



## Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte  
Tel: (085) 343-0778 | Fax: (085) 343-0768

Quality Rice. Quality Life.

### NOTICE OF AWARD

November 16, 2021

#### MR. EDGAR G. CERVANTES

Sales & Marketing Manager  
Homer Catering Services  
Villa Kananga, Butuan City

Dear Mr. Cervantes:

We are pleased to inform you that PhilRice Agusan awarded you the procurement of the following with reference to your quotation for PR Number 21-11-0778:

PARTICULARS	DEPT/ OFFICE	TOTAL	AMOUNT
<b>Procurement of Catering Services for Seminar Series on Ending VAWC and Harmonized GAD Guidelines at PhilRice Agusan</b>			
<b>December 15, 2021</b>			
<b>Meals (Breakfast &amp; Dinner), 2 pax</b>		Php	800.00
<b>2 Snacks (AM &amp; PM) and 1 Meal (Lunch)- Packed, 123 pax</b>	R&D		49,200.00
<b>December 16, 2021</b>			
<b>Meals (Breakfast &amp; Dinner), 2 pax</b>			800.00
<b>2 Snacks (AM &amp; PM) and 1 Meal (Lunch)- Buffet, 35 pax</b>			14,000.00
<b>***Caterer shall provide water, water dispenser, coffee, creamer, milo, sugar and disposable glass at the venue ***</b>			
<b>***See attached Menu &amp; Serving Time***</b>			
	<b>TOTAL</b>	Php	64,800.00

We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and re-fax or email back to us at [mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) within two (2) days from receipt hereof.

For any queries, please coordinate with the Procurement and Property Management Division at telephone number (085) 343-0768.

Thank you very much.



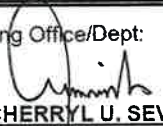

Very truly yours,

**CHERRY U. SEVILLE**  
R&D Coordinator

Conforme:

**Homer Catering Services**

Date and Time of Receipt: 11-16-21

<b>PURCHASE ORDER</b> <b>Philippine Rice Research Institute - Agusan</b> Basilisa, Remedios T. Romualdez, Agusan del Norte Telefax (085) 343-0768, Direct Line (085) 818-4477				
Supplier <b>HOMER CATERING SERVICES</b>		P.O. No. <u>21-11-0559</u>		November 17, 2021
Address <b>Villa Kananga, Butuan City</b>		Reference: PR No. <u>21-11-0778</u>		
		Mode of Procurement: <u>NP-SVP</u>		
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:				
Place of Delivery <u>PhilRice AES</u>		Delivery Term: <u>Delivery</u>		
Date of Delivery <u>December 15-16, 2021</u>		Payment Term: <u>Payable n/30 CD</u>		
Qty	Unit	Description	Unit Cost	Amount
		<b>Procurement of Catering Services for Seminar Series on Ending VAWC and Harmonized GAD Guidelines at PhilRice Agusan</b>		
		<b>December 15, 2021</b>		
2	pax	Meals (Breakfast & Dinner)	P 400.00	P 800.00
123	pax	2 Snacks (AM & PM) and 1 Meal (Lunch)- Packed	400.00	49,200.00
		<b>December 16, 2021</b>		
2	pax	Meals (Breakfast & Dinner)	400.00	800.00
35	pax	2 Snacks (AM & PM) and 1 Meal (Lunch)- Buffet	400.00	14,000.00
***Caterer shall provide water, water dispenser, coffee, creamer, milo, sugar and disposable glass at the venue*** ***See Attached Menu & Serving Time*** x-x-x-x-x nothing follows x-x-x-x-x-x				
(Total Amount in Words) <b>SIXTY-FOUR THOUSAND EIGHT HUNDRED PESOS ONLY</b>			<b>P</b>	<b>64,800.00</b>
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. In line with the Institute's implementation of Environmental Management System, suppliers of laboratory chemicals and the like are enjoined to collect empty containers from PhilRice once the chemicals are already consumed. A submission of Material Safety Data Sheet (MSDS) is also a must otherwise the delivery will not be accepted by the end-user or the Supply &amp; Property Unit.</p> <p>As stipulated in Section 3 of Executive Order 398 suppliers shall pay taxes in full and on time, failure to do so will entitle the government to suspend payment for any goods or services delivered.</p>				
Conforme: <div style="text-align: center;">   <b>HOMER CATERING SERVICES</b>            (Signature over printed name)  <u>12-6-21</u>            Date         </div>		Very truly yours, <div style="text-align: center;">   <b>CAESAR JOVENTINO M. TADO</b>            Branch Director  <u>12-2-21</u>            Date         </div>		
Requisitioning Office/Dept: <div style="text-align: center;">   <b>CHERRY L. U. SEVILLE</b>            Authorized Official  <u>12-2-21</u>            Date         </div>		Funds Available: <div style="text-align: center;">   <b>JOBELLE O. SARATE</b>            Accountant II  <u>12-2-21</u>            Date         </div>		BUR/ORS No _____ BUR/ORS Da _____ Amount P <u>64,800.00</u>



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### NOTICE TO PROCEED

November 17, 2021

**MR. EDGAR C. CERVANTES**

Sales & Marketing Manager  
Homer Catering Services  
Villa Kananga, Butuan City

Dear Mr. Cervantes:

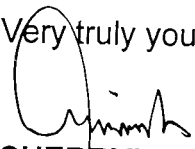
With the approval of the attached Purchase Order (PO) No. 21-11-0559, we are pleased to inform you that contract between PhilRice and Homer Catering Services may commence effective three (3) days after receipt of this Notice.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Purchase Order.

Please acknowledge receipt of this Notice by signing the space provided below and re-fax or email back to us at [mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) or courier to the Philippine Rice Research Institute, Procurement and Property Management Division.

Thank you very much.

Very truly yours,

  
**CHERRYL U. SEVILLE**  
R&D Coordinator

### ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 12-6-21

Name of the Representative of the Bidder: Earl Homer Arcaza

Authorized Signature: 