



Date: 08/27/2021  
**REQUEST FOR QUOTATION (RFQ)**

Sir/Madam,  
Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than **Sept 10, 2021** at 5:00 PM to [lulenemiranda17@gmail.com](mailto:lulenemiranda17@gmail.com) or send via fax or drop at PPMU box at Procurement Management Division (PMD) Office, Maligaya, Science City of Muñoz, Nueva Ecija. For any clarification you may call/send through fax to **(044) 456-0650** or PPMU no. **09435623878 / 09150816864**

**Lulene C. Miranda**  
BUYER/CANVASSER

**Royal R. Suranta**  
DIVISION HEAD, CBC

**INSTRUCTIONS:**

1. Accomplish this RFQ correctly and accurately.
2. Please do not leave any blank items. Indicate "0" if item being offered is for free and "NO BID" if no offer.
3. Do not alter the contents of this form in any way.
4. All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach brochure.
5. Failure to follow these instructions will disqualify your quotation.
6. NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected for validation.

**Project Title: Procurement of grinding balls for laboratory use**

<b>Project No.</b>	<b>Procurement no.</b>	<b>Reference PR No.:</b>	<b>2021-08-1569</b>			
<b>Approved Budget of the Co</b>	<b>₱ 150,000.00</b>					
Item No.	Quantit y	Unit	Item and Description		Unit Price	Total Amount
			Per Request	Offer		
<b>1</b>	<b>5000</b>	<b>piece</b>	Grinding Balls 5/32" (4 mm), Bag of 5000 pieces for genogrinder			
			<b>TOTAL</b>			

**TERMS AND CONDITIONS**

Delivery Period: **30 calendar days upon P.O conformance**

Place of Delivery: **{ } Philippine Rice Research Institute-CES, Brgy. Maligaya, Science City of Muñoz, Nueva Ecija**

Warranty: **1 year (non-consumable supplies/Equipment) and 3 months(consumable supplies)**

Payment Term: **30 calendar days after delivery**

1. Price Quotations must be valid for a period of **45 calendar days** from the deadline of submission.
2. Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
3. Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which
5. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation,
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized
7. The item/s shall be delivered according to the requirements specified in the Conformed Purchase Order or Contract.
8. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items
9. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed. PhilRice shall rescind the
10. The Bidder warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an
11. The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement
12. Payment shall be made within (30) days after 100% completion of delivery subject to submission and/or completion of supporting documents, After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

**PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE**

Designation:

Company Name:

Business Address:

**PhilGEPS Registration No.:**

Telephone Number:

Email Address:

LandBank Account number (Optional) :

PRR RFQ Rev 6 Effectivity Date: February 01, 2021



*A food-secure and resilient Philippines  
with empowered and prosperous farmers and fisherfolk*

PhilRice Central Experiment Station, Maligaya, Science City of Muñoz, 3119 Nueva Ecija, Philippines  
Email: [prti.mail@philrice.gov.ph](mailto:prti.mail@philrice.gov.ph) Trunkline: (044) 456-0277 Telephone: (044) 456-0354, -0648 Text Center: (63) 917-111-7423  
Websites: [www.philrice.gov.ph](http://www.philrice.gov.ph), [www.phinorice.com](http://www.phinorice.com) Liaison Office: 3rd Flr., ATI Bldg., Elliptical Road, Diliman, Quezon City Tel.: (02) 8920-5129

