



Philippine Rice Research Institute

BICOL STATION

REQUEST FOR QUOTATION

(for 2022 Early Procurement)

Quotations must be valid for 120 days or longer

Date: 12/29/21

Project Number: Project 10

Reference PR Number: PR21-12-0039, PR21-12-0040

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (bclbac.secretariat@mail.philrice.gov.ph - if sealed, addressed to Mr. Ian Stallone G. Palima) not later than January 3, 2022.

IAN STALLONE G. PALIMA

Canvasser

MELANIE AILEEN C. DE PERALTA

Assistant Branch Director, DA-PhilRice Bicol

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 52,376.72**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the specifications.
- Complete technical specifications, brand, and model** must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- All bids in excess of the ABC will be rejected.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
- NEW** suppliers or those without updated file of the required documents are required to submit a photocopy of **valid Mayor's Business Permit** and **valid PhilGEPS Registration Number PRIOR to the opening/evaluation of offer/s**. A supplier who already submitted an updated copy of these documents is no longer required to submit.
- The winning Bidder is required to submit a photocopy of **Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.

Item No.	Quantity	Unit		Unit Price	Total Amount
			Supply and Delivery of various Janitorial Supplies and Equipment for DA-PhilRice Bicol		
1	2	piece	Basin, Big		
2	4	gallon	Bleach		
3	6	jar	Dish Washing Paste, Weight: 400g/jar		
4	6	gallon	Fabric Conditioner		
5	6	roll	Garbage Bag, Size: 9x9x18 (small), Content: 50 pcs./roll		
6	5	pack	Laundry Powder 1kg		
7	6	gallon	Liquid Hand Soap		
8	30	piece	Pillow		
9	30	can	Air freshener 330ml		
10	15	can	Insecticide Aerosol		
11	10	piece	Soft broom		
12	10	piece	Doormat		
13	1	pair	Rubber Gloves		
14	6	piece	Sponge, Multi-Purpose		
15	5	pack	Toilet Tissue Paper 2-plys sheets, 150 pulls, 12 rolls in a pack		
16	1	pack	Trashbag, Black, 940mmx1016mm, 10pcs per roll/pack		

			nothing follows		
				TOTAL	

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others:

Place Of Delivery: ☒ DA-PhilRice Bicol ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Warranty: ☐ 1 year ☐ 3 months ☐ Others:

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted your Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

Email Address: _____

Company TIN: _____

Please Check ☒

VAT ☐

Non-VAT ☐

PRINTED NAME/SIGNATURE

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

