



Philippine Rice Research Institute

Bicol Branch Station
Brgy. Batang, Ligao City, 4504, Albay

Quality Rice. Quality Life.

NOTICE TO PROCEED

December 31, 2021

MR. CELSO B. BANZUELA, CSP

Authorized Representative
Topbest Security Agency Inc.
219 Jasmine St. Velasco Subd. Brgy. Sipi
Daraga, Albay

Dear Sir Banzuela:

With the approval of the attached **Purchase Order No. PO21-12-0024** under **PB21-11-01** we are pleased to inform you that the contract between DA-PhilRice Bicol Station and **TOPBEST SECURITY AGENCY INC.** may commence immediately after receipt of this Notice.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru fax, email (bclbac.secretariat@mail.philrice.gov.ph) or courier to the DA-Philippine Rice Research Institute (Bicol Station), Supply Office, Purok 6, Batang, Ligao City, 4504 Albay with Tel. number 0999-456-9548.

Thank you very much.

Very truly yours,

VICTORIA C. LAPITAN

Director I – DA-PhilRice Bicol

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 12/31/21

Name of the Representative of the Bidder: Celso B. Banzuela

Authorized Signature: [Signature]

*A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk*



PhilRice Bicol, Batang, Ligao City, 4504 Albay, Philippines

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