

Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte
Tel: (085) 343-0778 | Fax: (085) 343-0768

Quality Rice. Quality Life.

NOTICE OF AWARD

September 16, 2021

MS. JESUSA D. LEGASPI

Proprietor
Prenz Cess Catering Services
Poblacion, Asuncion,
Davao del Norte

Dear Ms. Legaspi:

We are pleased to inform you that PhilRice Agusan awarded you the procurement of the following with reference to your quotation for PR Number 21-09-0553:

PARTICULARS	DEPT/ OFFICE	TOTAL AMOUNT
Procurement of Catering Services in Region XI, Province of Davao del Norte		
1. Municipality of New Corella		
<i>Date: October 7, 2021</i>		
Snacks (Kapehan), 30 pax		Php 1,050.00
Snacks (AM), 80 pax		8,000.00
Meals (Lunch), 80 pax		16,000.00
2. Municipality of Braulio E. Dujali		
<i>Date: September 28, 2021</i>		
Snacks (Kapehan), 30 pax	RCEF	1,050.00
Snacks (AM), 80 pax		8,000.00
Meals (Lunch), 80 pax		16,000.00
<i>***Please see attached Menu ***</i>		
TOTAL		Php 50,100.00

We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and re-fax or email back to us at mcp.olofernes@philrice.gov.ph within two (2) days from receipt hereof.

For any queries, please coordinate with the Procurement and Property Management Division at telephone number (085) 343-0768.

Thank you very much.

Very truly yours,

CAESAR JOVENTINO M. TADO
Branch Director

Conforme:

Jesusa D. Legaspi
SIGNATURE OVER PRINTED NAME

Prenz Cess Catering Services

Date and Time of Receipt: 9-16-21

PURCHASE ORDER

Philippine Rice Research Institute - Agusan
 Basilisa, Remedios T. Romualdez, Agusan del Norte
 Telefax (085) 343-0768, Direct Line (085) 818-4477

Supplier **PRENZ CESS CATERING SERVICES**

P.O. No. **21-09-0406**

September 17, 2021

Address **Poblacion, Asuncion, Davao del Norte**

Reference: PR No.

21-09-0553

Mode of Procurement:

NP-SVP

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery
 Date of Delivery

FOB Shipping Point
COD

Delivery Term:

Payment Term: **COD**

Qty	Unit	Description	Unit Cost	Amount
Procurement of Catering Services in Region XI, Province of Davao del Norte Municipality of New Corella Date: October 7, 2021				
30	pax	Snacks (Kapehan)	P 35.00	P 1,050.00
80	pax	Snacks (AM)	100.00	8,000.00
80	pax	Meals (Lunch)	200.00	16,000.00
Municipality of Braulio E. Dujali Date: September 28, 2021				
30	pax	Snacks (Kapehan)	35.00	1,050.00
80	pax	Snacks (AM)	100.00	8,000.00
80	pax	Meals (Lunch)	200.00	16,000.00
<i>Note: Please see Attached Menu</i> <i>x-x-x-x-x nothing follows x-x-x-x-x</i>				

(Total Amount in Words)

FIFTY THOUSAND ONE HUNDRED PESOS ONLY

P

50,100.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. In line with the Institute's implementation of Environmental Management System, suppliers of laboratory chemicals and the like are enjoined to collect empty containers from PhilRice once the chemicals are already consumed. A submission of Material Safety Data Sheet (MSDS) is also a must otherwise the delivery will not be accepted by the end-user or the Supply & Property Unit. As stipulated in Section 3 of Executive Order 398 suppliers shall pay taxes in full and on time, failure to do so will entitle the government to suspend payment for any goods or services delivered.

Conforme:

PRENZ CESS CATERING SERVICES

(Signature over printed name)

Date

Very truly yours,

CAESAR JOVENTINO M. TADO

Branch Director

Date

Requisitioning Office/Dept:

JASMIN J. REYES

Authorized Official

Date

Funds Available:

JOBELLE O. SARATE

Accountant II

Date

BUR/ORS No.:

BUR/ORS Date:

Amount

P

50,100.00



Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte
Tel: (085) 343-0778 | Fax: (085) 343-0768

Quality Rice. Quality Life.

NOTICE TO PROCEED

September 17, 2021

MS. JESUSA D. LEGASPI

Proprietor
Prenz Cess Catering Services
Poblacion, Asuncion,
Davao del Norte

Dear Ms. Legaspi:

With the approval of the attached Purchase Order (PO) No. 21-09-0406, we are pleased to inform you that contract between PhilRice and Prenz Cess Catering Services may commence effective upon receipt of this Notice.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Purchase Order.

Please acknowledge receipt of this Notice by signing the space provided below and re-fax or email back to us at mcp.olofernes@philrice.gov.ph or courier to the Philippine Rice Research Institute, Procurement and Property Management Division.

Thank you very much.

Very truly yours,


CAESAR JOVENTINO M. TADO
Branch Director

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 9/22/21

Name of the Representative of the Bidder: JESUSA D. LEGASPI

Authorized Signature: 