



## Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte  
Tel: (085) 343-0778 | Fax: (085) 343-0768

Quality Rice. Quality Life.

### NOTICE OF AWARD

November 09, 2021

#### MS. SHIELA MAE V. ESTEBAN

Sales Representative  
Villa Fidelina Shopping Center  
E.R Ochoa Ave., Butuan City

Dear Ms. Esteban:

We are pleased to inform you that PhilRice Agusan awarded you the procurement of the following with reference to your quotation for PR Number 21-11-0769:

PARTICULARS	DEPT/ OFFICE	TOTAL AMOUNT
<b>Procurement of 1 Lot Plastic Pail and Plastic Basin</b>	RCEF	
<b>Plastic Pail, black, 7kg capacity, 2,610 pieces</b>		Php 93,307.50
<b>Plastic Basin (1m diameter X 30cm depth), 45 pieces</b> <i>***Order basis upon PO in 90 days***</i>		3,588.75
	TOTAL	Php 96,896.25

We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and re-fax or email back to us at [mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) within two (2) days from receipt hereof.

For any queries, please coordinate with the Procurement and Property Management Division at telephone number (085) 343-0768.

Thank you very much.

Very truly yours,

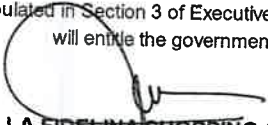
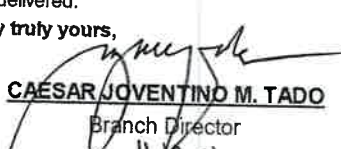


  
**CAESAR JOVENTINO M. TADO**  
Branch Director

Conforme:

  
SIGNATURE OVER PRINTED NAME

**Villa Fidelina Shopping Center**

Date and Time of Receipt: 11-9-21

PURCHASE ORDER				
Philippine Rice Research Institute - Agusan				
Basilisa, Remedios T. Romualdez, Agusan del Norte				
Telefax (085) 343-0768, Direct Line (085) 818-4477				
Supplier		VILLA FIDELINA SHOPPING CENTER		P.O. No. 21-11-0535
Address		E.R Ochoa Avenue, Butuan City		November 10, 2021
		Reference: PR No.		21-11-0769
		Mode of Procurement:		NP-SVP
Gentlemen:				
Please furnish this office the following articles subject to the terms and conditions contained herein:				
Place of Delivery		Pick-Up		Delivery Term: Pick-Up
Date of Delivery		90 days upon receipt of PO/NTP		Payment Term: Payable n/30 CD
Qty	Unit	Description	Unit Cost	Amount
2,610	piece	Procurement of 1 Lot Plastic Pail and Plastic Basin		
		Plastic Pail, black, 7kg capacity	P 35.75	P 93,307.50
45	piece	Plastic Basin (1m diameter x 30cm depth)	79.75	3,588.75
***Order basis upon PO in 90 days***				
x-x-x-x-x nothing follows x-x-x-x-x				
(Total Amount in Words)			NINETY-SIX THOUSAND EIGHT HUNDRED NINETY-SIX PESOS AND 25/100 ONLY	P 96,896.25
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. In line with the Institute's implementation of Environmental Management System, suppliers of laboratory chemicals and the like are enjoined to collect empty containers from PhilRice once the chemicals are already consumed. A submission of Material Safety Data Sheet (MSDS) is also a must otherwise the delivery will not be accepted by the end-user or the Supply &amp; Property Unit. As stipulated in Section 3 of Executive Order 398 suppliers shall pay taxes in full and on time, failure to do so will entitle the government to suspend payment for any goods or services delivered.</p>				
Conforme:		Very truly yours,		
				
VILLA FIDELINA SHOPPING CENTER		CAESAR JOVENTINO M. TADO		
(Signature over printed name)		Branch Director		
Date 11-11-2021		Date 11-10-21		
Requisitioning Office/Dept:		Funds Available:		BUR/ORS No.: 201-11-00948
				BUR/ORS Date: 11/11
JASMIN J. REYES		JOBELLE O. SARATE		Amount P 96,896.25
Authorized Official		Accountant II		
Date 11-10-21		Date 11-10-21		



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### NOTICE TO PROCEED

November 10, 2021

**MS. SHIELA MAE V. ESTEBAN**

Sales Representative  
Villa Fidelina Shopping Center  
E.R Ochoa Avenue, Butuan City

Dear Ms. Esteban:

With the approval of the attached Purchase Order (PO) No. 21-11-0535, we are pleased to inform you that contract between PhilRice and Villa Fidelina Shopping Center may commence effective three (3) days after receipt of this Notice.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Purchase Order.

Please acknowledge receipt of this Notice by signing the space provided below and re-fax or email back to us at [mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) or courier to the Philippine Rice Research Institute, Procurement and Property Management Division.

Thank you very much.

Very truly yours, ✓

  
**CAESAR JOVENTINO M. TADO**  
Branch Director

### ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 11-11-21

Name of the Representative of the Bidder: Shiela Mae V. Esteban

Authorized Signature: 