



Date: **October 11, 2021**

REQUEST FOR QUOTATION

Project Number:

Reference PR Number: **21-10-0688**

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email (mcp.olofernes@philrice.gov.ph / courier - if sealed, addressed to Mr. Rocky Y. Pagaduan) or fax at (085) 343-0768 not later than **10/15/2021**.

ROCKY Y. PAGADUAN

BUYER/CANVASSER

ADELAIDA B. GIRAY

GAS Coordinator

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 266,400.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

***** Partial bid is accepted *****

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	6	pcs	Toner for Fuji Xerox (Docu Centre 52110)		
2	5	pcs	External Hard Drive, 1 TB		
3	5	unit	Printer 3 in 1 (Print, Scan, Copy), for legal paper		
4	10	pcs	Cartridge for HP Deskjet Printer (Black, Tri color) # 678		
5	2	unit	Thermal Automatic Thermal Scanner with stand & Alcohol Dispenser		
6	4	pcs	Ultra Violet Sterilization/Disinfection Lamp (Portable w/ remote)		
7	1	set	BP Apparatus (electronic)		
8	1	unit	Paper Shredder		
9	2	unit	Water Dispenser (Hot, Cold, Warm) w/ container		
10	3	pcs	Tornado Mop		
11	2	unit	Executive Table (approx. L =54 inches, W =28 inches & L= 60 inches, W= 30 inches)		
12	2	unit	Clerical Table (side table)		
13	4	unit	Visitor's Chair (leather)		
14	1	unit	Kitchen Cabinet (made of aluminum)		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others:

Place of Delivery: ☐ PhilRice AES ☐ ATI-OC ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Warranty: ☐ 1 year ☐ 3 months ☐ Others:

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation:

Company Name:

Business Address:

PhilGEPS Registration No.:

Telephone Number:

Email Address:

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

