



Date: 2021-11-05

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than **November 15, 2021** to rsdelacruz.philrice@gmail.com or send via fax or drop at PPMU box at Procurement Management Division (PMD) Office, Maligaya, Science City of Munoz, Nueva Ecija. For any clarification you may call/send through fax to **044-456-0650** or **PPMU no. 09435623878/ 09150816864**.

Rafael S. Dela Cruz
BUYER/CANVASSER

Glenda D.C. Ravelo
Chief Admin Off

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Please do not leave any blank items. Indicate "0" if item being offered is for free and "NO BID" if no offer.
3. Do not alter the contents of this form in any way.
4. All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach brochure.
5. Failure to follow these instructions will disqualify your quotation.
6. NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected for validation.

Procurement Project Title: Procurement of Medicine, Supplies and Kits
Procurement Project No.: ALT22-01-0030C **PR No.:** 2021-09-5419, 2021-09-5504, 2021-09-5561, 2021-09-5658, 2021-09-5166, 2021-09-5167, 2021-09-5313, 2021-09-5292, 2021-09-5291, 2021-09-5662, 2021-09-5149, 2021-09-5426, 2021-09-5762, 2021-09-5858, 2021-09-5591,

Approved Budget of the Contract: 85,995.40

Item No.	Quantity	Unit	Item and Description		Unit Price	Total Amount
			Per Request	Offer		
1	600	piece	Ascorbic acid Generic Vitamin C			
2	5	piece	Anti-histamine Anti-histamine			
3	200	piece	Ascorbic acid Vitamin C Capsule with zinc, 10mg/capsule			
4	3600	piece	Ascorbic acid Ascorbic Acid, Vitamin C with Zinc			
5	6	pack	Cotton balls, 100's			
6	4	roll	Surgical tape Surgical tape 1.25 cm x 5 m			
7	150	piece	Analgesic Analgesic 500mg tablet			
8	40	piece	Antacid Antacid Tablet			
9	80	piece	Anti-diarrhea Anti-diarrhea Medicine			
10	100	piece	Decongestant Decongestant Medicine			
11	60	piece	Anti-histamine Anti-histamine Medicine			
12	3	tube	Hydrocortisone Hydrocortisone cream 10 grams			
13	3	tube	Burn ointment Burn Ointment			
14	50	piece	Analgesic Analgesic Tablet			
15	8	piece	Antacid Antacid Tablet			
16	14	piece	Anti-diarrhea Anti-Diarrheal Tablet/capsule			
17	8	piece	Anti-histamine Anti-histamine tablet/capsule			
18	1	roll	Surgical tape			





Item No.	Quantity	Unit	Item and Description		Unit Price	Total Amount
			Per Request	Offer		
				1 inch, 10 yards		
19	1	bottle		Povidone Iodine Wound solution 120ml		
20	20	piece		Analgesic 500/MG Tablet		
21	5	piece		Antacid 30mg/Tablet		
22	5	piece		Anti-diarrhea 2mg/capsule		
23	5	piece		Decongestant 500mg/Tablet		
24	5	piece		Anti-histamine 10mg/tablet		
25	1	roll		Gauze bandage 4x10 (Roll)		
26	1	tube		Hydrocortisone 10mg/Cream		
27	1	tube		Burn ointment 30g/Tube		
28	5	pack		Gauze Pad 4x4 pad		
29	50	piece		Antacid Antacid Quantity: 50 pcs 175mg/233mg/30mg tablet Additional Specs: Branded		
30	50	piece		Anti-histamine Anti- histamine Quantity: 50 pcs 10mg tablet Additional Specs: Branded		
31	100	piece		Anti-diarrhea Anti- Diarrheal Quantity: 100 pcs 2mg capsule Additional specs: Branded		
32	170	piece		Analgesic Analgesic Paracetamol Quantity: 170 pcs 500mg tablet Additional! Specs: Branded		
33	100	piece		Analgesic Ibuprofen Quantity: 100pcs tablet 400mg		
34	50	piece		Analgesic Mefenamic acid Quantity: 50pcs Capsule 250mg		
35	20	piece		Anti-histamine Anti-histamine, 10mg/Tablet		
36	20	piece		Decongestant Decongestant, 500mg/tablet		
37	20	piece		Anti-diarrhea Anti-diarrheal, 500mg/capsule		
38	20	piece		Antacid Antacid, 500/tablet		
39	20	piece		Analgesic Analgesic 500mg/tablet		
40	1500	piece		Ascorbic acid Medicine, Ascorbic Acid, Multivitamins Additional Specs. Branded Quantity: 1,500 pcs- Ascorbic Acid 500 mg		



Item No.	Quantity	Unit	Item and Description		Unit Price	Total Amount
			Per Request	Offer		
			tablet			
41	375	piece	Ascorbic acid Multivitamins Quantity: 375 pcs tablet			
42	600	piece	Ascorbic acid Vitamins, Ascorbic Acid			
43	5	piece	Cotton, 100g			
44	50	piece	Analgesic Ibuprofen 200mg			
45	31	piece	Antacid chewtab 200mg			
46	50	piece	Decongestant Decongestant			
47	150	piece	Ascorbic acid Vitamin C Capsule, Ascorbic Acid with Zinc 500 mg/15 mg			
48	50	piece	Anti-histamine Cetirizine 10mg antiallergic medication			
49	32	piece	Anti-diarrhea Loperamide 2mg -32 pieces			

TERMS AND CONDITIONS

Delivery Period: 30 calendar days
 Place of Delivery: Philippine Rice Research Institute-CES, Brgy. Maligaya, Science City of Muñoz, Nueva Ecija
 ATI Building, Elliptical Road, Diliman, Quezon City
 Others:
 Warranty: 1 year (non-consumable supplies/Equipment) and 3 months(consumable supplies)
 Payment Term: 30 calendar days

- Price Quotations must be valid for a period of 45 calendar days from the deadline of submission.
- Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and other terms and conditions stated herein
- In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PhilRice shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered according to the requirements specified in the Conformed Purchase Order or Contract.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed. PhilRice shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of contract, without prejudice to other courses of actions and remedies open to it.
- The Bidder warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
- The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB PRIOR TO PAYMENT of the goods delivered/services rendered.
- Payment shall be made within (30) days after 100% completion of delivery subject to submission and/or completion of supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's/Supplier's account.

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

Email Address: _____

