



REFERENCE C

CERTIFICATION OF COMPLIANCE

Pursuant to Republic Act No. 11032: An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, amending for the purpose Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes.

I, **JOHN C. DE LEON**, of legal age, Executive Director of the Philippine Rice Research Institute (PhilRice), the person responsible and accountable in ensuring compliance with Section 6 of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, hereby declare and certify the following facts:

- 1) The *Philippine Rice Research Institute* including its 7 branch stations has established its service Standards known as the Citizen’s Charter that enumerates the following;
 - a. Vision and mission of the agency
 - b. Government services offered;
 - i. Comprehensive and uniform checklist of requirements for each type of application or request;
 - ii. Step-by-step procedure to obtain a particular service;
 - iii. Person responsible for each step;
 - iv. Maximum time needed to conclude the process;
 - v. Document/s to be presented by the applicant or requesting party, if necessary;
 - vi. Amount of fees, if necessary; and
 - c. Procedure for filing complaints
- 2) The Citizen’s Charter is posted as an information billboard through posters, tarpaulins, or any other readable materials that could be easily understood by the public.
- 3) The Citizen’s Charter is posted at the main entrance of the office or at the most conspicuous place of all the said service offices.
- 4) The Citizen’s Charter is written either in English, Filipino, and/or in the local dialect and published as an information material.
- 5) The Citizen’s Charter is uploaded on the agency’s website through a tab or link specifically for the Citizen’s Charter, located at the most visible space or area of the website, or as a link under the Transparency Seal.
- 6) There is an established Client Satisfaction Measurement per service in the respective offices.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS HEREOF, I have hereunto set my hand this 2nd Day of December 2021 in Science City of Muñoz, Nueva Ecija, Philippines.

JOHN C. DE LEON
Executive Director
PhilRice

SUBSCRIBED AND SWORN to before me this DEC 02 2021 in Science City of Muñoz, Nueva Ecija, Philippines with affiant exhibiting to me his PhilRice ID 90-0501 issued on May 1990 at Brgy. Maligaya, Science City of Muñoz, Nueva Ecija.

ATTY. MAURYNE F. N. URBANO-BALMEO
Notary Public for and in the Province of Nueva Ecija
Until December 31, 2022
Serial No. SD2020-007
CMP Bldg., Bayuga St., Pob. East
Science City of Muñoz, Nueva Ecija
Attorney’s Roll No. 71537
PTR OR No 7643004, Nueva Ecija, Jan. 4, 2021
IBP OR No 137208, Dec. 29, 2020, Pasig City
MCLE Compliance No. VI-C627579, June 27, 2019, Pasig City

Doc. No. 2821
Page No. 5B
Book No. All
Series of 2021

