



Philippine Rice Research Institute
Central Experiment Station
Maligaya, Science City of Muñoz, 3119 Nueva Ecija

Quality Rice. Quality Life.



NOTICE TO PROCEED

February 17, 2022

MA. CARMELITA D. BEJADO

General Manager
Ciavinmar Enterprises
47 E. dela Paz St., San Roque, Marikina City

Dear Sir/Madam,

In accordance with our signed Purchase Order/Contract, notice is hereby given to Ciavinmar Enterprises to proceed with the Supply and Delivery of Common Supplies - Cleaning/Janitorial (SB 22-01-05) under PO # 2022-02-0079. We will be expecting delivery of the items indicated in the PO not later than 10 calendar day(s) upon receipt of purchase order.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax ((044) 456-0650), email (pmd-pom@mail.philrice.gov.ph), or courier to the Philippine Rice Research Institute, Procurement Management Division.

Thank you very much.

Very truly yours,

Grace S. Villaroman
Asst. DH, PMD

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: February 18, 2022

Name of the Representative of the Bidder: RICIA MEL D. BEJADO

Authorized Signature: Shame Bejado

For Contract Management Use Only

☐ Issued/Served

☐ Conformed

☐ Delivery Confirmed

☐ Database Updated

A food-secure and resilient Philippines
with empowered and prosperous farmers and foodfolk



PhilRice Central Experiment Station, Maligaya, Science City of Muñoz, 3119 Nueva Ecija, Philippines
Email: prri@mail.philrice.gov.ph Trunkline: (044) 456-0277 Telefax: (044) 456-0354, -0648 Text Center: (163) 917-111-7423
Websites: www.philrice.gov.ph, www.pilnyrice.com Liaison Office: 3rd Flr., ATI Bldg., Elliptical Road, Diliman, Quezon City Tel.: (02) 8920-5129

