



Philippine Rice Research Institute

BICOL STATION

REQUEST FOR QUOTATION

Date: 09/30/21
Project Number: Project 23.20
Reference PR Number: PR21-08-0046

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at bclbac.secretariat@mail.philrice.gov.ph - if sealed, addressed to Mr. Ian Stallone G. Palima) not later than **October 6, 2021**.

IAN STALLONE G. PALIMA
Canvasser

RINA T. DOLLETAS
R&D Coordinator

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 360,000.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the specifications.
- Complete technical specifications, brand, and model** must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- All bids in excess of the ABC will be rejected.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
- NEW** suppliers or those without updated file of the required documents are required to submit a photocopy of **valid Mayor's Business Permit** and **valid PhilGEPS Registration Number** **PRIOR to the opening/evaluation of offer/s**. A supplier who already submitted an updated copy of these documents is no longer required to submit.
- The winning Bidder is required to submit a photocopy of **Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	1	lot	Printing, Supply and Delivery of 180,000 Flyers for distribution to Clients, LGU's and OSIS (Farm Schools, FITS Center, SUC) in Region V and VIII.		
			Specifications:		
			Size: A5		
			Type: 1 Losse Sheet		
			Paperstock: C2S#80		
			Color: 4 Color separation (2 sides)		
			Design: 40 Designs, 4,500 copies each		
			Lay-Out: Print-Ready		
			Note:		
			*Sample printouts must be approved first prior mass production		
			*To be delivered 15 CDs after approving all sample printouts		
			Place of Delivery: PhilRice-Bicol, Brgy. Batang, Ligao City, Albay		
			nothing follows		
			TOTAL		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: _____

Place Of Delivery: ☒ PhilRice Bicol ☐ Others: _____

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: _____

Warranty: ☐ 1 year ☐ 3 months ☐ Others: _____

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: _____

After having carefully read and accepted your Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

Email Address: _____
Company TIN: _____
Please Check ☒ ☐
VAT ☐
Non-VAT ☐

PRINTED NAME/SIGNATURE _____
Designation: _____
Company Name: _____
Business Address: _____
PhilGEPS Registration No.: _____
Telephone Number: _____

