



Philippine Rice Research Institute
Central Experiment Station
Maligaya, Science City of Muñoz, 3119 Nueva Ecija

Quality Rice. Quality Life.

NOTICE TO PROCEED

Ms. LORENA DIAZ

Account Executive
Knit & Tuck Merchandising
Lot#2 Blk., 4 Brgy. Sauyo
Novaliches Quezon City

Dear Ms. Diaz

In accordance with our signed Purchase Order/Contract, notice is hereby given to **Knit & Tuck Merchandising**, to proceed with the **Commercial Printing and Delivery of Commercial Printing and Delivery of 3-Fold Brochure (4 Panels) for Mindanao Cluster under RCEF Goods 21-08-11 with PO # 2021-10-0371**. We will be expecting delivery of the items indicated in the PO not later than _____.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Kindly return a signed copy thru email (**philricercep_bac@yahoo.com**), or courier to the Philippine Rice Research Institute, Procurement Management Division.

Thank you very much.

Very truly yours,

Approved by:

KAREN ELOISA T. BARROGA, PhD.
DED for Development

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: OCTOBER 12, 2021

Name of the Representative of the Bidder: LORENA E. DIAZ

Authorized Signature: _____

