTED NAME/SIGNATURE

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

