



Date: December 1, 2021

REQUEST FOR QUOTATION

Project Number: _____
 Reference PR Number: 21-11-0866

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email (mcp.olofernes@philrice.gov.ph / courier - if sealed, addressed to Mr. Kenieth T. Ballenas) or fax at (085) 343-0768 not later than **December 6, 2021**.

KENIETH T. BALLENAS
 BUYER/CANVASSER

JASMIN J. REYES
 RCEF PMO Focal Person

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 74,850.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
Catering Services & Program Host for PhilRice Agusan 2021 General Assembly and Christmas Party on December 17, 2021					
	127	pax	Breakfast		
	127	pax	AM Snacks		
	127	pax	Lunch		
	127	pax	PM Snacks		
	127	pax	Dinner		
	1	lot	Program Host		
*** nothing follows***					

Delivery Period: 30 calendar days 15 calendar days 7 calendar days Others: _____
 Place of Delivery: PhilRice AES ATI-OC Others: _____
 Price Validity: 120 calendar days 60 calendar days 30 calendar days Others: _____
 Warranty: 1 year 3 months Others: _____
 Payment Term: 30 calendar days 15 calendar days Others: _____

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/ SIGNATURE OF
 AUTHORIZED REPRESENTATIVE

Designation: _____
 Company Name: _____
 Business Address: _____
PhilGEPS Registration No.: _____
 Telephone Number: _____
 Email Address: _____

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

