



Philippine Rice Research Institute
Central Experiment Station
Maligaya, Science City of Muñoz, 3119 Nueva Ecija

Quality Rice. Quality Life.

NOTICE TO PROCEED

November 26, 2021

MABEL BACUNO
Account Executive
Xefar Enterprises
Unit 64-B MMC House, M. Ocampo cor. S. Jacinto Sts, Pio del Pilar, Makati City

Dear Sir/Madam,

In accordance with our signed Purchase Order/Contract, notice is hereby given to Xefar Enterprises to proceed with the Supply and Delivery of IT Supplies and Equipment under PO # 2021-11-0536. We will be expecting delivery of the items indicated in the PO not later than January 23, 2022.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax (044-456-0650), email (pmd-pom@mail.philrice.gov.ph), or courier to the Philippine Rice Research Institute, Rice Chemistry and Food Science Division.

Thank you very much.

Very truly yours,

Glenda D.C. Ravelo
Glenda D.C. Ravelo
Division Head, PMD

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: Nov. 29, 2021
Name of the Representative of the Bidder: Mabel Bacuno
Authorized Signature: [Signature]

For Contract Management Use Only

☐ Issued/Served ☐ Conformed ☐ Delivery Confirmed ☐ Database Updated

A food secure and resilient Philippines
with empowered and prosperous people and future life



PhilRice Central Experiment Station, Maligaya, Science City of Muñoz, 3119 Nueva Ecija, Philippines
Email: pri@mail.philrice.gov.ph Trunkline: (044) 456-0277 Telefax: (044) 456-0336, -0338 Text Center: (+63) 917-111-7473
Websites: www.philrice.gov.ph, www.philrice.com Liaison Office: 3rd Fl., ATI Bldg., Elliptical Road, Diliman, Quezon City Tel.: (02) 8990-5129

